

## Minutes of the Board Meeting of Tuesday, July 8, 2025

This meeting was held in the Board Room at the Oxnard Holiday Inn

Officers Present	Officers Absent
<ul style="list-style-type: none"> <li>❖ John Zaruka, President</li> <li>❖ Cynthia Torres, President-Elect</li> <li>❖ Josh Carsman, Immediate Past-President</li> <li>❖ Hugh McManigal, Immediate Past-President</li> <li>❖ Marty Moss, Treasurer</li> <li>❖ Gary Davis, Secretary</li> </ul>	

Directors Present	Directors Absent
<ul style="list-style-type: none"> <li>❖ Cindy Kroeger</li> <li>❖ Sam Monroe</li> <li>❖ Jack Pollock</li> <li>❖ Kendall VanConas</li> <li>❖ Diane Moss (<i>ex officio</i> member)</li> </ul>	<ul style="list-style-type: none"> <li>❖ Marta Golding Brown</li> <li>❖ Dennis Longwill</li> <li>❖ Suki Sir</li> <li>❖ Mark Spellman (<i>ex officio</i> member)</li> </ul>

Guests Present
<ul style="list-style-type: none"> <li>❖ Bob Braitman, past president</li> <li>❖ Melanie Cota – sitting in for Dennis Longwill</li> </ul>

- I. This meeting was called to order at 11:40 a.m. by President John Zaruka. A quorum for the meeting was declared. John expressed his appreciation to Board members for their efforts during the merger of the two Rotary clubs to form a new Rotary Club of West Ventura County for Rotary International.
- II. Motion (Kendall) / Second (Jack) Passed 10-0: That the minutes of the Board meeting of June 17, 2025, be approved as presented.
- III. The current agenda was approved as presented with no recommendations for new topics under “New Business” or any changes in the order of presentation.
- IV. Club Administration
  - A. Club president’s messages and updates:
    1. John noted that the July 22<sup>nd</sup> regular club meeting will be held on the patio at the Oxnard Holiday Inn.
    2. Each *Avenue of Service* chairperson will be asked to report to the membership their respective goals and objectives for the new Rotary year.
    3. John reviewed his handout detailing *2025-26 Goals and Objectives for the Rotary Club of West Ventura County*.
  - B. *Bylaws* for the Rotary Club of West Ventura County
    1. Marta has reviewed the updated R.I. *Bylaws* and found our club’s document to be in line with that of R.I. with a few modifications to be made in Articles 1, 2, and 3.
    2. In preparation for the next Board meeting, each officer and director is asked to carefully read and critique this document and provide input to John before the August 26<sup>th</sup> Board meeting.
  - C. *Continuing Resolutions*: These will be considered for adoption at a future Board meeting.

- D. Bob Braitman presented a document outlining a number of operational items the Board might consider during these formative stages of the new club.
- E. It was noted that Bob will continue to check for club mail at the Rotary club's P.O. box at the Ventura Wake Forest Post Office and bring the mail to club meetings for distribution. Bob and Marty have keys to the P.O. box. It was noted that the club's P.O. box address is #6383, Ventura CA 93006.
- F. It was reported that R.I. has approved the formation of the Rotary Club of West Ventura County.
- G. Charter Night: Plans and details for the club's July 15<sup>th</sup> Charter Night were discussed.
- H. Treasurer Marty reported that he had ordered 50 new Rotary name badges for the charter membership.
- I. Approval of Charter Membership: Motion (Sam) / Second (Marty) / Passed 10-0: That the 49 club members listed at the end of these minutes be approved as Charter Members of the Rotary Club of West Ventura County.
- J. Approval of Honorary Members: Motion (Sam) / Second (Marty) / Passed 10-0: That the 10 persons listed at the end of these minutes be approved as Honorary Members of the Rotary Club of West Ventura County for 2025-26. It was also agreed that Honorary Members would receive this designation for one Rotary year with an annual review by the Board. It was also suggested that a "Friends of Rotary" category be considered sometime in the future.

K. Membership:

1. Motion (Gary) / Second (John) / Passed 10-0: That Anita Zamora be approved as a new member of the Rotary Club of West Ventura County. She is to be inducted into membership during the Charter Night event. Her sponsor is Valeria Gonzalez.
2. It was noted that Emma Morata, approved for membership at the last Board meeting, will also be inducted as a new member during the Charter Night event.
3. Prospective members: Those present mentioned Tracy Eriks, Tammy Carlson, and Andy Conli as prospective members.
4. It was noted that the "prospective member's packet" will contain information for prospective members to learn about Rotary International, the financial obligations of membership, and the history of the new Rotary club.
5. *New Member Proposal Form*: Gary reported that he had included Board members' input in developing the *New Member Proposal* form. After reviewing the form, the Board agreed to its use.
6. Jack distributed a handout focusing on "premier memberships" or "tiered memberships." This topic will be address at a future Board meeting.

L. Treasurer's Report:

1. Marty distributed a Proposed Budget handout, which will be discussed in detail at the next Board meeting. Consideration of approval of the club's 2025-26 operational budget will be included on the August 26<sup>th</sup> Board agenda.
2. Marty reported that he had opened a new account for the operational budget at City National Bank.
3. Marty also reported that he will soon be sending out invoices to members for Q1 membership dues.

