



ROTARY CLUB OF
BAYTOWN

NEW MEMBER
ORIENTATION

WELCOME TO THE
ROTARY CLUB OF
BAYTOWN



Rotary



Orientation Agenda

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- History of Rotary
- Scope of Rotary
- Guiding Principles
- Object of Rotary
- The Four-Way Test
- Five Avenues of Service
- Paul Harris Fellowship
- Rotary Structure
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- **Rotary Club of Baytown**
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 - Club Officer Responsibilities
 - Club Director Responsibilities
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 - Committee Structure & Contacts
 - Member Obligations
 - Effective Clubs

Orientation Objectives

- To Gain An Appreciation For and Understanding of Rotary
- To Recognize and Understand the Responsibilities of Membership
- To Provide Information That Will Help You To Be a Successful Rotarian



Mission of Rotary

The mission of Rotary International is to provide service to others, promote integrity, and advance world understanding, goodwill, and peace through its fellowship of business, professional, and community leaders.



History of Rotary



Sylvester Schiele

Paul P. Harris

Hiram E. Sherry

Gustavus E. Loebe

THE FOUR ORIGINAL ROTARIANS

History of Rotary

- **1905** First Rotary club organized in Chicago, Illinois, USA
- **1908** Second club formed in San Francisco, California, USA
- **1910** First Rotary convention held in Chicago, Illinois, USA
- **1912** The Rotary Club of Winnipeg, Manitoba, Canada, becomes the first club outside the United States to be officially chartered. (The club was formed in 1910.)
- **1917** Endowment fund, forerunner of The Rotary Foundation, established
- **1932** 4-Way Test formulated by Chicago Rotarian Herbert J. Taylor
- **1945** Forty-nine Rotarians help draft United Nations Charter in San Francisco



History of Rotary

- **1989** Rotary opens membership to women worldwide
- **1990** Rotary Club of Moscow chartered first club in Soviet Union
- **1994** Western Hemisphere declared polio-free
- **1999** Rotary Centers for International Studies in Peace and Conflict Resolution established
- **2000** Western Pacific declared polio-free
- **2001** 30,000th Rotary club chartered
- **2002** Europe declared polio-free; first class of 70 Rotary Peace Scholars begin study
- **2003** Rotarians raise more than \$118 million to support the final stages of polio eradication
- **2005** Rotary Celebrates centennial in Chicago, Illinois, USA



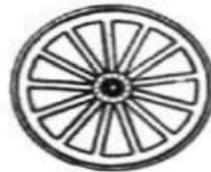
History of Rotary

Evolution of the Rotary Wheel Logo

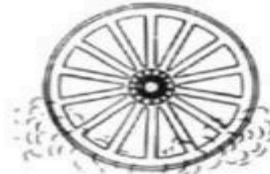
Rotary



Today



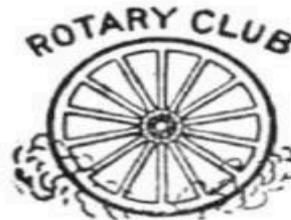
1906



1906-07



1907-09



1910



1911-14



1915-19



1920-34



1926 ...



NATIONAL ASSOCIATION





Scope of Rotary



Paul P. Harris

- The world's first service club
 - Paul Harris founded Rotary Chicago on February 23, 1905
 - In 1911, Rotary became international establishing clubs in Canada, England and Ireland
- Comparable to the U.N.
 - 1.2 million members
 - 34,000+ clubs
 - 200+ countries
 - 546 districts
 - Identified by 34 zones
 - Zone 21b
 - 10 districts (23,024 members)
 - District 5890
 - » GreaterHouston Area
 - » 62 clubs
 - » 3000 members
 - » *Rotary Club of Baytown*

Rotary Future

- 481,000+ Kids & Young Adults
 - Interact
 - Ages 12 to 18
 - Rotaract (Rotary in Action)
 - Ages 18 to 30
 - Rotary Youth Leadership Award
(R Y L A)

Rotary Motto

“Service above Self”
Universally: “*Never say no*”



Scope of Rotary



- Rotary is made up of three parts: At the heart of Rotary are the Clubs, which are supported by Rotary International and The Rotary Foundation.
 - **Rotary clubs** bring together dedicated individuals to exchange ideas, build relationships, and take action.
 - **Rotary International** (RI) supports Rotary clubs worldwide by coordinating global programs, campaigns, and initiatives. A new theme is identified annually.
 - **The Rotary Foundation** utilizes generous donations to support projects undertaken by Rotarians and their partners in communities worldwide. As a nonprofit, charitable arm of RI, all of the Foundation's funding comes from voluntary contributions made by Rotarians and friends who share our vision of a better world.
- Together, Rotary Clubs, Rotary International, and The Rotary Foundation work to make lasting improvements in our communities and around the world.

