

# Donation Request

## Catamount Rotary Club of Bennington



The Catamount Rotary Club of Bennington has made significant donations to numerous local non-profit organizations since our charter in 1988. We support programs and activities directed toward the youth of Bennington County, but we may support Rotary projects that are in keeping with the international goals of Rotary. We DO NOT support individuals, ongoing operating expenses, for-profit organizations, or event sponsorships. Typical donations do not exceed \$750.

To submit a request, please fill out the following **two page** form (typed or hand written) and mail to: Catamount Rotary Club, PO Box 696, Bennington, VT 05201. You will be notified by email or phone within 60 days of receipt of the completed form.

Please note that if a donation is granted the following will be required:

1. Letter acknowledging receipt of donation.
2. Confirmation that the money was spent as planned.
3. If possible: mini presentation to the Club of how the donation was used. We meet Tuesday mornings, 7:15am to 8:30am, at the Mount Anthony Country Club in Bennington.

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### Contact Information

Legal name of your organization: \_\_\_\_\_ 501c3? Yes  No

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Address for donation check, if not above: \_\_\_\_\_

Are you working with a Catamount Rotary member on this request? If so, who? \_\_\_\_\_

Prior Catamount Rotary Funding? Yes  No  Amount and year: \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

Internal Use Only

Meeting date: \_\_\_\_\_ Approved: \$ \_\_\_\_\_ Date mailed check: \_\_\_\_\_

If not approved, reason: \_\_\_\_\_

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#### Detailed Request Information

1. **Explain the nature and goals of the program/project and who will benefit.** In addition, please indicate if this is a one-time event or part of an ongoing project, how long this project/program has been in existence, and a list of other organizations or groups who have already contributed.

2. **Detailed budget breakdown of the requested funds.**