BOARD MEETING MINUTES
THE ROTARY CLUB OF KILLEEN HEIGHTS

DATE: December 3, 2019    TIME: 5:30pm    LOCATION: Courtyard Marriott, Killeen, TX

Board Officers Present: Jim Bondi, President; Shannan Shipman, Secretary; Cathy Stephens, Treasurer; Tina Ady, President-elect; Rick Swayzer, Vice President;

Board Directors Present:
Jarrod Weaver, Membership; Barbara Merlo, Rotary Foundation; Becky Isbell, Club Administration; Dave Hall, Programs; Clarence Enochs, Service Projects; Geri Schwartzman, Public Relations;

Board Members Absent: Nick Rozumny, Immediate Past President; Chris Albus, Sergeant-at-Arms; Lisa Griffin, Youth Service; Daniel Hall, Satellite Club Chair;

Visitors: Daniel Hertzog

Called to order: 5:40pm

1. Invocation by Jim Bondi

2. President: Jim Bondi

   • Food for Families drive was magnificent. A special recognition to the shift leaders and especially impressed with the youth that stepped up led by Tracy Hanson. Raymond Cockrell will be present at Friday’s meeting (6 Dec 19) where we will present a check for $3008.

   • Started the meeting with a conference call with Art Bautista from the Houston Club. He is the lead for the Matamoros water project. Jim has asked him to explain a bit more about the project and how we can help, should we choose to.

   • We have helped the Matamoros Professionale club in the past. This particular water project will install sixteen-inch line which will serve 7 neighborhoods, potential to service more people. Right now the numbers are 8000+ but many of the current lines are old metal that needs to be replaced. The plan is to replace with PVC pipe that will last another 100 years with needing repairs. If repairs are needed, it is very easy to repair this type of line. The total budget for this project is $99,370 with the Global Grant covering $70,000. Local labor and supplies will be used to cover the difference in the budget and what the Global Grant will cover. By reaching out to other clubs within the District, the current amount available is $61,500, leaving a shortfall of $8500. The project will move forward regardless, but with the full $70,000, it would make the project complete. Jim summarized to verify that the project still needs $8500 and yes, that is correct. It will take about two years to complete the project. In order for our club to participate, should we choose to support this project, where does the money need to be sent? Art informed us that we could either pledge an amount that would come out of next year’s budget and be sent in at that time, send the money to his club (the University Area Rotary Club, Club #2013) or to the Matamoros Club, whatever is easier for us and preferred by the board.
• Art took questions at this time. Barb Merlo asked if they are asking you to have funds or just have the commitment? He said either one is fine. Usually, it is the commitment and once the Global Grant number is assigned, the money will need to be sent directly to Rotary International (RI). She also wanted to know where he was in the cycle of submitting the grant. What is the deadline for submission? He said that is something that is new, there is no deadline, you may submit whenever you are ready, any time during the Rotary Year. The Districts are the ones that put more guidelines on deadlines. Barb also wanted to know if there was a commitment from the District at this point. Art said, “yes, there is a commitment from at least two Districts at this point”. Shannan wanted to clarify whether or not the grant has actually been approved. It has not but the goal is to have it in and approved by the end of this Rotary Year. But there must be the commitment for funds. Tina asked if there was any work that Rotarians could do to help with the project, sweat equity. No, there is nothing we can actually do anything except come to the dedication ceremony. If anyone speaks Spanish, they could teach classes on water sanitary procedures. The local clubs normally handle those classes.

