**Title:**

**Author:**

**Display Author?** Yes / No

**Date:**

**Display Date?** Yes / No

**Brief Story (less than 20,000 characters and will normally be sufficient):**

**Story Content (less than 30,000 characters):**

**Where should this story Item be displayed?**

**Web Site Home Page:** Yes / No

**The Wheel:** Yes / No

**Facebook or other Social Media:** Yes / No

**Media News Release:** Yes / No

**Story should be displayed starting on what date and ending on what date?**

**Instructions:**

* **Download and use this form to provide information.**
* **E-Mail this document to a member of the Public Relations Committee. E-mail addresses can be found in the member area of the** [**www.marionrotary.org**](http://www.marionrotary.org) **web site.**
* **Attach any pictures or graphics that could be used if any. (.jpg or .png preferred.)**
* **Identify any Links to other web sites or other internet destinations.**