

ROTARY CLUB OF CHAMPAIGN

2017 – 2018 Committee Responsibilities, Chairs and Members – 3/22/18

Definition of Responsibilities and Duties	Chairs and Co-Chairs	Committee Members
Club Council of Presidents: Serves to guide and advise the Club President.	Board Liaison: President Walsh	Members: All Past Presidents
Champaign County Council of Presidents: Comprised of all current Club Presidents in Champaign/Urbana Area; serves to share information and coordinate joint activities.	Board Liaison: President Walsh	Members: President Walsh, President-Elect Banks Alternate: President-Elect Nominee Ellis-Nelson
Nominating Committee: Nominates members to serve as board members/club directors. The Club President is chosen by the Board from a group of current or past board members.	Chair: Past President Rost Board Liaison: Past President Rost	Members: President Walsh, Past President Rost, President-Elect Banks
District 6490/Club Awards: Coordinates and submits nominations for the District's Awards Program; and advises the President on Club awards to recognize outstanding participation in the Rotary Club of Champaign and its committees, programs and activities. This includes service pins, attendance recognition and input for other awards as needed.	Chair: President-Elect Banks Board Liaison: President-Elect Banks	Members: President-Elect Banks, Janet Ellis-Nelson
Constitution/Bylaws: Interprets the constitution, bylaws, and policies; promulgates revisions in accordance with the decisions of Rotary International; completes the review of Club policies; reviews the method of selection of Club President; and prepares and delivers resolutions honoring deceased members of the club in a timely manner.	Co-Chairs: Patrick Harrington & Jerry Jahn Board Liaison: Patrick Harrington	Members: Austin Hill, John Williamson

Membership Recruitment: Seeks qualified individuals as prospective members that are service-minded and demonstrate good character, integrity and leadership. Every effort shall be made to maintain a well-balanced and diversified membership.	Co-Chairs: Shandra Summerville & Zach Wetherell Board Liaison: Zach Wetherell	Members: John Calderon, Bud Leister, Bill Malone, Dennis Robertson, Anh To, Tom Whooley
Orientation, Mentoring and Retention: Orients all new members of the Club; prepares and initiates a mentoring program to assist all new members through their first year of membership. Encourages members to participate in Rotary leadership training. Proactively contacts less active members and surveys members leaving the Club to understand the reasons.	Co-Chairs: Scott Anderson & Jan Bahr Board Liaison: Janet Ellis-Nelson	Members: Ken Gunji, Janet Ellis-Nelson
Cashier/Facilities/Flags: Responsible for weekly cashier duties at member check-in table; acts as liaison with the meeting venue to ensure quality food and facilities; ensures that flags and award patches are promptly and appropriately mounted on banners and displayed at Club meetings. Member Name Tags: Responsible for display and storage of member name tags at Club meetings. Attendance Recorder: Sandra Calderon	Co-Chairs: Jim Acheson Co-Chairs: Marlys Scarbrough & Ted Gonsiorowski	Members: Chet Alwes, Austin Hill, John Knoblett, Tom Whooley Members: Janet Ellis-Nelson, Claudette Gonsiorowski Board Liaison: Marlys Scarbrough
Fellowship: Promotes acquaintance and friendship among the members and focuses on arranging members to greet, provide invocations and introduce guests and visiting Rotarians at Club meetings.	Co-Chairs: Janet Ellis-Nelson Board Liaison: Janet Ellis-Nelson	Members: Claudette Gonsiorowski, Janet Ellis-Nelson, Gail Raney
Transportation/Visitation: "Sunshine Committee" provides transportation of members to the weekly meeting as needed, coordinates visits or cards, etc. to comfort Club members and their families who are ill or incapacitated, and/or unable to attend Club functions on a regular basis.	Co-Chairs: Steve Hamburg Board Liaison: Jay Downey	Members: Jay Downey, Tim Manard, Diana Williams

