

## Minutes of the Board Meeting of Tuesday, December 2, 2025

This meeting was held in the Board Room at the Holiday Inn North Oxnard

Officers Present	Officers Absent
<ul style="list-style-type: none"> <li>❖ John Zaruka, President</li> <li>❖ Cynthia Torres, President-Elect</li> <li>❖ Josh Carsman, Immediate Past-President</li> <li>❖ Hugh McManigal, Immediate Past-President</li> <li>❖ Marty Moss, Treasurer</li> <li>❖ Gary Davis, Secretary</li> </ul>	

Directors Present	Directors Absent
<ul style="list-style-type: none"> <li>❖ Dennis Longwill</li> <li>❖ Diane Moss</li> <li>❖ Jack Pollock</li> <li>❖ Juan Soto</li> <li>❖ Kendall VanConas</li> </ul>	<ul style="list-style-type: none"> <li>❖ Cindy Kroeger</li> <li>❖ Sam Monroe</li> <li>❖ Suki Sir</li> <li>❖ Mark Spellman (<i>ex officio</i> member)</li> </ul>

Guests Present
none

- I. This meeting was called to order at 11:00 a.m. by President John Zaruka. A quorum for the meeting was declared.
- II. Motion (Dennis) / Second (Jack) Passed: That the minutes of the Board meeting of October 28, 2025, be approved as presented.
- III. The current agenda was approved as presented with no recommendations for new topics under “New Business” or any changes in the order of presentation.
- IV. Club Administration
  - A. Club president’s messages and updates:
    - John asked that the two January Board meetings begin at 10:30 a.m. rather than at 11:00 a.m., which includes the special Board meeting for the District Governor’s visit.
    - John asked that officers and directors be prepared to report to the DG the status of their 2025-26 objectives and special activities.
    - At the Board meeting with the DG, Cynthia was asked to highlight the new membership structure and options for the Rotary Club of West Ventura County.
    - John also asked Board members to think of activities which will generate funds to support the club’s operational budget, with the intention that standard membership dues be reduced for the 2026-27 Rotary year.
  - B. Club Service
    - Procedures for the pick-up of poinsettia plants were discussed.
    - Plans for the December 9<sup>th</sup> Holiday Party were reviewed.
  - C. Membership

1. President-Elect/Membership Chairperson Cynthia reviewed the list of prospective new members. It was noted that Tony Suleiman, Luke Beer, and Sandy Duong should be added to the prospective member list.
2. Motion (Gary) / Second (Cynthia) / Passed: That David Wilk be approved for membership in the Rotary Club of West Ventura County. The intention is that he is to be inducted into membership at the annual Holiday Party.
3. Tiered Memberships: Discussion was held regarding implementing various tiered memberships. Motion (Marty) / Second (Cynthia) / Passed: That the proposals for tiered membership be approved as presented and modified, including *Standard, Corporate, Premium, Legacy, and Emerging Leaders* options. Cynthia was asked to take all the input from this discussion and prepare a final document showing the tiered membership options.
4. Motion (Gary) / Second (Marty) / Passed: That Oscar Hernandez be dropped from membership in the Rotary Club of West Ventura County. He will be invited to be reinstated into membership at an appropriate time in the future.

#### D. Youth Service

- Dennis provided a handout showing the Youth Service activities planned for the Rotary year. Gary agreed to take the lead in the Teacher Recognition Program for six (6) schools; the Rotary Club of West Ventura County will fund \$400 for help cover the costs of the marble “apples for the teachers,” will be a part of the teacher recognition events. Dennis also noted the need to form an *ad hoc* scholarship committee to decide all procedures related to the 2026 scholarships. President John asked that CSUCI be included in the 2026 scholarships. Motion (Dennis) / Second (Diane) / Passed: That the Youth Service projects for 2025-26 be approved as presented.

#### E. Community Service

- Kendall reported on the December 6<sup>th</sup> *Can Tree* event. She also reported that, for this year, the club will not participate in the Oxnard Christmas parade; more lead time for planning will be needed.
- The need for volunteer bellringers for the December 13<sup>th</sup> 9:00 a.m.–7:00 p.m. Salvation Army event was discussed.
- The *Coats for Kids* project will continue until January 31<sup>st</sup>.
- Diane reported that schools participating in the *3<sup>rd</sup> Grade Dictionary Project* will be contacted.
- For the March 1<sup>st</sup> *Mardi Gras* event, sponsor requests are to go out soon.
- Hugh will follow up on the club’s involvement in and support of the February *Oxnard Girls’ Basketball Tournament*.

F. Treasurer’s Report: Marty overviewed his updated Treasurer’s Report.

V. New Business -- Josh and Hugh are to report on the 2026-27 President-Elect nominee.

VI. Adjournment: The meeting was adjourned at 11:58 a.m.

#### **The next Board meetings will be held**

**Tuesday, January 13, beginning at 10:30 a.m. at the Holiday Inn North Oxnard [DG’s visit]  
Tuesday, January 27, beginning at 10:30 a.m. at the Holiday Inn North Oxnard [regular meeting]**

#### Topics for Future Consideration:

- ✓ Recommendations for new members
- ✓ Topics noted in the minutes above