

# Constitution of the Rotary Club of San Antonio at The Dominion

(Effective as of [Date of Adoption])

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## Article I: Name

The name of this organization shall be the Rotary Club of San Antonio at The Dominion, chartered under the authority of Rotary International. The club may also be referred to as "The Dominion Rotary Club" in communications and publications.

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## Article II: Purposes

The purposes of this club are to:

1. Pursue the Object of Rotary as defined by Rotary International.
  2. Conduct regular service projects that align with the Five Avenues of Service.
  3. Create opportunities for networking, personal growth, and community impact.
  4. Strengthen and sustain a diverse and engaged membership.
  5. Support the programs and funding priorities of The Rotary Foundation.
  6. Foster leadership development within the club and across the broader Rotary community.
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## Article III: Object of Rotary

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise, including:

1. The development of acquaintance as an opportunity for service and fellowship.
2. High ethical standards in business and professions, the recognition of the worthiness of all useful occupations, and the dignifying of each Rotarian's occupation.
3. The application of the ideal of service in personal, business, and community life.
4. The advancement of international understanding, goodwill, and peace through a united fellowship of business and professional persons.

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## Article IV: Avenues of Service

The Five Avenues of Service provide the philosophical and practical framework for the work of this Rotary club:

1. **Club Service:** Strengthening fellowship and ensuring effective club operations.
2. **Vocational Service:** Promoting high ethical standards and encouraging use of professional skills in service.
3. **Community Service:** Addressing local needs through hands-on involvement and partnership.
4. **International Service:** Building peace and goodwill through global service and cultural exchange.
5. **Youth Service:** Empowering young people through leadership development and service opportunities, including programs such as Interact, RYLA, and Youth Exchange.

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## Article V: Membership

Section 1 — **Eligibility:** Membership is open to adults of good character, with a record of leadership or demonstrated commitment to service, and who are willing to embrace the values and responsibilities of Rotary.

Section 2 — **Types of Membership:**

- **Active Members:** Enjoy full privileges, including voting rights, holding office, and participating in all club activities.
- **Honorary Members:** May be conferred upon individuals who have distinguished themselves in humanitarian service or leadership. They are not required to pay dues and do not hold voting or officer privileges.

Section 3 — **Admission Procedure:** Members are proposed in writing by an existing member and must be approved by the Board of Directors. A 30-day review process will apply before an invitation is extended.

Section 4 — **Diversity, Equity & Inclusion:** This club is committed to reflecting the diversity of the community and shall not discriminate in membership on the basis of race, color, gender, age, religion, sexual orientation, disability, or national origin.

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## Article VI: Meetings

Section 1 — **Regular Meetings:** Held twice per month on designated Tuesdays at 11:45 AM. Meetings may be in person, virtual, or hybrid, and shall include time for fellowship, club updates, guest speakers, and project planning.

Section 2 — **Annual Meeting:** Convened in the fourth quarter of each calendar year, to include officer elections, financial and committee reports, and club strategic updates.

Section 3 — **Special Meetings:** May be called by the president or a majority of the Board, with at least 7 days' notice to the membership.

Section 4 — **Quorum:** One-third of active members constitutes a quorum for any regular or special meeting.

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## Article VII: Officers and Directors

Section 1 — **Officers:** The officers of this club shall be:

- President
- President-Elect
- Vice President
- Secretary
- Treasurer
- Sergeant-at-Arms
- Immediate Past President

Section 2 — **Board of Directors:** Composed of club officers and 2–4 elected directors. Directors shall serve staggered terms of one to three years, ensuring continuity in leadership and club planning.

Section 3 — **Officer Responsibilities:** Officers shall fulfill responsibilities outlined in the club's bylaws, including program leadership, governance, record-keeping, financial management, and member engagement.

Section 4 — **Vacancies:** In the event of a vacancy, the Board shall appoint a replacement to serve the remainder of the term, with notice given to the club.

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## Article VIII: Elections

Section 1 — **Nomination Process:** A nominating committee, appointed by the Board, will collect and vet candidates. The committee will present a slate to members at least 14 days prior to the election.

Section 2 — **Voting Procedure:** Elections will be conducted by ballot — paper, secure digital, or hybrid. Absentee and proxy votes are allowed per procedures set by the Board.

Section 3 — **Terms of Office:** All officers serve one-year terms beginning July 1. Directors serve for one to three years, as determined by the Board.

Section 4 — **President Succession:** The President-Elect automatically becomes President on July 1 of the following year.

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## Article IX: Committees

Section 1 — **Standing Committees:** The club shall maintain the following standing committees:

- Communications (led by the President-Elect)
- Membership
- Public Image
- Club Administration
- Service Projects
- The Rotary Foundation

Section 2 — **Ad Hoc Committees:** May be created by the President or Board to address temporary needs or specific projects.

Section 3 — **Committee Responsibilities:**

- Develop and implement annual goals aligned with the club's strategic plan.
  - Meet regularly and report progress to the Board.
  - Coordinate with other committees and external partners as needed.
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## Article X: Finance

Section 1 — **Fiscal Year:** The fiscal year of the club shall begin on July 1 and end on June 30.

Section 2 — **Dues:** Members shall pay annual dues as set by the Board, including any Rotary International or District assessments. Dues may be prorated for new members.

Section 3 — **Budget and Financial Oversight:**

- A proposed annual budget shall be prepared by the Treasurer and approved by the Board.
- All disbursements require the written authorization of the Treasurer and at least two other officers.

Section 4 — **Financial Review:** The Board shall arrange for an annual independent financial review by a qualified individual or committee unaffiliated with day-to-day financial operations.

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## Article XI: Amendments

Section 1 — **Procedure:** This Constitution may be amended at any regular or special meeting of the club, provided that:

- Written notice of the proposed amendment is given to each member at least 21 days prior to the meeting.
- A quorum is present.
- The amendment receives a two-thirds vote of those present.

Section 2 — **Limitations:** Amendments must not conflict with the RI Constitution, RI Bylaws, or the Standard Rotary Club Constitution as approved by the Council on Legislation.

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## Article XII: Compliance

This Constitution is subordinate to the Rotary International Constitution and Bylaws and shall be updated accordingly when changes are enacted by the Council on Legislation. In the event of a conflict between this document and RI constitutional documents, the latter shall govern.

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## Certification

This document was adopted by vote of the membership on [Insert Date] and replaces all previous versions of the Constitution of the Rotary Club of San Antonio at The Dominion.