



Acknowledgment of Financial Obligations

Effective July 1, 2026

I hereby acknowledge that the following are my financial obligations to the Rotary Club of Killeen-Heights, and that I am personally responsible for fulfilling them.

1. **Admission Fee:** I understand that I must pay an admission fee of \$100.00, and that upon payment I shall be elected to membership. A transferring or former member of another club, or a former member of this club who rejoins, is not required to pay a second admission fee. A Rotaractor who ceased to be a member of Rotaract within the preceding two years is not required to pay an admission fee. This fee is nonrefundable.
2. **Dues:** I understand that my monthly dues depend on my membership status, that I am responsible for paying the current rate each month, and that the rate is subject to change.
 - a. **Individual Dues:** \$55.00 per month. Together with the requested \$10.00 monthly contribution to The Rotary Foundation described below, my monthly statement will total \$65.00. This applies to members of the Club and of the Satellite Club.
 - b. **Household Dues:** If two or more Rotarians in this Club are from the same household, one member pays the Individual Dues rate of \$55.00 per month and each additional household member pays \$35.00 per month. With the requested \$10.00 Foundation contribution, those statements total \$65.00 and \$45.00. Household Dues are available only to immediate family members.
 - c. **Leave of Absence:** A leave of absence does not by itself relieve me of the requirement to pay dues. Upon written application to the Board and approval of the request, the Board has the authority to reduce my dues to \$35.00 per month. A leave of absence begins on the first day of the month it becomes effective and ends on the last day of the month in which it ends. With the requested \$10.00 Foundation contribution, that statement totals \$45.00.
 - d. **Refunds and Proration:** I understand that dues are not prorated for a partial month and that dues already paid are not refundable, including upon resignation or termination. At the Board's discretion, the Club may apply a credit to my member account toward future dues in place of a refund.
3. **The Rotary Foundation Annual Fund:** I understand that the Club requests that each member contribute \$10.00 monthly to The Rotary Foundation Annual Fund, and that this amount is included on my monthly statement in addition to my dues. It is tax deductible to the extent the law allows.
4. **Annual Fundraiser:** I understand that the Club strongly encourages each member to contribute \$125.00 each year to support the Club's annual fundraiser, and that this contribution is requested in February or March. Because it is encouraged rather than required, it is not charged to my account automatically.
5. **Other Charges to My Account:** I understand that fellowship events, meals, guests I bring, and other optional Club activities are not covered by my dues, and that these charges are posted to my member account. I further understand that if I am three (3) or more months behind in paying my dues, I may not have optional items billed to my account unless the Board approves otherwise.
6. **Billing and Payment:** I understand that members are billed monthly unless the Board approves otherwise, and that my statement includes fees, dues, contributions, and any charges to my account. I may set up recurring monthly payment through the Club's payment processor, which covers my monthly dues only. Event registrations, fundraiser tickets, meals, guests, and any other charge to my account are handled separately at the time of the activity, through the payment link the Club provides. If I do not set up recurring payment, I will request a monthly invoice, which I am responsible for paying.
7. **Alternate Billing Cycle:** I understand that if I wish to be billed quarterly, semi-annually, or annually, I must submit a request in writing to the RCKH Treasurer, who will present it to the Board for consideration at its next regularly scheduled meeting.
8. **Payment Terms:** I understand that regardless of billing cycle, I must pay my dues and other account charges in full within thirty (30) days of the date of the invoice on which they first appear.
9. **Nonpayment:** I understand that if I fail to pay my account charges within thirty (30) days after the prescribed time, I shall be notified in writing by the Secretary at my last known email or mailing address. If the charges are not paid on or before ten (10) days from the date of notification, the Board may terminate my membership.
10. **Rotary Foundation Commitments:** I understand that any contribution I make to The Rotary Foundation beyond the monthly Annual Fund request is my own commitment. If I make a large one time pledge, such as a Paul Harris match, I will contact the RCKH Treasurer to confirm my plan to pay it off and will make good faith payments to do so.
11. **Communication:** I acknowledge that I will be proactive in contacting the RCKH Treasurer if unforeseen circumstances arise that may affect my ability to pay my dues and assessments. It is my responsibility to work out a plan for fulfilling my obligations and pay what I owe.

Member Information

Full Name _____ Phone _____
 Preferred Email _____

Signature

By signing below, I confirm that I have read, understand, and agree to the financial obligations described above.

Signature _____ Date _____

Please return this signed form to the Club Treasurer at treasurer@killeenheightsrotary.org. The Rotary Club of Killeen-Heights is a 501(c)(4) organization; dues and Club charges are not tax deductible as charitable contributions. Contributions to The Rotary Foundation are separate and are deductible to the extent the law allows.

References: RCKH Bylaws, October 2025: Article 6, Sec. 5; Article 7, Secs. 1-5. | Killeen-Heights Rotary Form 1, revised July 28, 2026