

November 13, 2018 – Minutes for City of Lakes Rotary Foundation Board Meeting

Attending: Brock Ray, Ken Stone, Grant Robinson, Chris Morris, Bob Baker, Dean Sanberg, Jewelie Grape, Bill Klein, Kurt Nelson

Approval of the October Minutes was moved by Jewelie Grape, second Ken Stone. No discussion, all in favor.

Bob: foundation goal is \$100,000, they received pledges of \$80,000. The goal is for 70% of members to pledge, 60% made pledges. 40 members have not pledged, Kurt and Bob to follow up. *{Note from Brock: I think something may have been lost in translation here. The goal is for 100% of members to pledge. I believe that 60% had pledged at this time, making up 70% of our total dollar goal. Bob/Kurt, can you confirm?}*

Chris: the foundation tax return was done by Smith Schafer, and he needs authorization. Approval of this authorization was moved by Kurt Nelson, second Bill Klein. No discussion, all in favor.

The Foundation Board meeting adjourned at 7:30 A.M.; moved by Ken Stone, second Chris Morris.

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Dean Sanberg, programs: The schedule looks good, please send him or Scott Benson recommendations. Rotary After Dark (RAD) is planning an activity at 2nd Harvest Heartland Food Shelf for the 1st meeting of the month going forward. Kurt Nelson noted that RAD needs to be promoted, Kim DeBaere is leading it. The original idea is to engage younger members.

Grant Robinson stated that it should be stressed to members that reflections should be non-political. Bill Klein suggested that we send out a reminder that there are a variety of political and religious views in the club when members are considering their reflections.

Chris Morris – The club needs to file an annual tax return...Brock needs to sign the return. Motion made/seconded/approved for Brock to review and sign the tax return.

Chris Morris – accounts receivable report contains some mistakes; he will remove former members from this list

The Finance Committee met to review the accounts receivable list last month. Chris drafted a policy to address accounts receivables to try and impose structure into the process of how to notify/collect overdue dues. The board reviewed and discussed the draft policy. A question came up about who keeps the dues categories lists so the board knows who pays what amount of dues...this information is not in Clubrunner. Membership needs to get an up-to-date list of dues categories from the accountant. Discussion about developing template emails to send to members with past due amounts at each stage in the process. These documents can be provided to each treasurer to make follow up easier.

Michael Anshel – motion/seconded/approved to forgive past dues except for what the club paid in RI and district dues. Brock will follow up with Michael.

Reviewed membership report. An email needs to be sent to Helena, terminating her City of Lakes membership.

Brock – contacting disengaged members – Brock will send each board member a list of people to contact about their attendance.

Brock told the Board that Rachel Nearhood needs to resign from being webmaster and will terminate club membership because she is starting her own business.

Meeting adjourned at 8:30 a.m.