

## Minutes of the Board Meeting of Tuesday, March 24, 2026

This meeting was held in the Board Room at the Holiday Inn Oxnard North

| Officers Present  | Officers Absent |
|---|-----------------|
| <ul style="list-style-type: none"> <li>❖ John Zaruka, President</li> <li>❖ Cynthia Torres, President-Elect</li> <li>❖ Josh Carsman, Immediate Past-President</li> <li>❖ Hugh McManigal, Immediate Past-President</li> <li>❖ Marty Moss, Treasurer</li> <li>❖ Gary Davis, Secretary</li> </ul> |                 |

| Directors Present  | Directors Absent  |
|--|---|
| <ul style="list-style-type: none"> <li>❖ Cindy Kroeger</li> <li>❖ Sam Monroe</li> <li>❖ Diane Moss</li> <li>❖ Jack Pollock</li> <li>❖ Suki Sir</li> <li>❖ Juan Soto</li> </ul> | <ul style="list-style-type: none"> <li>❖ Dennis Longwill</li> <li>❖ Kendall VanConas</li> <li>❖ Mark Spellman (<i>ex officio</i> member)</li> </ul> |

| Guests Present |
|----------------|
| none           |

- I. This meeting was called to order at 10:36 a.m. by President John Zaruka. A quorum for the meeting was declared.
- II. Motion (Marty) / Second (Jack) / Passed: That the minutes of the Board meeting February 24, 2026, be approved as presented.
- III. The current agenda was approved as presented with no recommendations for new topics under “New Business” or any changes in the order of presentation.
- IV. Club Administration
  - A. Club president’s messages and updates:
    1. Discussion was held regarding club members’ participation in the Paul Harris Donors (PHD) program, which involves a member contributing at least \$25/quarter to The Rotary Foundation (TRF) over and above the \$15/quarter already included within club membership dues. President John will address this topic at the April 7<sup>th</sup> Rotary club meeting.
    2. Ten club (10) members have been designated as a R.I. “Major Donor” (have contributed at least \$10,000 to TRF).
    3. John mentioned a club-sponsored “talent show” as a possible club fundraiser during the next Rotary year. Proceeds would support the club’s operations budget.
    4. It was clarified that Josh is maintaining the club’s website. The updated new member proposal form with the clarification of tiers of membership will be added to the website. The club’s weekly calendar and the Board minutes are regularly added to the website. Additional needs include a club’s email address for prospective member inquiries and general communications from parties outside the club.
  - B. Membership

1. President-elect/Membership Chairperson Cynthia and the Board reviewed the status of prospective new members. President John reiterated the club's goal of reaching at least 60 total members by the year's end.
2. Cynthia's intention is to assign a "mentor" to each new member.
3. Cynthia reminded Board members of the next new member orientation "fireside chat" scheduled for the evening of Thursday, March 26<sup>th</sup>. Another such event will be held May 26<sup>th</sup> from 6:00-7:30 p.m.
4. Motion (Marty) / Second (Jack) / Passed: That a leave of absence be granted to member Jaclynn Sanchez. Marty is to notify Jackie of this Board action. According to the club's *Bylaws* and *Continuing Resolutions*, a leave of absence may be granted for up to a six-month period and can be renewed for subsequent periods not to exceed six months each. A member on leave of absence pays R.I., Rotary District, and club dues, but has no other mandatory obligations to the club. They are charged for meal costs only for meetings they attend.
5. As recommended by President John, Motion (Marty) / Second (Suki) / Passed: That former District 5240 Governor Wade Nomura be named as an "unofficial honorary member" of the Rotary Club of West Ventura County.

## V. Avenues of Service

### A. Club Service

1. Foundation Report:
  - With handouts, Sam and Cindy provided their report, which included a projection of Foundation funds and revenues to the 2029/2030 Rotary year.
  - It was agreed that, at the end of the Rotary year, the Charitable Trust of the former Rotary Club of Oxnard will dissolve, and any remain funds in that account will be transferred to the Foundation of the Rotary Club of WVC. Juan and Gary, as trustees of the Charitable Trust, will follow up on these procedures.
  - The club's Foundation is still waiting for IRS confirmation of a 501(c)(3) status.
  - The 2025 Tax Return for the Foundation is in its final stages of completion.
  - Sam and Cindy are in discussions with Mission Oaks Tax and Accounting firm regarding tax planning for future years. "Legacy giving" and "end-of-year" giving have been noted as two ways to increase Foundation revenues, along with a consideration of reducing future funding of certain causes.
  - Upon Sam's recommendation, Juan Soto and Gary Davis will respectively serve as chairperson of the Foundation Board and secretary of the Foundation Board.
2. Rotary District 5240 Grant application: Sam will follow up on the application for 2026-27 funds.
3. Rotary District 5240 mascot "Roray": Jack reported that the Roray uniform should be ready by mid-April.
4. Ojai Wine Festival: Jack reported on this June 20<sup>th</sup> event and will send an announcement flyer to all club members.
5. Host Hospitality: President John and Cindy will work on procedures to implement occasions during which Board members who do not know one another well might come together for an evening and get to know one another better.
6. Club social events: Cindy is exploring dates and times for additional club social events, including a return to the Wagon Wheel Brewery and a family outing at an Oxnard-area beach park.
7. Treasurer's Report: Treasurer Marty provided a handout and overviewed the club's financial status. His report included a balance sheet, a profit & loss statement, and other observations related to the club's financial status. He also provided a handout summarizing the club treasurer's responsibilities.