M. Foundation: Sam distributed a report related to the Foundation of the Rotary Club of Ventura South.

1. Objectives for the new Rotary year will include shifting the Foundation's classification from that of a private foundation to either a public charity or private operating foundation. Estate planning will be encouraged with procedures to be developed. An increase on investment (currently ~ 2.6%) will be sought.

2. The “corpus” of the Foundation was noted as \$263,362. The current Foundation bank balance in addition to the “corpus” is \$56,451.51.
  3. The funds encumbered by the Rotary Club of Oxnard in their Charitable Trust for 2025-26 public benefit/charitable causes were noted in Sam’s report.
  4. Sam’s report noted that the Foundation and the Rotary club are separate legal entities under the U.S. and State of California tax codes. Because of its separate legal status and fiduciary responsibility, the Foundation Board serves as the sole determining body to award/authorize funds for projects.
- N. Q1 Social Events: Cindy distributed a handout of 2025-26 Rotary club social gathering ideas. This topic will be addressed at the August Board meeting.
- O. Youth Services (New Generations): Melanie Cota was present and presented a handout overviewing the various 2025-26 services to be considered for our community youth. This topic is also to be addressed at the August Board meeting.
- P. Calendar: John presented an updated calendar of the club’s meetings and special events. It was agreed that the club secretary will maintain the “master calendar” for the club and periodically provide the calendar to the membership.
- Q. Rotary club Website and ClubRunner:
1. Marta, Kendall, Jack, and Melanie will work together to set up the new club’s website. Thereafter, a “webmaster” will need to be appointed.
  2. It was noted that the club’s website will be <wvcRotary.org>.
  3. Marta and Marty are working with R.I. to establish the new club within ClubRunner.
- V. Adjournment: The meeting was adjourned at 1:40 p.m.

**The next Board meeting will be held on Tuesday, August 26th, beginning at 11:00 a.m. at the Oxnard Holiday Inn.**

Topics for Future Consideration:

- ✓ Plan for District Governor’s visit
- ✓ Decide Teacher Recognition events for 2025-26
- ✓ Approval of *Bylaws*
- ✓ Approval of *Continuing Resolutions*
- ✓ Recommendations for new members
- ✓ Develop a “prospective member’s information” packet
- ✓ Consideration of Premier and Tiered memberships
- ✓ Develop the “prospective member packet”
- ✓ Approval of the 2025-26 operations budget
- ✓ Review of social events planned for 2025-26
- ✓ Review of Youth Service/New Generations events for 2025-26
- ✓ Activate a new website for the Rotary Club of West Ventura County
- ✓ Include the new club in ClubRunner

**Rotary Club of West Ventura County – Charter Membership**

1. Peter Barry	18. Kelton (Lee) Gibson	35. Patrick Mullin	Honorary Members: • Jaimene Nichols, Faculty Advisor – Interact Club of Pacifica HS • Sara Tauber, Faculty Advisor – Interact Club of St. Bonaventure HS • Marie Frick • Ellen Honorico • Larry Matheny • John Mattina • Erik Nasarenko • Melody Thurman • Sandy Warren • Linda Zaruka
2. Lalaine Braime	19. Valeria Gonzalez	36. Bert Partida	
3. Robert Braitman	20. Juan Guerrero	37. John Pollock	
4. Sondra Briggs	21. Oscar Hernandez	38. Michael Reese	
5. Marta Brown	22. Peter Higgins	39. Jaclynn Sanchez	
6. Lawrence Bushey	23. Alan Kosh	40. Suki Sir	
7. Josh Carsman	24. Cindy Kroeger	41. Juan Soto	
8. Daniel Cervantes	25. Rob Leatherwood	42. Mark Spellman	
9. Rosanna Colin	26. Dennis Longwill	43. Cynthia Torres	
10. Rich Cooper	27. Pete Marcus	44. Paul VanAcker	
11. Melanie Cota	28. Kendall Mattina	45. Kendall VanConas	
12. Gary Davis	29. Thomas McClain	46. Kirsti Vomund	
13. Robert Davis	30. Tom McCoy	47. Bonaventure Wakam	
14. Davina DeCant	31. Hugh McManigal	48. John Zaruka	
15. Ana DeGenna	32. Samuel Monroe	49. Stacy Zaruka	
16. Ralph Garcia	33. Diane Moss		
17. Brant Gerckens	34. Martin Moss		

## Rotary Club of West Ventura County— Board members

### Club Officers:

- ❖ John Zaruka, President
- ❖ Cynthia Torres, President-Elect
- ❖ Josh Carsman, Immediate Past-President
- ❖ Hugh Mcmanigal, Immediate Past- President
- ❖ Marty Moss, Treasurer
- ❖ Gary Davis, Secretary

### Club Directors:

- ❖ Marta Golding Brown
- ❖ Cindy Kroeger
- ❖ Dennis Longwill
- ❖ Sam Monroe
- ❖ Jack Pollock
- ❖ Suki Sir
- ❖ Kendall VanConas
- ❖ Diane Moss (*ex officio* member)
- ❖ Mark Spellman (*ex officio* member)