

ROTARY CLUB OF SAN LUIS OBISPO
P.O. Box 833, San Luis Obispo, CA 93406
Attn: Charitable Allocations Committee
www.slrotary.org

DONATION REQUEST FORM

The Rotary Club of San Luis Obispo is dedicated to helping meet the needs of its local community in line with the principles of Rotary and our Club's Bylaws. This year's Rotary International theme is "The Magic of Rotary", so our committee will focus on non-profits that can demonstrate how their programs helping to Create Magic in the community by meeting the Rotary Charity Priorities. All approved requests will be paid by check only. Please fill out this form **completely** and return to by email Charitable Allocations Chair Jim Gardiner jgachief@charter.net. Please be advised that requests for political or religious contributions will not be considered.

Our total charitable allocation this year is \$10,000. Our previous gifts have ranged from \$500 to \$2,000 per organization.

PLEASE SUBMIT APPLICATION NO LATER THAN APRIL 25, 2025.

Date of request: _____ Amount requested: _____

Name of Organization: _____ Phone: _____

Address: _____ City/Zip: _____

Name of person requesting donation: _____ Phone: _____

Position with Organization: _____ E-mail Address: _____

Are you authorized to request funds on behalf of the organization? Yes No

Is the Organization a tax exempt 501(c)3 non-profit? Yes No Tax ID No: _____

On separate page
Please describe the mission of your
organization and how our grant funds will
used to meet the our Rotary Charities
Priority

Name(s) of Rotarian(s) from The Rotary Club of San Luis
Obispo affiliated with this organization: _____

Has this club given to your organization in the previous 12 months? Yes No

Has another service club in SLO County given to your organization in the previous 12 months? Yes No

By signing below, I (We) affirm that the information being provided is true and correct to the best of my (our) knowledge. I (We) also consent, should a donation be awarded, to the use of the Organization's name and other information, logo, photos of the Organization and its agents, etc. in any promotional material generated by The Rotary Club of San Luis Obispo for their use. I (We) also consent to creating a Public Service Announcement (PSA) about the donation for local news outlets if so requested by the Club. If a donation is awarded, I (We) also agree to have a representative from the Organization attend a Rotary Club meeting to formally receive the donation, if schedules permit. I (We) also agree to provide a Tax Acknowledgement Letter for any donation given and provide evidence of our 501(c)3 status, if so requested by the Club. I (We) agree that this form and any additional information provided to The Rotary Club of San Luis Obispo about the Organization will be kept and not returned regardless of whether or not the request for donation is approved or declined.

Signature/Title of requestor: _____

Make check payable to: _____

Name/Address to be mailed to: _____
(if applicable) _____

-----**FOR ROTARY USE ONLY**-----

Date request received: _____ Received by: _____

Charitable Allocations Committee Recommendation:

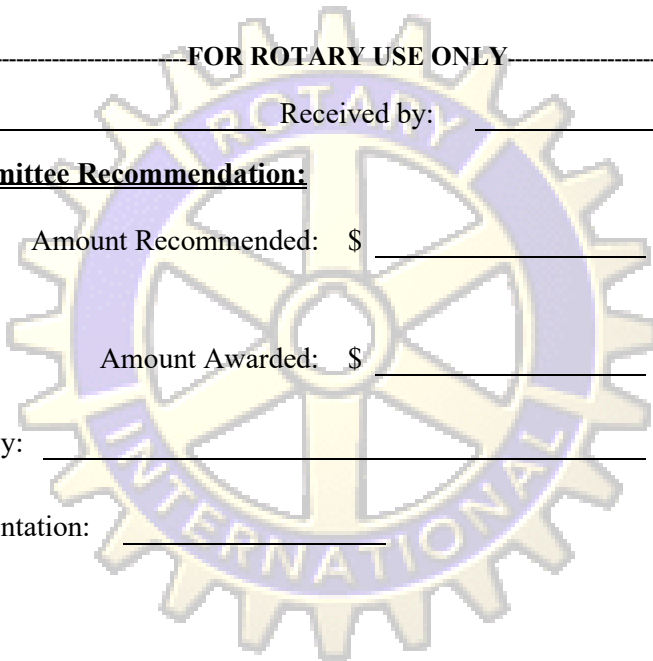
Approve Decline Amount Recommended: \$ _____ Date: _____

Board of Directors:

Approved Declined Amount Awarded: \$ _____ Date: _____

Mailed Picked Up By: _____ Date: _____

Rotary Meeting Date for Presentation: _____



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**CHARITABLE PRIORITIES:
*CHILDREN, CRITICAL NEEDS, and COMMUNITY***

The Rotary Club of San Luis Obispo has established three types of organizations and individuals as priorities for its assistance:

- **Children**, whose growth, learning, and healthy development can be aided and whose special needs can be met through programs providing positive experience, mentoring, and/or financial assistance.
- **Critical needs** of people suffering with illness, poverty, or calamitous events, whether locally or in distant places.
- **Community life and cultural enhancement** programs and facilities, which contribute to the positive environment of our communities.

Additional characteristics of organizations and projects are considered in assessing an applicant's eligibility and the amount of assistance to be provided:

1. Non-profit, tax-exempt status is required.
2. Programs must be sponsored, endorsed or otherwise affiliated with an active Rotarian.
3. Funding is not provided for political or religious purposes.
4. Funding is not provided to groups for the purpose of their fundraising efforts.
5. Funding requests are considered one-time support and should not be expected on a continuous basis.

Projects should support the Rotary Four Way Test as well as the Rotary International theme of the current year.