• The biggest payback that Jim saw on previous grants and trips was the reaction from the people the project served. These families only get 65 gallons of water every 7 days for up to a family of five. This project will bring free flowing water to the homes. This project is not something that will only help one or two people, but many more for many years to come. There were no more questions and the call ended at 6:05pm. Jim thought it would be beneficial to hear from Art directly. He has asked Cathy to look at the budget and see if there is anywhere we can find money to support this project. Shannan asked Jim to give an idea of what he is thinking for a dollar amount. He asked that the board consider $3000 if we can find it in the budget. That prompted the question of how much other clubs had committed to the project because if 2 Districts were supporting, and each club gave $100 or $200, that should be enough for the full amount need to complete the project in full. Barb explained that you really don’t want that many clubs involved because if for any reason the grant request is sent back for any corrections from RI, all clubs that are participating in support of the grant have to approve all new information. This is just too much to try and manage, therefore she suggested not more than 5 or 6 clubs should be involved. Barb also suggested that if we want to support the project, the money should come out of “reserve” because we do have the money available, it just wasn’t budgeted. The board just needs to decide the amount, if any, in which to support the project. Jarrod motioned that we table the discussion until January to give everyone a chance to think about whether to support the project or not and also at what amount if it is something we want to do. This will also give Jim time to inquire as to how many other clubs will be involved and at what level. Clarence seconded the motion. The motion was unanimous to table the discussion until January 2020.

• Jim thanked everyone for starting the process of populating the calendar. He wants to know who the website expert is to continue to update. There is information from 2007 and 2008 still on our website. Jim would like to take that off because there is no need for that old information to be out there.

• Geri asked if there are any pictures in particular, we would like to keep. She is in the process of updating her area but didn’t want to delete any pictures without approval. She wants to download the photos rather than delete them. She wants to refresh current website with different photos.
• Jim noted, we are posting the minutes for transparency because he would like everyone to know everything the board discusses and everything the club is doing. He needs someone to school us on how to update our sections on the website. Specifically, he would like to be able to post the Rosewood caroling on the calendar. Barb said Clarence should be able to do that, since technically, that is a service project. Clarence said yes he would take care of it. Clarence further explained that he and Geri had attended the district public relations class. There is a software problem RI is working on to allow the integrating photos onto the website. This could also be a permissions problem.

• Clarence let us know we have three things that we need to do. We need to bring our logo up-to-date and we need a rack card that explains who we are and what our purpose is. Geri passed out something she had made that told people why we did this. We can also order something from Russell Hampton. Clarence will work on that and push it to Geri.

• Jim wants to push it out to the club to let them know we have started the process, stressing transparency again. Members are not going to look at the website unless it is up to date.

3. **Treasurer**: Cathy Stephens

• Presented the November 2019 Profit and Loss Statement and Balance Sheet.

• Tina had asked if the $750 budgeted for PETs was a total or the amount for each attendee. This covers expenses for the President-Elect, Vice President and incoming Satellite Club Chair. It can be used for registration and cost of the hotel. Up to $750 for each person is allocated, for a total of $2250. This is line 32 on the budget.

• Rick asked if he can go to the President’s. He was told he would need to go to the President-Elect training this year and the President training next year.

• Cathy also pointed out that we paid for the tax-preparation last month which was $1450 as well as the Marriott invoices for October and September. The other big check will be for the food care center to be presented on Friday. We will present $3008. We reached our goal of $1500+ raised by members and we will match $1500.

• Geri said there was a donor who bought five bags for the food drive. She also bought popcorn tins for the volunteers at that particular door. Charles will bring those to Friday's meeting and give it to Lia for distribution.

• Jim asked if we can have a spend plan for the budget. Cathy will take a look and see what she can come up with.

• Dave made a motion to accept the Treasurer’s report. Jarrod seconded. Vote to accept the Treasurer’s report passed unanimously.

4. **Old Business:**

   a. **President**: Jim Bondi

• Going over the last minutes from last month, we are straight on the contract. There were some calendar issues that have been worked through with Tonda Campbell. We did get the cost of the meals reduced. The contract that was signed on April 15 had two prices: $12.95 and $14.95. We
have been paying $14.95. Moving forward, all meals will be $13.95, regardless of which meal is served.