Guiding Principles of Rotary

- Object of Rotary
- The Four-Way Test
- Five Avenues of Service





Object of Rotary

- The development of acquaintance as an opportunity for service;
- High ethical standards in business & professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;
- The application of the ideal of service in each Rotarian's personal, business, and community life;
- The advancement of international understanding, goodwill, and peace through a world fellowship of business & professional persons united in the ideal of service.

Rotary Standard of Excellence:

The Four Way Test

Of the things we think, say, or do ...

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it build GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

Herbert J. Taylor (1893-1978) -President Rotary Club of Chicago (1939-40) and Rotary International (1954-55) wrote the Four Way Test during a business crisis in 1932. It was adopted as part of Rotary International in January of 1943.

Five Avenues of Service

CLUB SERVICE

VOCATIONAL
SERVICE

INTERNATIONAL
SERVICE

COMMUNITY
SERVICE

NEW
GENERATIONS

Rotary



Five Avenues of Service

- Club Service
 - *Rotarians focus on strengthening fellowship and ensuring the effective functioning of the club*
- Vocational Service
 - *Rotarians serve others through their vocations and practice high ethical standards.*
- Community Service
 - *Rotarians participate in activities that make the community a better place in which to live.*
- International Service
 - *Rotarians foster the advancement of understanding and good will among people of the world and promote humanitarian efforts around the globe.*
- New Generations (added in 2010)
 - *Recognizes the positive change implemented by youth and young adults through leadership development activities, involvement in community and international service projects, and exchange programs that enrich and foster world peace and cultural understanding*



Rotary

Paul Harris Fellowship

- In 1917 at first convention in Atlanta, Rotary established an endowment.
- Each year Foundation funds:
 - Over 1,200 Ambassadorial Scholarships for study abroad.
 - Over 150 international projects
 - *Ex. PolioPlus generated \$500 million to end polio*
 - Over 150 International Volunteers
 - Over 300 Group Study Exchanges
 - Peace programs that explore conflict resolution
- Contribution of \$1,000 or more over time earns the Paul Harris Fellow designation.



2025-2026 Theme



2025-2026
Tom Kelchner
District Governor

Rotary Structure

Rotary International is governed by a president and a board of directors elected from all over the world.

Annually, each district elects a district governor.

Rotary Year: July 1 to June 30



2025-2026
Rotary International President
Francesco Arezzo



District 5890



- District Governor (1): Tom Kelchner
- Assistant Governors (AG) = 23
 - Responsible for being liaison to 2-3 clubs
 - Rotary Club of Baytown AG: Mason Peres
- Website:

<http://www.clubrunner.ca/Portal/Home.aspx?did=5890>



Rotary Club of Baytown History

- Chartered 1928
- First President
 - Henry Cathriner (1928 – 1929)
- First Female President
 - Becky Clayton (1997 – 1998)



Rotary Club of Baytown

Members & Membership

- Business owners, managers and professionals interested in fellowship with other members of the local business community and a desire to serve the overall community in ways that require the talents and efforts of many people.
- Membership is by invitation & approval only.
- The Rotary Club of Baytown is considered a large club with over 100 members.



Rotary Club of Baytown

Board of Directors Elections & Meetings

- A new board is elected to take office on July 1 of each year.
- All officer positions in Rotary are one year terms that change on July 1.
- All director positions in Rotary are alternating two year terms that change on July 1.
- Board of Directors meets monthly (red badge requirement)



Rotary Club of Baytown

- Club Officer Responsibilities

- Responsible for the Club Organization and operations with specific goals and objectives.

