



# Wayzata Rotary Club

## Grant Application Instructions and Criteria

Wayzata Rotary Club is proud to support projects and organizations serving in our community and worldwide.

### Timeline

- Applications are accepted throughout the year.
- Decisions are made in November and May.
- Submission deadlines are listed on the club's website.

### Submitting a Grant Request

- Email the application to Paul Macek at [Paul.Macek@pemadvisorsllc.com](mailto:Paul.Macek@pemadvisorsllc.com) or mail to the address below. Email is preferred.  
Wayzata Rotary C/O Copeland Buhl  
ATTN Rotary Grant Committee  
3033 Campus Dr Suite E590  
Plymouth, MN 55441
- If the submission date is missed or the grant goes unfunded or partially funded, the grant must be resubmitted to be considered for the next grant period.

### Other Requirements:

- The applicant organization must be sponsored by a Club member with personal knowledge of its operations. It is not necessary that the Club member be a member of the applicant organization.
- No capital campaigns will be funded.
- The following additional information may be requested at the time the grant is reviewed, in which case the grant committee will notify you:
  - History of the applicant organization.
  - List of board members.
  - Audited financial statements.
  - Evaluation methods to measure the project's success.



# Wayzata Rotary Club

## GRANT APPLICATION

*Please provide the information below. You may either fill out this application or submit an attachment with completed answers.*

Date: \_\_\_\_\_

Wayzata Rotary Club Member Sponsor: \_\_\_\_\_

Applicant Organization: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Title: \_\_\_\_\_

\_\_\_\_\_

Total Project Cost: \_\_\_\_\_

Amount requested from Wayzata Rotary Club: \_\_\_\_\_

Other funding sources and amounts: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Geographic area served: \_\_\_\_\_

\_\_\_\_\_

Number of people served: \_\_\_\_\_

What is the purpose of your organization? \_\_\_\_\_

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What is the project/purpose for which the grant funds would be used? \_\_\_\_\_

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Will any funds be used for general operations or administrative purposes? \_\_\_\_\_

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What is the size and age of your organization? \_\_\_\_\_

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What is your annual budget, size of staff, number of volunteers, etc.? \_\_\_\_\_

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Does your organization have 501(c)3 not-for-profit status? YES or NO \_\_\_\_\_

If no, what type of organization are you? \_\_\_\_\_

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How is your project locally initiated or managed? \_\_\_\_\_

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