- We had an initial meeting on the DAP project with Jim, Tina, Rick and Bill Webster working to develop a timeline. Jim plans to present a timeline at the next board meeting, which will be January 7, 2020. Tina added that there are some parts to be done by contractors while others will be done by Rotarians. Right now we are unsure of when the contractors and the materials will be available. Things must be completed in a certain order. This is why the timeline is taking a while to verify and complete. Bill Webster has been very supportive in this process.

- Jim asked for a motion that the minutes from November be approved. Jarrod made a motion to approve the November board minutes, Cathy seconded the motion. The motion to approve November 2019 board minutes passed unanimously.

5. **New Business:**

   a. **President:** Jim Bondi

   - Jim would like us to get in the routine of saying what our timeline is and talk through the process. Where are we today, where we are going, and if there are any critical milestones that need to be address.

   b. **Membership Director:** Jarrod Weaver

   - Jarrod will hold a new member orientation for Tonda Campbell on Thursday, December 12th. Rick is her new sponsor. Jim wants the dates of orientation put on the calendar to give members predictability.

   - Barb will not be there and Shannon is also unavailable on the 12th. Jarrod will ask Tonda if she can make the 11th work and we will try for a new member orientation on this date as a one-time exception. Lia Amuna will start her training to take over for Jarrod's membership chair next year.

   - We have two blue badges that we can give out on Friday: AJ Torres and Josias Carey.

   - Barb inquired about outstanding membership applications. Jarrod is still working to find out if the two we have packets for are still interested in becoming members. He is thinking most likely not at this point.

   c. **President-Elect:** Tina Ady

   - Tina emailed Jim some information on the crawfish boil. She had a meeting in August with selected individuals and another meeting on September 30th. She will send out some emails before the holidays.
• She was going to update everyone during the board meeting, but feels this would be too much for these meetings. She's decided to have a separate meeting. Everyone agreed. Tina thinks a lot can be done over email.

• The contract for the special event center is signed. More to come on the changes that will be implemented this year.

• Jim needs someone to chair the ticket committee. It is a 16-week commitment. Everyone looked to Jarrod to take this on. He said no. Chris Sauceda was also mentioned as a possibility. It was pointed out that he is rarely at meetings anymore because of travel.

• Jim will get things moving. Tickets posters and flyers are ordered in January and ready to go for the first meeting in February. Shannan said she would take over the distribution of tickets for Jim if he will still do the ordering and pick-up of tickets, posters and flyers. He agreed to do that.

• Tina reminded everyone of changes that need to be on the tickets. Price for tickets before the event will be $15 and include one drink and one dessert. We will use a hole punch to keep track of this. Price will be $20 at the door. Tina will give Jim what needs to go on the tickets. Jim will get with Valerie to have the tickets, flyers and posters made and get the discount. Becky and Jarrod will help Shannan as needed.

d. Club Administration: Becky Isbell

• Jim likes that Becky is moving the socials around to give more people the chance to attend. He did not see that they were on the calendar. Becky assured him they were and also encouraged everyone to download the club runner app.

• All social events through June are on the calendar. Jim asked that she show him how to do that.

• Christmas party is 21 December at 6 PM. We currently have 40 folks signed up. Sign-up sheets will be put out each Friday until the party. That is how to RSVP since it is a potluck. Currently there is no cost to members. The only expense we have is well, really, nothing.

• Geri asked if Becky has a flyer or something she can put in the newsletter. Becky does and will get it to Geri.

• Jim asked what is coming up. We have a proposed date of Friday, January 17 for a cooking class at Let's Eat Texas in downtown Killeen.

• February is the planetarium. She still needs to get with Barb to finalize the 12th which is a Wednesday from 5:30pm to 8 PM.

• March 13\textsuperscript{th} we will do a Pints for Polio event, possibly a Buffalo Wild Wings again.
• Tina asked about something at the Marriott. Becky said we have maxed out our goodwill for the year at this point.