- President
 - President Elect
 - President Nominee
 - Secretary
 - Assistant Secretary
 - Treasurer
 - Sergeant at Arms



Rotary Club of Baytown

- Club Director Responsibilities

- Responsible for the Clubs programs and projects in the community and around the world

- Membership
 - Community Service
 - Vocational Service
 - New Generations
 - International Service
 - Administration





Rotary Club of Baytown 2025-2026 Board of Directors

Officers

- President..... **Ledell Johnson**
- President Elect..... **Robin McDougald**
- President Nominee..... **Paul Wankowicz**
- Secretary..... *Daryl Fontenot*
- Asst. Secretary..... *Don Coffey*
- Treasurer..... *Debbie Busch*
- Sergeant-at-Arms..... *Jim Ferris*
- Immediate Past President..... *Paula Torres*

TWO YEARS

Lauren Heffernan
Jade Cox
Calvin Munding

Directors

ONE YEAR

Blake Hutto
Sheila Crawford
Don Coffey



Rotary Club of Baytown

2026-2027 Board of Directors

Officers

- President..... **Robin McDougald**
- President Elect..... **Paul Wankowicz**
- President Nominee.....
- Secretary..... *Daryl Fontenot*
- Asst. Secretary..... *Don Coffey*
- Treasurer..... *Debbie Busch*
- Sergeant-at-Arms..... *Jim Ferris*
- Immediate Past President..... *Ledell Johnson*

TWO YEARS

Mike Magouirk
Jade Cox
Calvin Munding

Directors

ONE YEAR

Lauren Heffernan
Jade Cox
Calvin Munding

Rotary Club of Baytown

Member Involvement Opportunities

- There are many opportunities for involvement:

Membership Activities

- Public Relations
 - Assistance
 - Service Projects
 - Rotary Foundation Projects
 - Scholarship Projects
- It is expected that each Rotary member serve on a committee and participate in our annual fundraiser as a committee member. (red badge requirement).





Rotary Club of Baytown

2025-2026 Committee Structure & Contacts

Club Administration—Sheila Crawford	
Activity	Rotary Point Person
Fellowship Committee	Cherie Melendez Laurie Terry Sonya Cather Suzanne Heinrich Dana Taylor Pam Warford Kathy Clausen Lauren Heffernan
Weekly Programs	Paul Wankowicz
Attendance	Daryl Fontenot Don Coffey
Club Directory	
Classifications	
Badges	Daryl Fontenot
Website	Carol Skewes
Treasurer	Debbie Busch
Sargeant at Arms	Jim Ferris
Advisor	Former Presidents

Membership – Lauren Heffernan	
Activity	Rotary Point Person
Recruitment & Retention	Mike Magouirk Kendall David
Member Concerns	David Kadjar Terry Sain
Red Badge Process	Lauren Heffernan
Education	Jim Zaruba



Lend a Hand
Become Involved
Service Above Self



Rotary Club of Baytown 2025-2026 Committee Structure & Contacts

Public Relations – Jade Cox	
Activity	Rotary Point Person
Bulletin/Ads	Carol Skewes
Advertising/Media Coverage	
Special Events	
Rotary vs Kiwanis Activities	
Facebook	



Community Service – Don Coffey	
Activity	Rotary Point Person
Rotaract, Interact, RYLA	Blake Hutto Mel Danci Robinson
Partners in Education	Rebecca Matlock Mel Danci Robinson
Jr. Achievement	



Rotary Club of Baytown

2025-2026 Committee Structure & Contacts

Community Service – Don Coffey	
Activity	Rotary Point Person
Christmas Baskets	Sandy Delmonico
Guerrero Eye Clinic	Chris Warford Sandy Delmonico
Living Water	Volunteers

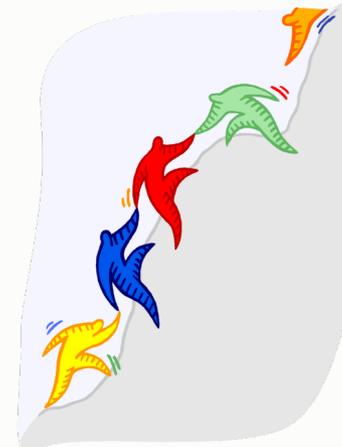
Rotary Foundation– Calvin Munding	
Activity	Rotary Point Person
TRF Education	
Family of Rotary	Fellowship Committee
Ambassadorial Scholars	
Polio Plus	
TRF Recognition & Goals	David Kadjar (Paul Harris)





Rotary Club of Baytown 2025-2026 Committee Structure & Contacts

Scholarships – Blake Hutto	
Activity	Rotary Point Person
4-Way Test	Blake Hutto
High School Scholarships	Pam Warford
Brunson Awards	Blake Hutto



Together, We Can!

