
Basic Guidelines for Charitable Giving

- 1. Preference will be given to requests from groups rather than individuals.**
 - 2. Preference will be given to those requests that benefit the Jaffrey and Rindge communities over other communities.**
 - 3. Preference will be given to requests brought to the committee through a Rotary Member over mass mailings and 'canned' requests.**
 - 4. Donations must not violate the provisions of our 501©(3) non-profit status (i.e. no political donations).**
 - 5. Potential recipients must contact a Rotarian, and write a personal request for consideration which includes information as to how the funds will benefit the Jaffrey and/or Rindge communities.**
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ROTARY CLUB OF JAFFREY-RINDGE SIMPLIFIED GRANT APPLICATION

1) PROJECT DESCRIPTION

A) Describe project and how it meets the needs of the community.

B) Define how the community will actively participate in this project.

2) ORGANIZATION REQUESTING FUNDING

A) Name of Organization:

B) Describe contribution of this organization to the community and the population served:

3) PROJECT BUDGET

Item(s) to be purchased	Cost

Budget Total

4) PROPOSED FINANCING

Source of funds	Amount

Financing Total

NOTE: *Project budget must equal proposed financing*

5) PROJECT CONTACTS

Organization Name:
Contact Person:
Telephone:
Fax:
Email:

Primary Grant Contact:
Name:
Telephone:
Fax:
Email:
Mailing Address:

6) AGREEMENTS

This agreement is entered into between _____ (herein after referred to as the 'organization') and the Rotary Club of Jaffrey-Rindge. In applying for and accepting project funding from Rotary Club of Jaffrey-Rindge, the organization agrees:

- ❖ Funds requested and received from the Rotary Club of Jaffrey-Rindge will be used exclusively for the project described in Section 1 of this agreement.
- ❖ Every effort will be made to complete this project within the award year. If it becomes evident that this will not be possible, the organization will promptly contact the Rotary Club of Jaffrey-Rindge and request an extension not to exceed an additional 6 months.
- ❖ The organization shall defend, indemnify and hold harmless Rotary International (RI), The Rotary Foundation (TRF), the Rotary Club of Jaffrey-Rindge, their respective Directors, Trustees, Officers, employees and committee members (collectively RI, TRF, District) from any and all damages, losses, judgments, costs, fines, awards, liabilities and/or expenses, including without limitation reasonable attorney's fees and costs of litigation, asserted or recovered from RI/TRF/District, that result and/or arise directly or indirectly from the implementation of this project. It is the responsibility of the organization to ensure that all participating parties have been advised and have accepted all terms and conditions contained herein.
- ❖ This agreement may be cancelled without notice upon the failure of participants to abide by the terms and conditions set forth herein, including reporting requirements. If this agreement is cancelled prior to the club having made payment of any or all of approved funding, club shall have no further obligation of any kind including payment of any amounts thereafter. If a portion or all of the club funding has been made, such amount plus any interest accrued shall be promptly returned to the club.
- ❖ The organization accepts responsibility for submission of Interim and Final Reports to Rotary Club of Jaffrey-Rindge in accordance with reporting requirements.

Acknowledged and accepted by:
President
Rotary Club of Jaffrey-Rindge

President's Signature

Date:

ORGANIZATION REQUESTING FUNDING

By signing below, the Organization Requesting Funding confirms:

- ❖ They have been fully advised of any and all terms and conditions of this agreement that extend beyond the Rotary Club of Jaffrey-Rindge to such organization and acknowledges their acceptance of said terms and conditions.
- ❖ They are in possession of and can supply upon request verification of reputable standing in the community and any appropriate registration or licensing necessary to work within the community.
- ❖ They are willing and able to work with Rotarians in the implementation of this project in accordance with the extent of participation agreed upon with the Rotary Club of Jaffrey-Rindge.
- ❖ They will cooperate as necessary to a fair and reasonable extent with any financial review of activities associated with the project.

Acknowledged and accepted by:

Name:

Title:

Organization:

Authorized Signature

Date:

Please return completed application by January 31, 20XX to:

Rotary Club of Jaffrey-Rindge
Charitable Giving
PO Box 752
Jaffrey, NH 03452