There being no additional time to conduct business, the meeting was adjourned at 12:00 noon.

**The next Board meeting will be held  
Tuesday, April 14, 2026 beginning at 10:30 a.m.**

**Rotary Club of West Ventura County – Membership @ 3/29/2026**

|                       |                         |                       |   |
|-----------------------|-------------------------|-----------------------|---|
| 1. David Aviles       | 21. Ralph Garcia        | 41. Bert Partida      | <b>Honorary Members:</b><br><ul style="list-style-type: none"> <li>• Jaimene Nichols, Faculty Advisor – Interact Club of Pacifica HS</li> <li>• Sara Tauber, Faculty Advisor – Interact Club of St. Bonaventure HS</li> <li>• Marie Frick</li> <li>• Peter Higgins</li> <li>• Ellen Honorico</li> <li>• Larry Matheney</li> <li>• John Mattina</li> <li>• Erik Nasarenko</li> <li>• Melody Thurman</li> <li>• Sandy Warren</li> <li>• Linda Zaruka</li> </ul> |
| 2. Rajju Bajracharya. | 22. Brant Gerckens      | 42. John Pollock      |   |
| 3. Peter Barry        | 23. Kelton (Lee) Gibson | 43. Michael Reese     |   |
| 4. Luke Beer          | 24. Valeria Gonzalez    | 44. Jaclynn Sanchez   |   |
| 5. Lalaine Braime     | 25. Juan Guerrero       | 45. Baljinder Singh   |   |
| 6. Robert Braitman    | 26. Alan Kosh           | 46. Suki Sir          |   |
| 7. Sondra Briggs      | 27. Cindy Kroeger       | 47. Juan Soto         |   |
| 8. Lawrence Bushey    | 28. Rob Leatherwood     | 48. Mark Spellman     |   |
| 9. Brian Carlson      | 29. Dennis Longwill     | 49. Cynthia Torres    |   |
| 10. Josh Carsman      | 30. Pete Marcus         | 50. Paul VanAcker     |   |
| 11. Daniel Cervantes  | 31. Kendall Mattina     | 51. Kendall VanConas  |   |
| 12. Andy Conli        | 32. Thomas McClain      | 52. Kirsti Vomund     |   |
| 13. Rich Cooper       | 33. Tom McCoy           | 53. Bonaventure Wakam |   |
| 14. Melanie Cota      | 34. Hugh McManigal      | 54. David Wilk        |   |
| 15. Gary Davis        | 35. Matt Meyring        | 55. Anita Zamora      |   |
| 16. Robert Davis      | 36. Samuel Monroe       | 56. John Zaruka       |   |
| 17. Davina DeCant     | 37. Emma Morata         | 57. Stacy Zaruka      |   |
| 18. Ana DeGenna       | 38. Diane Moss          |                       |   |
| 19. Sandy Duong       | 39. Marty Moss          |                       |   |
| 20. Tracy Eriks       | 40. Patrick Mullin      |                       |   |

**Rotary Club of West Ventura County—2025-26 Board members**

**Club Officers:**

- ❖ John Zaruka, President
- ❖ Cynthia Torres, President-Elect
- ❖ Josh Carsman, Immediate Past-President
- ❖ Hugh McManigal, Immediate Past- President
- ❖ Marty Moss, Treasurer
- ❖ Gary Davis, Secretary

**Club Directors:**

- ❖ Cindy Kroeger
- ❖ Dennis Longwill
- ❖ Sam Monroe
- ❖ Diane Moss
- ❖ Jack Pollock
- ❖ Suki Sir
- ❖ Juan Soto
- ❖ Kendall VanConas
- ❖ Mark Spellman (*ex officio* member)