

# SIERRA VISTA WEST ROTARY CLUB

Minutes for Board of Directors Meeting Date: 14 Nov 2018

**Meeting opened by:** President Kevin @ 4:30 pm

**Directors present:** Kevin Farrow President, Nancy Cassel President Elect, Larry Hampton Immediate Past President, Anita Farrow Treasurer, Renae Humburg Foundation Chair, Julie Phipps, Secretary, Hank Huisking Service Projects Chair. Quorum present.

**Guests/Observers:** None

**Minutes:** Renae made the motion, seconded by Nancy, to approve the minutes of the previous board meeting from September 26, 2018. Motion approved unanimously.

**Treasurer's Report:** As of the end of November 11, 2018, the club has a balance of \$17,203.76 in checking; \$2,103.80 in savings; \$1,995.16 in the grant account; and \$3437.45 in the Foundation account. Nancy made the motion, seconded by Renae, to approve the treasurer's report. Motion approved unanimously. Nancy to get receipt for PETS registration to Anita.

## **President's Report:**

Kevin said it is time to start organizing for the club's fundraisers. Larry let the Board know that he had spoken to Fred Shirley about the Taste of Sierra Vista event. The volunteers to plan the food and wine pairing in February are: Anita, Hank, Kevin, Renae and Larry will work on that project. Kevin will chair the committee to plan the event. He will contact Kristine Wolfe and Tony Pham of Indochine about the event.

Otto would like to schedule the Fun Run until September of 2019, the weekend after Labor Day. The Board agreed that planning for the event should start no later than March.

Kevin said that the Club Runner website is out of date. He would like to see it completely overhauled with current and historical information about the club. Julie said that she doesn't have time to do a that, but she will pull all information that is over one year old and either archive or delete it.

All dictionary deliveries are scheduled for this week.

Hank said that Otto wants to have the club help him put on a Christmas party for his clients on December 22.

The Board agreed that there will be no regular club meetings on December 27 and January 3. The club holiday party will be on January 6 – a Sunday brunch at The Outside Inn at noon. Julie will route a sign-up sheet to get the numbers for making the reservation.

Kevin would like to reinstate the practice of monthly birthday recognition. He will add it to the regular club meetings. First all club members need to update their birthdays in Club Runner.

Kevin took the club's new banner to the Sunrise Club meeting on November 14. They were impressed with it and will likely purchase one of their own.

Club elections will be held at the December 13 meeting. Kevin, Larry, Nancy, and a club member will form a nominating committee to come up with a slate of member candidates who are willing to do the job.

Kevin presented a letter from the Rotary Rose Parade committee requesting a donation. Nancy moved, Hank seconded, and the Board approved a donation of \$25.

An impromptu Board meeting occurred after an October club meeting. A quorum of members was present and agreed to host a Business At Twilight (BAT) in January 2019 at the Chamber office. The Board discussed the potential costs of the event and if the club should host the BAT. Julie said she would help plan the event if it is still going to happen. It would be a public relations/public image

event with the possibility of attracting some new members. Anita will send the Board the date for the event.

The Board will not have a meeting in December, unless some urgent business arises.

### **Committee Reports:**

Membership:

Public Relations:

Club Administration:

Youth Services:

Foundation:

Service Projects: Dictionary delivery to all six of Sierra Vista West Rotary's share of the Sierra Vista and Cochise County schools will be completed this week. Thank you to Chair Nancy Cassel and members who helped deliver to classrooms.

### **Action Items:**

- Nancy to get receipt for PETS registration to Anita.
- Kevin will contact Kristine Wolfe and Tony Pham of Indochine about having a food and wine pairing event.
- Julie will pull all information from Club Runner that is over one year old and either archive or delete it.
- Julie will route a sign-up sheet for the holiday event to get the numbers for making the reservation at the Outside Inn.
- Julie will ask club members to update their profiles in Club Runner.
- Kevin will begin recognizing birthdays once a month at regular club meetings.
- Kevin, Larry, and Nancy to enlist a club member and start asking members to be on the 19-20 slate of candidates for Board positions.
- Anita to send the date of the BAT.

**Next Meeting: January – date and location to be determined**

The meeting was adjourned by President Kevin @ 5:20 pm

Respectfully submitted by Julie Phipps, Secretary