HORIZON SUNRISE ROTARY CLUB OF GRAND JUNCTION
GRANT APPLICATION

Application Deadline: September 30th

Granting Guidelines:

The Horizon Sunrise Rotary Club supports multiple local and international causes. Our primary focus areas are *children's education and literacy, ending hunger, and youth leadership and development*. Grant requests that fall under these areas will be given greater consideration, however all our encouraged to apply. Rotary is a non-political, non-religious service club organization. Specifically, we will not fund projects that promote or encourage a specific religious belief or single-faith-based initiative or are associated with any political party or government entity.

1. **Will the project engage Rotary members?** We appreciate opportunities for Rotarians to volunteer through board participation, fundraising or direct program involvement.
2. **What is the level of visibility and brand recognition offered to Rotary?** The Horizon Sunrise Rotary Club seeks to raise awareness of its participation in and contributions to community service. Specific commitments concerning recognition of Rotary (presentations, newsletters, websites, public presentations, print, social and electronic media, etc.) will be important aspects of the evaluation of your application.
3. **Does the requested grant amount align with the Club's granting capabilities?** Typical grant requests to the Club range from $500 - $3,500, with an average grant of $1,100. Larger requests may be submitted if they have the possibility for greater impact through collaboration with other area Rotary Clubs as well as the Rotary District Matching Grant program. Only one organization can be granted a Rotary District Matching Grant each Rotary year (July – June) and District Grants do not support general operating costs.

Submit completed application, including all required attachments, to the Horizon Sunrise Rotary Club

a. You may submit your application (including all required attachments) via email to carmen.shipley@imail.org. Please submit in pdf format.

Questions:
Any questions regarding application process should be directed to the Grants Committee Chair, Carmen Shipley, at 970.298.2015 or carmen.shipley@imail.org.

Confirmations and Timeline:
An email confirmation will be sent to the contact listed on the application upon receipt of your completed application. *If you do not receive a confirmation message, we have not received your application.* Funding decisions will be formally approved in October. Grants will be disbursed no later than December 31st.

HORIZON SUNRISE ROTARY CLUB OF GRAND JUNCTION
GRANT APPLICATION SUMMARY SHEET

Organization/Contact Information:

Legal Name or Organization:
DBA *(if applicabl*e):
Mailing Address:
Phone:
Email:
Organization Contact Name & Title:
EIN:
Website:
Mission Statement:
Tax Exemption Status: ☐ **501 (c)(3)** ☐ **Using a Fiscal agent/sponsor** **If applicable, name of Fiscal agent or Fiscal Sponsor: _____** **Organizations must have 501(c)3 designation or utilize a fiscal sponsor that does*

Grant Request Information:

Type of Support: ☐ General Operating Support* ☐ Program or Project Support ☐ Capital Request **Requests incorporating a District Grant cannot support general operating costs*
Amount of Request:
Brief Description of what the grant will be used for *(additional details can be included in the grant narrative)***:**
This request aligns with which of Horizon Sunrise Rotary's Funding Priorities: *Requests that fall within these priority areas will be given greater consideration, however all our encouraged to apply.* ☐ Children's Education & Literacy ☐ Ending Hunger ☐ Youth Leadership & Development ☐ Other _____

Horizon Sunrise Rotary Club Grant History:

Has your organization/project received grant support from the Horizon Sunrise Rotary Club in the past? If yes, please include the most recent grant year and amount.	
How were the funds expended and what were the key outcomes/accomplishments achieved? *(If you have not fully expended the grant, please explain plans to utilize the remaining grant)*	

Financial Information:

Organizational Budget for Fiscal Year Ending:	
Income:	
Expenses:	
If applicable, Program or Project Budget:	

Sources of Income Table (complete as applicable)

Percentage	Funding Source (from previous fiscal year)
%	Government Grants or Contracts
%	Foundations
%	Business
%	Events (include event sponsorships)
%	Individual Contributions
%	Fees/Earned Contributions
%	Other
100%	**TOTAL**

GRANT APPLICATION NARRATIVE INSTRUCTIONS

Please include a written narrative addressing the following. Designate each portion of your narrative with the following headings.

1. **Background**
   Please describe the mission, history, and overall goals of your organization.
2. **Purpose of the Grant**
   The Horizon Sunrise Rotary Club will award funds for general support, program-specific, and capital. Please explain how this grant will be used to further your mission and the program(s) of your organization. If your request is for a specific program/project, including capital projects, please describe the project/program, the community needs it addresses, and the target population to be served.
3. **Collaborations**
   Please describe your organization's most significant partnerships or interactions with any other community organizations.
4. **Rotary Involvement**
   Please describe any active Rotarian involvement in your organization/program. How many Rotarians are involved, and in what capacity (such as Board participation, fundraising and events, or direct program participation/direct service)? If involvement has been limited, please outline opportunities for additional Rotary engagement.
5. **Evaluation**
   Please summarize how impact will be measured for the specific project.
6. **Finances**
   Discuss your organization's strategy for obtaining financial support from other sources to carry out your work.

   Attachments:
   List of Current Board Members
   Copy of the Secretary of State's Certificate of Good Standing