

Minutes of the Board Meeting of Tuesday, October 28, 2025

This meeting was held at the Wagon Wheel Brewery in Oxnard

Officers Present	Officers Absent
<ul style="list-style-type: none"> ❖ John Zaruka, President ❖ Cynthia Torres, President-Elect ❖ Josh Carsman, Immediate Past-President ❖ Marty Moss, Treasurer ❖ Gary Davis, Secretary 	<ul style="list-style-type: none"> ❖ Hugh McManigal, Immediate Past-President

Directors Present	Directors Absent
<ul style="list-style-type: none"> ❖ Cindy Kroeger ❖ Dennis Longwill ❖ Sam Monroe ❖ Diane Moss ❖ Suki Sir ❖ Juan Soto ❖ Kendall VanConas 	<ul style="list-style-type: none"> ❖ Jack Pollock ❖ Mark Spellman (<i>ex officio</i> member)

Guests Present
none

- I. This meeting was called to order at 4:07 p.m. by President John Zaruka. A quorum for the meeting was declared.
- II. Motion (Sam) / Second (Marty) Passed: That the minutes of the Board meeting of September 23, 2025, be approved as presented.
- III. The current agenda was approved as presented with no recommendations for new topics under “New Business” or any changes in the order of presentation.
- IV. Club Administration

A. Club president’s messages and updates:

Rotary Scoreboard: President John noted that the Board needs to keep a record of the club’s various activities, the number of participants, the number of service hours given, and the outcomes of the events. Then, this information can be shared during the District Governor’s visit in January and at the end of the Rotary year. Cindy, Kendall, and Diane were asked to work together to address this request.

Website Management: President John asked Cindy to pursue adding members’ photos to the club’s website. Josh was asked to present a mini-class to the membership at some future club meeting regarding how to access the club’s website and ClubRunner. As a procedure, if any member has an item to add to the club’s website, they are to forward this information to Josh.

B. Membership

1. President-Elect/Membership Chairperson Cynthia reviewed the list of prospective new members.
2. It was noted that Andy Conli was to be inducted into membership at tonight’s Rotary meeting.
3. President John asked Cynthia to prepare a chart showing the names of prospective members, who has proposed them for membership, and the stage at which each is in toward induction into membership.

C. Tiered Memberships: Discussion was held regarding implementing various tiered memberships. Cynthia had proposed an *Essential Services* level of membership. Marty had provided a document

summarizing the various levels of membership and the need to adopt multiple levels. Jack (absent for this meeting) had previously presented the concept of a *Premium Membership* level. Motion (Sam) / Second (Juan) / That the proposals for tiered membership be approved. However, after further discussion, it was agreed to table this motion until the next Board meeting and to provide Board members with a document clearly showing the proposals for tiered memberships before that meeting.

- D. Treasurer's Report: Marty overviewed his updated Treasurer's Report, noting that the budget is working well with no serious membership dues delinquencies and with 2/3 of the Q2 membership invoices already paid. The Treasurer's Report was accepted as presented.
- E. Poinsettia Fundraiser: Marty reported that the poinsettia sales are going well. The net proceeds to the club's operations fund should be approximately \$3,000. The plants are due to be delivered on Tuesday, December 2nd with details forthcoming. It was noted that the club might also conduct a like flower sale/fundraiser in the spring.
- F. Foundation Report:
1. Sam explained an ultimate financial goal of the Foundation, raising funds for efforts in the areas of Education, Mental Health, and Youth & Leadership. He noted that, for a relatively small Rotary club, we do very well with fundraising for many different and worthy causes. As a procedure, Sam noted that club members should submit applications for funding to the Foundation Board for that Board's consideration.
 2. Cindy reported that the Foundation has approximately \$56,000 in cash assets and \$277,000 in the brokerage account.
 3. The Board discussed opportunities to support local and international causes. Searches for sources of funds will be made.
 4. It was noted that Juan Soto is serving as club chairperson for The Rotary Foundation.
- G. Support for the Paul Harris Donors: President John expressed the need for members to contribute to the Rotary Foundation in addition to the \$15 quarterly contribution which is included in the quarterly membership invoices. He would like to call this the PHD – Paul Harris Donors program.
- H. Upcoming Club Activities: The Trivia Challenge (November 5th), Folds of Honor Golf Tournament (November 12th), Holiday Can Tree (December 6th), the Coats for Kids project, the club's financial support of the Rose Parade Rotary float and providing members to help build the float, and the Oxnard Christmas Parade (December 6th) were discussed. Kendall will take the lead on the club's participation in the Oxnard Christmas parade with possible involvement of the Pacifica HS Interact Club. Suki suggested a partnership with the Oxnard Performing Arts Center to build a float for the parade; she will follow up on this suggestion. It was approved that the club will cover the \$50 entry fee costs.
- I. Rotary District Awards: President John will follow up on obtaining information related to District 5240 awards and the various categories of service to be documented.
- V. Adjournment: The meeting was adjourned at 5:15 p.m.

**The next Board meeting will be held
Tuesday, December 2nd, beginning at 11:00 a.m. at the Holiday Inn North Oxnard.**

Topics for Future Consideration:

- ✓ Review of 2025-25 projects and activities and establish priorities for continued support
- ✓ Recommendations for new members
- ✓ Consideration Tiered memberships
- ✓ Topics noted in the minutes above