



Nashua Rotary Club

"SERVICE ABOVE SELF"

ROTARY CLUB OF NASHUA COMMUNITY GRANT

BACKGROUND

The Rotary Club of Nashua is committed to "Service Above Self" and is dedicated to making the Nashua Community a better place. The Club holds a number of fund raisers throughout the year and 100% of all profits go back to the community in the form of scholarships and community grants. The Rotary Club of Nashua Community Grants Program is administered by the volunteer members of the Club to benefit the non-profit community in Nashua, New Hampshire.

AWARDS

In 2022, a total of \$25,000 will be awarded in community grants to non-profits serving the Nashua Community. The awards granted will be in the range of \$2,500 - \$5,000. Therefore, the Nashua Community Program/Project must be in that range.

Although any non-profit may submit an application in support of one its programs, preference is given to those programs that impact the greatest number of Nashua citizens. Requests for general agency operating funding will not be considered. The Rotary Club of Nashua does not honor requests for on-going multi-year funding.

Please do not lobby members on your behalf. Decisions will be based solely on this application and community needs along with available grant funds.

ELIGIBILITY

Applicants to the Rotary Club of Nashua Community Grants Program must meet the following eligibility criteria:

- Program must be focused on serving the needs of the Nashua Community and its citizens.
- The Nashua Community Program/Project must be in the range of \$2,500- \$5,000.
- All applications must be complete and include the required financials.
- Willing to participate in an interview.
- Organizations awarded a grant for a program in 2021, are not eligible to receive an award **for the same program** in 2022. They may apply for a different program.

PROCESS

Completion of the Rotary Club of Nashua Community Grant Application is required. A small number of finalists may be invited for a face-to-face interview with the Community Grants Committee. Award recipients will be notified in May and will be invited to attend a Rotary luncheon meeting on June 20, 2022 to accept the grant award.

TO APPLY

Please complete the online application found at www.nashuarotary.org and respond to all questions included in the application. In addition, please attach the following:

1. Form 990 (**you need only send Page 1**)
2. Operating Budget for the current fiscal year.
3. Your organization's non-profit status. Please attach the IRS letter.
4. If you are in the process of applying for your non-profit status, please include the organization that will be your fiscal agent.
5. Any additional information NOT required will NOT be considered.

IMPORTANT: The deadline for applications for funds is Wednesday, April 20, 2022. All completed applications must include **9 copies** of the application **collated** to include **9 copies of any attachments or brochures (also collated)**. Applications may not be sent by via e-mail. You must submit 9 hard copies of your application and any attachments you wish to provide.

For questions, please contact:
Deborah Novotny 603-546-0459
Email Deborah.Novotny@ebtc.com

INCOMPLETE APPLICATIONS WILL NOT BE
ACKNOWLEDGED OR REVIEWED.



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COMMUNITY GRANT APPLICATION

Please complete the application with sufficient detail to enable the Community Services Committee to properly evaluate your request. Please answer all questions. If a particular section does not apply, please indicate N/A (not applicable).

Only requested materials may be attach for Committee consideration.
Additional documentation that is not required will NOT be reviewed.

Organization:

Project/Program Title: _____

Address: _____

City, State, Zip Code: _____

Contact Person: _____ **Contact's Title:** _____

Email: _____ **Telephone:** _____

Amount Requested: \$ _____ *(Amount for Nashua Community GRANT must be in the range of \$2,500- \$5,000)*

1. Briefly describe the Program/Project for which funds are requested. Your description should include the following:
 - a. Your agency/organization's reason for offering this program/project, its goals and objectives. (300 words only)
 - b. A description of the need in the community for the program/project referencing particular reports or studies as available. (300 words only)

c. A brief description of the results or intended results of your program/project. (300 words only)

d. Expected timetable and duration of the project/program. (300 words only)

e. Number of persons who will be served by the program/project, and in what towns the program/ projects will be made available. (300 words only)

f. A description of other similar or comparable programs offered in the community and why yours may be of more merit. (300 words only)

2. Please identify any other organizations, including other Rotary clubs that you have solicited the same request for funds and if you have received a response and the amount funded (if any) to such solicitations. (300 words only)

3. Does your organization charge a fee to persons who participate in its programs? If so, please describe the fee structure. Please also indicate whether scholarships, sliding scale fees, and free services are offered to program participants, and the basis upon which such reduced fees are offered. (300 words only)

4. Does your organization have 100% financial support participation by your board members?

5. Does the organization receive State, Federal, City, United Way, BECFI or other funding for the Program/ Project? Yes No _

6. Your organization's non-profit status - (Please attach in .jpg format the following):

- a. IRS letter describing your non-profit status (if in process, the organization that will be your fiscal agent)
- b. Recent 990 form submitted to the IRS (summary page only)
- c. Operating budget

You will be notified of funding decision by the committee in late May or early June. **We are requesting award winners to attend the Rotary meeting in mid-June when the grants will be presented.**

When you have completed the application, **please mail or deliver** the completed hard copy applications to:

Deborah Novotny
c/o Enterprise Bank and Trust Co
493 Amherst Street
Nashua NH 03063

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Thank you for applying to the Nashua Rotary Club.