Member Obligations

- Read the Materials in Your Orientation Packet
 - You received this when you were inducted
- Complete Red Badge Requirements (New Member program)
- Meet Financial Obligations
- Attend Meetings
- Sponsor New Member
- Read and Make Use of Various Communication Media
- Participate in Community Events & Projects
- Honor the Four-Way Test in all your decision-making
- Serve on at least 1 committee

HAVE FUN!





Member Obligations:

Complete Red Badge Requirements



Red Badge to Blue Badge Checklist

Rotary Member Name: _____ Date of Induction: _____

	Red Badge Checklist	Yes	No	Date Completed
1	Visited Website (found at http://www.baytownrotary.org/)			
2	Complete Orientation (found at http://www.baytownrotary.org/Orientation.cfm)			
3	Complete Information Form (found in orientation packet)			
4	Sit at all Tables (hand clapper on table denotes seat for new member/red badger)			
5	Assigned to or Participate on a Committee			
6	Attend a Board of Directors Meeting (4 th Wednesday)			
7	Visit Another Club			
8	Give Classification Talk (2-3 minutes)			
9	Participate in Meals on Wheels or Some Other Community Activity or Event sponsored by Rotary (Shrimp & Catfish Festival does not count towards this event)			

If any of the above information is incorrect and/or you have completed some additional activities, please inform Paula Torres at ptorres@bridgehavencac.org as soon as possible. In addition, when you are ready to give your Classification Talk, please inform Paula Torres and we will work to schedule your speech at an upcoming Rotary meeting.

As always, thank you for your Rotary Service.

NOTES:

If you visit the Rotary Club of Baytown's website (<http://www.baytownrotary.org>), you will see a link for "Orientation" on the left side of the page. This is a PowerPoint presentation that will orient you to the Rotary Club, as well as our Club's activities. The orientation presentation will offer information about how to go about completing the items contained on this checklist, so you are encouraged to view the program as soon as possible.



Rotary Club of Baytown Red Badge Member Classification Speech Guidelines

An important part of your membership requirements as a Red Badge Member is the **Classification Speech**. This is your opportunity to tell our club about some of the important parts of your personal and professional life – not all the story, but just enough that we can begin to ask questions.

Please review the following suggestions as you prepare for the required classification speech. You should personalize the speech (there is no requirement to include all suggested points). You can tell us about:

- Your profession or vocation:
 - What you do
 - Why or how you chose this profession or vocation
 - Who inspired you
 - *Please do not make this talk a sales pitch for your specific company or firm.*
- Your education
- What brought you to this area (where you were born).
- Your family (as applicable)
 - Your spouse's name, where you met, how long you have been married, number of children and ages, etc.
- Your hobbies and special interests.
- Other Rotary Clubs to which you have belonged, if any.
- Anything else you want Club members to know about you.
- What you will contribute to our Rotary Club.
- **Your talk should be limited to a maximum of 3 - 5 minutes!**

Thank you!

THINK "FOUR MINUTES AND FOUR QUESTIONS"

1. What are you passionate about?
2. Why do you do what you do professionally?
3. Who are your most important relationships?
4. How do we Rotarians fit into your life?

HISTORY OF THE CLASSIFICATION PRINCIPLE

When a lawyer named Paul Harris, a coal dealer, a mining engineer, and a merchant tailor first met in 1905 in Chicago, they gave birth to Rotary and, by the nature of their diverse occupations, to the association's most distinctive feature – the classification principle. Today, the classification principle, though modified, remains a cornerstone of Rotary.

By encouraging active membership through diverse classifications, each club becomes a cross-section of the business and professional life of the community it serves. Also, the classification principle makes sure that no one profession or business becomes the dominant force within the club.

Another benefit of the classification system is that representatives of many fields are brought together, providing the opportunity for Rotarians to broaden their knowledge of today's workplace. This, in turn, enables Rotarians to fulfill one of the basic obligations of vocational service – recognizing the worthiness to society of all useful occupations.



