|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Foundation Board Meeting Logistics:** | | | | |
| Date: | 07.09.2019 | | |
| Time: | 7:15 a.m.-7:35 a.m. Foundation | | |
| Location: | 275 Market St., Int’l Market Square | | |
| Jewelie Grape  President | | x | Carol Russell  President Elect | | | x | Scott Benson  Vice President | x |
| Treasurer  Anna Coskran | | x | Assistant Treasurer  John Coskran | | | x | Brock Ray  Immediate Past President | x |
| Secretary  Maria Bavender | | x | Bill Klein  Foundation Chair | | | x | John Vandermyde  Heart of Rotary Award Recipient | x |
| Bob Baker  Foundation Co-Chair | | x | Terryl Brumm  Projects Chair | | | x | Gayle Noakes  At-Large Board Member | x |
| Anna Priscari  At-Large Board Member | |  |  | | |  |  |  |

|  |  |  |
| --- | --- | --- |
| Foundation Agenda Topics: | | |
| # | Subject | Presenter |
| 1 | Foundation Board-Minutes Approval | Bill and Bob |
| 2 | Status Report |  |

|  |  |  |  |
| --- | --- | --- | --- |
| # | Upcoming Meeting Agenda Topics\* | | Date |
| 1. | | Foundation Grant Request Conference Call | July 15, 4-5 PM |
| 2. | | Foundation Grants Release Schedule Conference Call | TBD |

|  |  |  |
| --- | --- | --- |
| Documents Provided for Discussion | | |
| # | Document | |
| 1. | | Agenda |
| 2. | | Financial Statements |
|  | | |
| Discussion and Notes | | |
| # | Discussion Items | |
| 1. | | Foundation minutes approved: motiion Bill, second Brock. |
| 2. | | Bill explained our accounting is accrual basis recognizing revenue when earned and expenses when incurred, treasurers will begin providing memo or foot notes to explain variations in financial statements |
| 3 | | Foundation event will be at Jax the evening of October 16, 2019 |
| 4. | | 2018-2019 collected approximately $111K of $114K pledged |
| 5. | | Budget and financial discussion will take place at next board meeting (after July 15 grant request review) |
| 6. | | Foundation board meeting adjourned at 7:35 am |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Club Board Meeting Logistics:** | | | | |
| Date: | 07.09.2019 | | |
| Time: | 7:35-8:30 a.m. Club | | |
| Location: | 275 Market St., Int’l Market Square | | |
| Jewelie Grape  President | | x | Carol Russell  President Elect | | | x | Scott Benson  Vice President | x |
| Treasurer  Anna Coskran | | x | Assistant Treasurer  John Coskran | | | x | Brock Ray  Immediate Past President | x |
| Secretary  Maria Bavender | | x | Bill Klein  Foundation Chair | | | x | John Vandermyde  Heart of Rotary Award Recipient | x |
| Bob Baker  Foundation Co-Chair | | x | Terryl Brumm  Projects Chair | | | x | Gayle Noakes  At-Large Board Member | x |
| Anna Priscari  At-Large Board Member | |  |  | | |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Board Agenda Topics: | | | | | |
| # | Subject | | | Presenter | |
| 1 | Club Board-Minutes Approval | | | Jewelie | |
| 2 | Miscellaneous - Monthly date/time of board meetings, use of conference calls, roles of board members, visioning session champions-membership, commuication, vocation, input on holiday and anniversary parties, old business, new business | | | Jewelie | |
| 3 | Draft budget review and discussion | | | Jewelie, Anna, John | |
|  |  | | |  | |
| # | Upcoming Meeting Agenda Topics\* | | Date | |
|  | | Recommendations to revise 2019-2020 club budget | August 20 | |
|  | |  |  | |
| Documents Provided for Discussion | | | | |
| # | Document | | | |
| 1. | | Agenda | | |
| 2. | | Financial Statements | | |
| 3. | | Membership Report | | |
| 4. | | Program Report | | |
| 5. | | Draft 2019-20 budget | | |
|  | | | | |
| Discussion and Notes | | | | |
| # | Discussion Items | | | |
| 1. | | Club minutes approved: motion Scott, second Brock | | |
| 2. | | Membership: District survey launching July 10 will provide club-specific results and district comparison, District focus group of 30-45 year old prospective members being led by Carol and a researcher, DG Russ Micheletz in support of both. Scott will remind members to participate in survey. We have 91 active members, 4 honorary, and 2 termed in July. | | |
| 3. | | Jaime Butler new member application approved by Board, Scott will contact her | | |
| 4. | | Board meetings will move to 3rd Tuesday of the month to give enough time to anyalze financials. Jewelie will send calendar invite to board members. Finance committee to provide insight to financials to the board so that board can focus meetings on other aspects of the club. | | |
| 5. | | Input provided for Holiday and 35th Annivesary parties: recommend week between Christmas and New Year’s Day for better turn out, Anniversary party will be Feb. 7 or 8 and recommend dress up/special event in which members pay to cover costs | | |
| 6. | | Logisitics: only Secretary will enter attendance, insurance certificate availalble on MCOL website | | |
| 7. | | Club visioning: Grow to 125 members with help from new membership committee, first meeting tonight led by Scott and Jean Johnson. Develop better communicaitons and community press with help from communications committee Chad Eslinger, Brock and Anna P. Help members grow in their professions, (ideas presented facilitate networking for people looking for career change and hiring, recognize members for professional achievements, assist in building business network) | | |
| 8. | | Old business: We will switch banks from Wells Fargo. John Coskran is researching options and present for board approval. Need to attach our bank account to Pay Pal on website instead of using a person’s credit card | | |
| 9. | | 2109-2020 budget is based on 100 members for the entire year. Finance committee will consider options to cover expenses while we are growing the membership. They will make recommendations at the next board meeting. | | |
| 10. | | Motion approved to utilize exising 2019-2020 budget on an interim basis until new budget recommendations can be reviewed and approved by the board. Motion, Bill and Second, Scott | | |
| 11. | | Maria will remind committees to post meetings and events on club calendar (Int’l Service posted today after request) | | |
| 12. | | Club board meeting adjourned at 8:29 am | | |