



Auction Donation Form

DONATION*	
Item Type/Category	<input type="checkbox"/> Product <input type="checkbox"/> Service <input type="checkbox"/> Other _____
Item Name	_____
Item Quantity	_____ Example: (1) or (5-\$25 Gift Certificates), etc.
Item Description (Include any restrictions, expiration dates, sizes, number of participants, etc.)	

Item Value (We prefer items valued at \$25.00 or more)	Expiration date: _____
<input type="checkbox"/> Estimated/Retail Value: \$ _____	<input type="checkbox"/> Priceless

ITEM DELIVERY – Accepting items NOW!
<input type="checkbox"/> I will deliver
<input type="checkbox"/> I will mail to: Chanhassen Rotary Club (address below)
<input type="checkbox"/> I will arrange for solicitor pick-up (Date: _____)

CERTIFICATES
<input type="checkbox"/> Certificate is enclosed
<input type="checkbox"/> Certificate will be mailed to: Chanhassen Rotary Club (address below)
<input type="checkbox"/> Please create a certificate for me (bidding system to generate)

DONOR	
Donor Type	<input type="checkbox"/> Business <input type="checkbox"/> Person Anonymous <input type="checkbox"/> Yes <input type="checkbox"/> No
Donor's Name (First, Last OR Business Name) _____	
Address _____	City _____ State _____ Zip _____
Phone 1 _____	Phone 2 _____ Email _____
Contact 1 (if business) _____	Phone _____
Contact 2 (if business) _____	Phone _____
Donor notes _____	

Gala attendee? <input type="checkbox"/> No <input type="checkbox"/> Yes _____ Total # of planned attendees Register at www.chanhassenrotary.org	

SOLICITOR	
Name (First, Last) _____	Rotarian <input type="checkbox"/> Yes <input type="checkbox"/> No
Phone 1 _____	Phone 2 _____ Email _____

For office use only	
Date received _____	Volunteer _____ Item #/Range _____ Package # _____
<input type="checkbox"/> Live auction item <input type="checkbox"/> Silent auction item <input type="checkbox"/> Value assigned (if priceless) \$ _____	

PLEASE RETURN THIS FORM BY FRIDAY, APRIL 26th, 2017.

Mail: Gala Auction Chair, Chanhassen Rotary Club
 P.O. Box 781, Chanhassen, MN 55317
Email: events@chanhassenrotary.org

*All donations are tax-deductible to the extent allowed by law. Chanhassen Rotary Foundation
 Tax ID: 83-0393931.