Member Obligations:

Meet Financial Obligations

- One Time Fees

- Initiation Fee: \$100.00

- Annual & Other Fees

- Dues: \$210.00 Annually

- Rotary Foundation: \$100.00 annually

- Polio Plus: \$20.00 annually

- Meals: \$20.00 per meal (assessed even if meetings are not attended)

- Dues are billed on a quarterly basis

- Invoice is sent to your email address





Rotary

Member Obligations:

Meeting Attendance

- Weekly attendance is a condition of membership, with make-ups available throughout the county and the world!
- Meetings: Every Wednesday at 11:30 -1:00
- There are many club members who have sustained 100% attendance for years! At least 75% attendance is expected.
- Make-ups are available through a variety of means:
 - E-ClubOne (www.rotaryclubone.org)
 - Visit another club
 - Read several articles in The Rotarian Magazine
 - Participate in Rotary-sponsored community events/activities
 - Make-up +/-14 days
 - Notify Club Secretary upon completion of meeting makeup



Member Obligations:

Meeting Attendance

Meeting Make-Up Information

Monday	Tuesday	Thursday	Friday
Space Center-11:45 Bay Oaks CC 14545 Bay Oaks Blvd	Highlands-Noon United Methodist Church 107 W. Houston	Northshore-Noon Holiday Inn East Belt 16311 I-10 East	Pasadena-Noon First United Methodist 1062 Fairmont Parkway
Galleria Area-Noon Hess Club 5430 Westheimer	La Porte-Noon St. John's Episcopal 815 S. Broadway@ Ave G	Seabrook-7 a.m. Lakewood Yacht Club 2425 NASA Pkwy	n/a

Note: Visiting neighboring clubs allows you to credit your meal expense; using computer make-ups means normal meeting meal expense will be assessed.

To complete online make-ups:

1. Log on to www.rotaryclubone.org
2. Review one or more of the current programs
3. Click "Make-up Request Form" and use District # 5890 when completed
4. Select "Send In" to activate the completed form
5. Print the Make-up Request Form and forward to Club Secretary **Daryl Fontenot** for attendance credit

Return your receipt and online make-up verification to Club Secretary **Daryl Fontenot** at daryl_fontenot@ml.com before the **5th of each month** for attendance credit.



Rotary Member Obligations:

Sponsor a New Member

- **Recruitment**

–Recruitment is the responsibility of every member of Rotary Club of Baytown

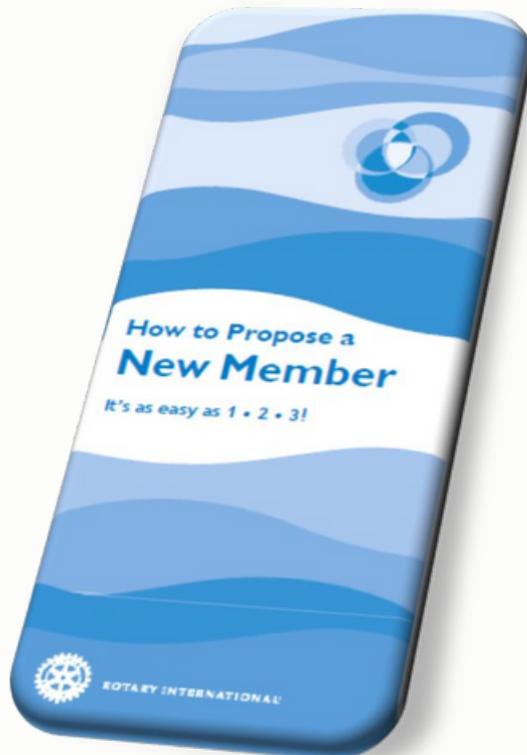
- Invite guests to the club
- Wear your Rotary pin
- Involve your family and friends
- Spread the word of Rotary
- Participate in the Club Activities
- Participate in District Activities



Rotary Member Obligations:

How to Sponsor a New Member

- Go to: <http://www.baytownrotary.org/ProposeaNewMember.cfm>
to access the link and information for proposing a new member



Contribute to your club's membership by bringing in qualified business and professional leaders who are interested in and committed to advancing the mission of Rotary. Together with your fellow Rotarians, you can help your club fully represent your community's business and professional life.