• Barb pointed out that the Pint for Polio proposed date was the week of spring break and we may need to rethink this.

• Shannan brought up that if we end up paying for the venue for the Christmas party, she feels members should be charged something, even if it is only $10. Jarrod thought it was not good to go back to people who have already RSVP’d to tell them they will need to pay. Becky stated she really doesn’t think Ann is going to charge us anything. Tina said if she does, we can ask for donations at the door. It was agreed there would be no charge for the Christmas party.

• Geri gave us a great deal on the linens. The band, the coffee bar and the drinks and ice have all been donated. Becky pointed out that we have some very generous Rotarians.

• Jim asked that we go back to Jarrod for a moment. There is a sheet in front of everyone showing all members of the club who have joined since July 2018 and their attendance record. Jim challenges the board members to reach out one person on the list who has not been attending since they joined and get them back to an upcoming meeting.

• At this point, Clarence let us know he had already spoken with Josias and he is going to step away from the club. Since we were just talking about giving him his blue badge and he had inquired about how to pay his bill, Cathy asked Clarence if he is sure Josias is resigning his membership. Barb asked if Josias was aware he needs to resign in writing. Clarence said yes he was aware, he would verify his intentions and reiterate the written resignation needed to be sent to the President and/or the Secretary if he does indeed wish to leave the club.

• Geri and Tina questioned exactly who needed to be contacted. For example, Lia Amuna has over 90% attendance. Do we really need to contact her? Jim clarified by going through the list. We decide on contacting those who have less than a 50% attendance rate and let Daniel Hall contact the Satellite Club member since we have no real oversight on them.

• Jim agrees to contact Tracy Hanson. Becky will also reach out to Tracy.

• Geri will call Ruth Lorona.

• Clarence will reach out to AJ Torres, Stacy Bruce, as well as Josias Carey and Paul Motz. Both AJ and Paul are good and do not need to be contacted.

• Jarrod will reach out to Sean Payton.

• Barb will reach out to Kelly Barr.

• Jim will also reach out to Monique Mendoza.
• Shanna points out, there needs to be a standard. AJ and Paul do not need to be contacted; however, Stacy, Tracy, Ruth, Sean, Kelly and Monique as well is Josias do need to be contacted. We need his resignation in writing if that is what he plans to do otherwise his balance will continue to go up. The resignation should be sent to Jim and Shanna at the very least.

• Geri asked about Shannon DeSanto. Shanna explained that she had inquired about joining another club as our meeting time no longer work for her. Shanna gave her the options available as well as explaining the makeup opportunities. She has not heard back from her. Cathy said she would contact Shannon.

• Daniel Herzog was on the list Clarence said he would text him right now since he had just left the board meeting.

• Tara Hunter is only able to attend 50% of the time the most. There's no need to contact her as we know why she is unable to attend.

• Jesse Lawrence is a satellite club member.

• Mitch Longley - there is no need to contact him.

• Morgan Matlock is a satellite club member.

• Charles Schwartzman. Geri said she would contact him, but there's no need. He has over 80% attendance rate.

• DeAdra Tatum - there's no need to contact her.

• Jim agreed to contact Stephen Wakefield as to whether he will stay in the club. At this point is still up in the air. Jim will clarify what his intentions are.

• Kevin Roberts is currently on an LOA there's no reason to contact him.

• We will have a new list next time, with additional members added. Be prepared to give a status update on those you have agreed to contact.

e. **Program Director:** Dave Hall

• Dave to let us know that we've been doing good things with the programs. He has received a lot of positive feedback from the member.

• Dave has asked if there any particular programs people are wanting. Someone asked for a program on aging and what help is available. That will be scheduled for later in the year.
• This quarter he needs help filling a few programs on the calendar. The RI theme is Peace and Conflict Resolution.

• Dave needs a State Department Foreign Service Officer or someone who's been on the conflict resolution side of the house - not the four-star general who commanded forces in Korea or who carried the nuke key.