Program Committee: Seeks member program ideas, and prepares and arranges high quality and diverse programs for the regular and special meetings of the Club.	Co-Chairs: President-Elect Banks & Janet Ellis-Nelson Board Liaison: President Walsh	Members: Jan Bahr, Paul Davis, Sue Grey, John Hecker, Dennis Robertson, Lin Warfel
Music Committee: Leads Club singing and provides other musical entertainment and activities at Club meetings.	Co-Chairs: David Thies & Chet Alwes Board Liaison: Marlys Scarbrough	Members: Jan Bahr, Tod Dawson, Geoff Poor, Kip Pope, Marlys Scarbrough, Lin Warfel
Communications Committee: Creates and manages communication to keep members, the district, and the general public informed of club highlights, as well as upcoming activities and announcements; manages the club's website and social media tools; and documents and produces a written annual summary and video presentation for the year. Work is carried out through subcommittees (listed below).	Co-Chairs: Bill Malone & Scott Dahman Board Liaison - Communications Committee: Scott Burge	
ClubRunner: Todd Salen & Bill Malone		
Website: Bill Malone, Chair		
FIZZ: Scott Dahman, Chair		Members: Scott Burge, Gordy Hulten, Shandra Summerville
Public Relations (including district newsletter & media releases): Janet Ellis Nelson, Chair		Members:
Awareness Board: Jeff Fullilove, Chair		Members: Joan Dixon, Shandra Summerville
Photography: Bill Malone & John Van Grinsven, Co-Chairs		Members: Harry Baxter
Year-End Review: Bill Malone & John Van Grinsven, Co-Chairs		Members:
History: Bill Malone, Chair		Members: Jarad Adams, Tim Manard, Peter Tomaras

<p>Local Projects & Environmental Protection Committee: Plans and executes at least 2 local hands-on service projects that benefit Champaign/Urbana through partnerships with worthy local charitable organizations. Collaborates with local Rotary Clubs. Manages projects including reviewing and requesting any budget needs; coordinating event planning/execution, recruiting volunteers and reporting back to the Club.</p> <p>Contributing to efforts that improve the appearance and environment to the community, participates in the Adopt-A-Street cleanup four times per year; Boneyard Cleanup and Austin's Day of Service annually.</p>	<p>Co-Chairs: Scott Burge & Harry Baxter</p> <p>Board Liaison: Scott Burge</p>	<p>Members: Steve Adams, John Calderon, Dean Cavey, Ashley Dye, Janet Ellis-Nelson, Shelly Romack</p>
<p>Vocational Service Committee: Encourages and fosters high ethical standards in business and professions, exemplified by the Four-Way Test; increases awareness of the scope of vocational service; recognizes businesses or professionals who demonstrate high ethical standards in their treatment of employees, customers, and the communities in which they work. Seeks ways for Club members to support mentoring programs for local youth. Processes the annual Parkland scholarship program, and updates the Parkland plaque.</p>	<p>Co-Chairs: Steve Greene</p> <p>Board Liaison: Jay Downey</p>	<p>Members: Joan Dixon, John Foley, Leon Hinton, Dale Morrissey</p>
<p>Joseph H Cannon Memorial Grants Committee: Seeks grant proposals from the community for support from the Cannon Trust Funds, reviews proposals and recommends to Rotary Board and WGRC, Inc.; notifies grant recipients, notifies non-recipients, reports results to Rotary Board and WGRC, Inc. and awards checks to grant recipients at regular Club meetings.</p>	<p>Co-Chairs: Joan Dixon & Jeff Troxell</p> <p>Board Liaison: Janet Ellis-Nelson</p>	<p>Members : Jay Downey, Steve Greene, Austin Hill, Bud Leister, Lott Thomas, Holly Thompson, Diana Williams</p>

<p>Clark Grants Committee: Seeks small grant proposals from community groups, evaluates proposals to ensure required criteria is met, makes recommendations to the Rotary Board for funding, advises group of funding decision, and presents checks at regular Club meetings.</p>	<p>Co-Chairs: Bill Gleason & Jeff Troxell</p> <p>Board Liaison: Jane Walsh</p>	<p>Members: Dean Cavey, Jeff Fullilove, Terri Lipscomb</p>
<p>Charity Committee: Collects the weekly proceeds from the Rotary Cup; evaluates and recommends appropriate charitable organizations to receive funds to the Rotary Board, and presents checks at Club meetings.</p> <p>Plans and organizes the Club's participation in the annual bell-ringing campaign conducted by the Salvation Army.</p>	<p>Co-Chairs/Cup Committee: Ashley Dye & Sheryl Palmer</p> <p>Co-Chairs/Bell Ringing: Steve Carter & Steve Hamburg</p> <p>Board Liaison: Patrick Harrington</p>	<p>Members/Cup Committee: Chet Alwes, Patrick Harrington, Dennis Robertson, Holly Thompson, Bob Ulbrich, John Williamson</p> <p>Members/Bell Ringing: Chet Alwes, John Williamson</p>
<p>Literacy Committee: Develops and executes at least one program to make the Club aware of functional literacy problems in the local community and worldwide; performs meaningful activities to improve literacy and promote reading in the community; and encourages Club members to participate in the annual Read Across America program.</p>	<p>Co-Chairs: Ashley Dye & Janet Ellis-Nelson</p> <p>Board Liaison: Janet Ellis-Nelson</p>	<p>Members: Pat Kovar</p>
<p>Student Recognition/Rotary Youth Leadership Awards (RYLA) Committee: Brings students into contact with Rotary by recognizing students from Central High School, Centennial High School and Judah Christian High School for their achievements in the areas of academics, activities, and athletics. Recruits and recommends local high school students to be RYLA participants and participates in the planning and conducting the RYLA program.</p>	<p>Co-Chairs: Tom Corum & Winnie Crowder</p> <p>Board Liaison: Tom Corum</p>	<p>Members: Scott Burge, Joe Thomas, Tom Whooley</p>