Use the attached form to propose a new member. You'll be strengthening your club and ensuring its growth and longevity.

Do it today!

STEP 1 ENGAGE WITH YOUR COMMUNITY

Proposing new members is essential to achieving Rotary's goals of providing community and international service. As a Rotarian, one of your primary responsibilities is to help identify and propose new members. Consider the following approaches for finding future Rotarians:

- Wear your Rotary pin to initiate conversations about your involvement with Rotary.
- Share stories of exciting club projects with colleagues, friends, and acquaintances.
- Distribute *Rotary Basics* (SP5-EN), *This Is Rotary* (001-EN), and *What's Rotary?* (419-EN). All three are available from shop.rotary.org, the RI Catalog, or your international office.
- Invite friends, co-workers, and colleagues to join you at your weekly Rotary meeting.
- Offer an information brochure that outlines the club's history and highlights recent service projects and social events.
- Ask potential members to become involved with a club activity or service project.
- Encourage prospective members to tour the RI Web site, view membership videos, and complete a Prospective Member Form (www.rotary.org/membershipreferrals).

Visit www.rotary.org for the latest news, videos, and membership development materials.

STEP 2 COMPLETE YOUR PAPERWORK

Once a prospective member demonstrates an interest in membership:

- Complete Part A of the Membership Proposal Form, and return the form to your club secretary for submission to the club's board of directors. **Remember: Do not inform the prospective member of the proposal until AFTER the board approves it.**
- Wait for the club secretary to notify you of the board's decision, which should come within 30 days of the submission.

Note: If the club board does not approve the candidate, please talk to your club secretary or board for next steps.

After your club board approves the candidate:

- Arrange an information session for the proposed member, or have the club arrange one.
- Ask the proposed member to complete and sign Part B of the proposal form. Return the form to the club secretary.
- Publish the proposed member's name and classification to the club. The Recommended Rotary Club Bylaws allow seven days for club members to consider and file objections, if any.
- If no objections are received, the proposed member pays the admission fee and becomes a Rotarian.
- The club secretary or president immediately reports the new member to Rotary International via Member Access at www.rotary.org.

For information on membership qualifications, see the Manual of Procedure (035-EN), RI Constitution Article 5, RI Bylaws Article 4, and Standard Rotary Club Constitution Articles 7 and 8. All are available at www.rotary.org.



Member Obligations:

Read & Make Use of Various Communication Media

- District Newsletter
- *The Rotarian*, RI Magazine
- E-Mail Messages from Club Secretary & President
- Contact Other Rotarians (contact info for members is on our website)
- Web Sites:

– Rotary Club of Baytown

www.baytownrotary.org

– District 5890

<http://www.clubrunner.ca/Portal/Home.aspx?did=5890>

– Rotary International

<https://www.rotary.org/>





Member Obligations

Participate in Community Events & Projects

<i>Club Service</i>	<i>Vocational Service</i>	<i>Community Service</i>	<i>International Service</i>
Social Functions with Spouses & Families	Rotary Youth Leadership Awards (RYLA)	Eddie V. Gray Wetlands Center Baytown YMCA	Guerrero Eye Clinic
Networking & Helping Fellow Rotarians	Brunson Awards	Bay Area Homeless Services	Water-Well Projects
Annual Shrimp & Catfish Festival	GCCISD Education Foundation	Adopt-A-Site	Ambassadorial Scholarships
Club Committees	Scholarships for Seniors in GCCISD		Support for the Rotary Foundation Programs
	Sponsor Interact & Rotaract Clubs		Polio Plus Eradication Worldwide
	Partners in Education		
			35

**EFFECTIVE CLUBS
ARE ABLE TO**

**SUSTAIN
AND
INCREASE
MEMBERSHIP**

**IMPLEMENT
SUCCESSFUL
SERVICE
PROJECTS**

**SUPPORT
THE ROTARY
FOUNDATION**

**DEVELOP
LEADERS
BEYOND THE
CLUB LEVEL**

***But It Cannot Be Done Without You as a
Committed Rotarian!***

It Is Up To YOU!

WELCOME TO THE
ROTARY CLUB OF
BAYTOWN