• Jarrod stated he could get someone.

• Barb pointed out that she has attended other resolution conflict programs and they focus on neighborhoods. She feels we shouldn't rule out these types of programs that are in our own backyard. We could get someone from the State Department and it would be good but maybe we focus on both. We don't necessarily need the Chief. Maybe someone who focuses on prevention. Dave said both local and international would be fine.

• Barb asked Clarence who a good person from the local community would be since he sits at the police table, as well as Jarrod.

• Clarence let us know the Governor has a new program which targets preventing human trafficking and they are always willing to come out to discuss the program. He will reach out to some of them.

• Clarence is presenting on January 31 so we have a good start. Dave need some help filling the empty dates with appropriate programs. Clarence and Jarrod will both help find appropriate programs for the upcoming quarter.

f. **Community Services:** Clarence Enochs

• Clarence has put together a one pager on what programs are planned. What is critical and where we are needed. He will talk about this more at the meeting on Friday.

• Jim commended Clarence for his oversight on current projects and what he has put together.

• A bench build is scheduled for this Saturday, December 7. Clarence requested everyone bring a ratchet and three-quarter inch socket. Four people will be able the work on one bench at a time if everyone brings their own tools. Two hours should be more than enough to assemble the four benches. Lenna Barr is going to drop off donuts, but she will not be able to stay.

• Last year, the club assisted the celebration of love assembly of bicycles. Rather than duplicating their information, Clarence passed out a flyer created by Mr. Ramsey, the founder of the organization. There are three dates which include assembly of over 900 bikes, sorting the toys and something that they did not do last year is invite those in the community who participated to deliver the toys to the troops.
• Send Clarence an email if you are able to help out any of these days. He will be able to track it as a service project.

• Clarence asked Jim if he sent the long form out on the Blue Santa thing. Jim had not. He will get it out in the morning.

• Clarence stated the police don't really do a lot of formal blue Santa right now. They have significant manpower shortage. Their Association has money set aside to go out and purchase toys for needy families.

• When Bill Webster asked Clarence to do this project, he was approached by two people, AJ Torres and Fred Harris, asked to help with the project. They were police and said yeah they would do that. Mary Shabunia and Misty Baker along with Fred, Clarence and AJ started working on an idea together involving the Garden of Hope, which they are all passionate about, including Bill.

• The Garden of Hope is an emergency placement center for children who have been taken out of their home for neglect, abuse or sexual assault. They have not been placed in foster care and are kind of in limbo. The idea posed by Fred was to use the $1500 currently budgeted for the Blue Santa program to purchase gifts for the 20 children that are currently out there. The cost would be no more than $50 for each child.

• There's a party scheduled for 19 December for the children. Sam's Club is involved as well as Chick-fil-A and Bush's. They will be providing food and drinks. Anonymous Rotarians are donating cupcakes and things like that.

• There are various community drives going on right now that Clarence will mention at Friday's meeting. He thinks these will be fairly substantial and they probably don't need our help with this. These other groups are putting together kits with essential items that children need. These children do not ask for toys. They asked for socks and clean underwear. Clarence feels that it is distressing to hear that a seven-year-old want socks for Christmas.

• He is asking Rotarians to purchase toys for these children because most don't know anything about family or what Christmas should be.

• The Harker Heights Chamber is allowing us to use their board room to wrap and store the toys should we choose to move forward with this. This would give us easy access to the toys for pickup and delivery.

• Barb asked if she understands correctly, we currently have been $1500 budgeted for this? Shannan asked if Clarence is asking the board to reallocate the $1500 that was budgeted for the Blue Santa program to this program instead because this is not Blue Santa. Clarence said that as he already stated the Blue Santa program does not exist anymore. Shannan asked to clarify that Blue Santa does not exist.
• Clarence said that the police Association in Killeen picks families they feel are in need based on interactions with children and advocates to sponsor. In the past, they put together baskets for families. Shannan said we sponsored seven families last year with the support we offered to the program.