<p>Interact Committee: Promotes and sponsors the Interact Club of Centennial High School; provides guidance and counsel in their formation and implementation of club activities and projects; encourages Rotary Club member support for those activities; and assists the Interact Club in presenting a Club program in April.</p>	<p>Co-Chairs: Lea Hill & Janet Ellis-Nelson</p> <p>Board Liaison: Janet Ellis-Nelson</p>	<p>Members: Mike McDonnell, Dale Morrissey</p>
<p>EarlyAct Committee: Working with Unit 4 school leaders, coordinates elementary school EarlyAct program sponsored by Champaign Rotary Club.</p>	<p>Co-Chairs: Sam Banks & Chris Hamb</p> <p>Board Liaison: Sam Banks</p>	<p>Members: Pat Kovar, Janet Ellis-Nelson, Lea Hill, Orlando Thomas, Carol Timms</p>
<p>Social Committee: Plans and carries out monthly social events of the Club, including, the Corn Roast & Golf Outing, Holiday Party, new member socials, Football Guessing Contest and other social events.</p>	<p>Co-Chairs: Connie Glazik-Pierce & Marlys Scarbrough</p> <p>Co-Chairs/Corn Roast & Golf Outing: Bill Williams & Dean Cavey</p> <p>Co-Chairs/Football Guessing Contest: Joe DeLuce & Ryan Murphy</p>	<p>Members: Leon Hinton, Janet Ellis-Nelson, Abbie Osterbur, Atron Regen, Shelly Romack, Diana Williams, Tom Whooley</p> <p>Members: Brad Uken, Lin Warfel</p> <p>Board Liaison: Marlys Scarbrough</p>
<p>International Hospitality/Exchange/Youth Exchange Officer Committee: Provides counselors for Rotary Foundation Ambassadors and hosts Rotary Ambassadorial Scholars, identifies and contacts visitors in our community with Rotary affiliations and promotes relations. Plans and organizes the Yanai student exchange in cooperation with the Campus Honors Program; and arranges for members to accompany International speakers (such as Rotary Ambassadorial Scholars) to and from speaking appearances.</p>	<p>Co-Chairs: Sandra Calderon & Janet Ellis-Nelson</p> <p>Board Liaison: Sam Banks</p>	<p>Members: Sam Banks, Connie Glazik-Pierce</p>

Rotary Foundation Committee: Promotes understanding of the Rotary Foundation and its programs, promotes members contributions to The Rotary Foundation annual fund in November and the polio fund in March, and works with the International Hospitality and Ambassadorial Scholars Committee in furnishing information and assistance to applicants.	Co-Chairs: Mark Thies Board Liaison: Mark Thies	Members: John Calderon, Jay Stortzum
World Community Service Committee: Develops international projects in cooperation with other Rotary clubs and District 6490; recommends projects to the Board and WGRC; carries out approved projects; and informs members of results.	Co-Chairs: Carl Burkybile Board Liaison: Janet Ellis-Nelson	Members: Jay Stortzum, Brad Uken
Veteran's Support Committee: Recognizes Club Veterans and strives to increase awareness of Veterans' needs in community; seeks opportunities to support local efforts to assist Wounded Warriors; and cooperates with other local Rotary Clubs to host an annual Veteran's Day luncheon.	Co-Chairs: Jay Downey & Chris Moore Board Liaison: Jay Downey	Members: Anthony Corapi, Janet Ellis-Nelson, John Foley, Lott Thomas
Fundraising Committee: Reviews and executes approved strategies for fundraising from all aspects. Action Auction 2019 Committee (formed for each auction in the 3-year cycle): Develops plans for launching the Action Auction fundraising event to be held in May, 2019; forms committees/structures; recruits volunteers to serve on committees; begins venue selection process.	Co-Chairs/Fundraising: Sam Banks Co-Chairs/Action Auction: _____ Board Liaison: _____	Fundraising/Members: Carl Meyer Action Auction/Members: Dean Cavey, Tim Manard, Janet Ellis-Nelson, Abbie Osterbur Action Auction/Ex-Officio Member: WGRC, Inc. Treasurer (John Knoblett)