• Clarence said they do not have a Blue Santa program right now and anything done for families is through the Killeen Police Association. He said Temple does have a Blue Santa program and it is a six-month ordeal to collect toys and give them out to those in need.

• Killeen does not have a Blue Santa program, mainly because of the manpower shortage. Normally there would be a dedicated community services person to manage this program. Fred has reached out to the Chief and they just don't have the staff to support the umbrella that Blue Santa falls under.

• The Blue Santa could mean blue as in Rotary if we want to support the Garden of Hope in this way. The Sheriff’s Department has Brown Santa. Becky makes note there is also a Camo Santa. Barbara doesn’t think that we should call it Blue Santa because that is an actual police program.

• Jim asked to clarify that while there was, not an official KPD blue Santa program, Clarence is asking for support of a great initiative and we could support, just call it another name. Clarence said it is essentially a children's community holiday party.

• Shannan asked what exactly we would be purchasing. She understands that Clarence is asking for up to $50 per child, up to 20 children to purchase what? Are we purchasing the socks and underwear the children are asking for or would we be purchasing something else? Clarence said to other community drives are putting the needs package together. He is asking the Rotary Club of Killeen Heights to purchase toys should we choose to support this project.

• Regardless, he would encourage everyone to go to the party that will take place at FM 2484 and Cedar Knob Road on December 19 from 5:30 to 9pm.

• Tina asked when the wrapping will take place. Clarence said it would probably happen the week of the party. If a child can be placed before Christmas, they want the child to be in a home. He will know more as the time gets closer. He anticipates knowing how many children they will need to provide for by the 14th.

• Shannan asked what the plan is for purchasing the toys. Will all children, say girls from age 6-7, get the same thing and boys from 9 to 10 all get the same toy? Or what each child receives a one-of-a-kind gift? Clarence said they will have a system similar to an Angel tree. There will be an advocate there making sure the gift is under $50, but this way each child will be able to receive something they want. Cathy commented that it would be possible then for a child to receive more than one toy or gift. Yes, that is correct.
• This is the same group that Clarence would like to be able to support with the birthday boxes as well.

• Jim said he would like to be able to promote these projects in the newsletter. Geri said she already has all the information ready to go, she is waiting to see if the board approves.

• Jarrod motions for the $1500 currently budgeted for the Blue Santa program to be used to support the Garden of Hope children's holiday party. Tina seconded the motion.

• Discussion: Barb stated that Misty was involved in the Blue Santa program last year, and although she is no longer on the board the motion needs to be amended to brief Misty on this change to the budget.

• Shannan states that Misty is expecting to have that money available because she was on the board when the budget was approved and we are now taking that money away. Jim didn't understand why Misty needed to be involved in the process and why she was expecting this money. Shannan explained she had spoken to Misty two weeks ago and it sounded like she was still moving forward with the program. If there is no Blue Santa program, fine, the money is still going to help children, but we need to let Misty know this so she does not move forward expecting support from the club.

• Geri asked if we call it Blue Santa that is where it has to go? Shannan said that is what is budgeted for. Barb suggested we may be able to split it between the two programs. Clarence said he didn't know where Misty would be doing Blue Santa since there is no Blue Santa program. Barb stated that we need to ask her as a courtesy.

• Geri said she feels like there is still something to be done with Blue Santa. She had someone contact her through Facebook. She reached out to Misty and Misty told Geri to give the person her contact information. Geri doesn't know who she is working with. She agrees we need more information before moving forward.

• Point of Inquiry from Jarrod: When do decisions need to be made? Jim says before December 19th. Shannan thinks by this coming Friday, December 6th. Clarence said he has not spoken with Misty and she has not approached him about supporting the Blue Santa program. He further explains this is where his frustration came from last month. People doing things without him knowing. Shannan explained she doesn't think Misty is doing that, at least not trying to get his lane intentionally. Misty was on the board and the budget was approved. The $1500 was approved for the Blue Santa program. She now expects that money from what was already put before the board and approved previously. Shannan said honestly, she would feel the same way if she was present for a meeting where a program she supported was put in the budget and approved by the board.

• Jarrod brought up that she should have been in contact with Clarence, since it is a service project. Barb commented, not necessarily since it is in the budget and was approved. It doesn't require additional help from the club. The Treasurer is who she would contact.
Cathy let us know that Misty has not been in touch with her in regards to the Blue Santa program yet.

- Barb stressed as a courtesy, we need to reach out to Misty and find out her intentions or let her know the money was reallocated. She further stated we should table the discussion until we've spoken with Misty.

- It was discussed who should be reaching out to Misty, Clarence or someone else? Jim asked Barbara to reach out to Misty to find out her intentions and let the board know what she finds out before Friday. Barb agreed to do this.

- Jim asked Geri to hold off on publishing anything in the newsletter about either Blue Santa or Garden of Hope until we have more insight it reached a decision. We will have a special vote after the meeting on Friday to determine if we are going to support the projects.

- Point of Order from Jarrod: Are we tabling the vote to support the Garden of Hope until Friday. Jim said yes.

- Geri asked clarification on upcoming events. She can publish December 16th at 6 PM. Members can meet at Rosewood Retirement Center for caroling. She asked what the Actively Caring for People in January is. Clarence is asking for $50 to purchase 100 bands to be distributed at the January 21st meeting which Clarence will present on the program.

- Shannan asked if we can include putting together the goodie bags and delivering to the nurses, techs, and patients at dialysis that she's been doing within a circle of Rotarians in previous years. Can this be included as a service project and is it okay to give that information to Geri for the newsletter or does it need to come from Clarence? Clarence said we can make this a service project as well as all the drives we do where we ask for non-monetary donations. It is okay to give Geri the specifics, but if you send anything to Clarence, he will also make sure it gets posted. Shannan and Geri will discuss specifics after the meeting.

- Jim, thank Clarence for putting together a summary of all upcoming projects and briefing their status.

g. **Foundation Chair: Barb Merlo**

- Barb said she would like to mention that Jesse Lawrence is in need of support for her kids, the children Kelly Barr has as patients, this Sunday afternoon at the Farris wheel from 3 PM to 6 PM. She had volunteers back out at the last minute. The children will be presenting *The Nutcracker*. Anyone who would like to participate, please be at Ann Farris's before 3PM on Sunday.
• Clarence asked if we had budgeted money for the Triathlon. Cathy informed us, yes, we had but no one had asked for any support so far this year. The event has already taken place. She said we had $1000 allocated in support the event if it was needed.

• Barb wanted us to know that the Rotary Foundation check that went to RI on October 15th via certified mail has still not been received. We stopped payment on the original check. The new check was written, mailed and received by RI on November 29th. It should post this week. Barb will have some Paul Harris awards to present once it has posted.

• Barb may be able to get an email out for Giving Tuesday. She feels it will be a good opportunity to support Polio Plus. She has a feeling we are not going to be close to our $2000 goal for Polio Plus this year.

6. Final Comments
   a. President - Jim Bondi

   • Jim put a note out to the club asking them to find a passion. He reiterated the behind-the-scenes processes that the board takes care of and thanked everyone again for all they do in support of our club.

   • Jim stressed how important transparency is and is asking our members to start with the website if they have questions, highlighting that the minutes will be posted on the home page from now on. Shannan said she would make sure that is done, but Executive Session minutes will not be publicized.

   • Jim suggests we adjourn the meeting at 7:38 PM.

ADJOURN: Motion by Jarrod Weaver, second by Barb Merlo to adjourn. Meeting adjourned at 7:38 PM.

MINUTES COMPILED BY: Shannan Shipman, Secretary