

Bylaws of the Rotary Club of La Porte, Texas, USA

Article 1 -- Definitions

- 1. Board The Board of Directors of this club.
- 2. Director A member of this club's Board of Directors.
- 3. Member A member, other than an honorary member, of this club.
- 4. RI Rotary International.
- 5. Year The twelve-month period that begins on 1 July.

Article 2 -- Board of Directors

The governing body of this club shall be the Board consisting of six (6) club officers elected in accordance with Article 3, section 1, of these bylaws: namely the president, vice president, president-elect, secretary, treasurer and sergeant-at-arms, together with the immediate past president. It is the option of the president-elect to designate an appropriate number of additional directors for the following year, also elected in accordance with Article 3, section 1 of these bylaws.

Article 3 -- Election of Directors and Officers

Section 1 - At the annual meeting for election of officers, the presiding officer shall ask for nominations by members of the club for president, vice president, secretary, treasurer, sergeant-at-arms, and the additional directors so designated pursuant to. The nominations may be presented by a nominating committee or by members from the floor, by either or by both. If it is determined to have a nominating committee, such committee shall be appointed by the current president-elect.

Section 2 - If there are no contested offices, the presiding officer may accept a motion to close nominations and accept the proposed slate of officers and directors by acclamation. These officers and directors will be considered duly elected upon a favorable voice vote.

Section 3 - For any contested position, whether an officer role or a director seat, all duly nominated candidates shall be placed on a ballot in alphabetical order under the appropriate office or director category and voted on by secret ballot. The candidates for president, vice president, secretary, sergeant-at-arms, and treasurer receiving a majority of the votes cast shall be declared elected to their respective offices. For director positions, the candidates receiving the highest number of votes for the number of available seats shall be declared elected as Directors.

Section 4 - The president elected in such balloting shall be designated as president-nominee upon election and subsequently serve as a member of the board as president-elect for the year commencing on the first day of July next following the election, and shall assume office as president on the first day of July immediately following the year of service on the board as president-elect.

Section 5 - The officers and directors so elected, together with the immediate past president shall constitute the Board. The Immediate past president shall not be counted in determining a quorum and shall have no voting rights.

Section 6 - A vacancy in the Board shall be filled by action of the remaining members of the Board within sixty (60) days of a vacancy and serve until the end of the term.

Section 7 - A vacancy in the position of any officer-elect or director-elect shall be filled by the remaining members of the Board-elect within sixty (60) days of the vacancy. The individual selected shall serve in the elected position for the full term beginning on July 1, unless otherwise unable to serve.

Article 4 -- Duties of Officers

Section 1 - The president shall preside over all club and Board meetings, ensure compliance with these bylaws, oversee club operations, and represent the club in all official matters.

Section 2 - President-Elect. It shall be the duty of the president-elect to serve as a member of the board and to perform such other duties as may be prescribed by the president or the Board.

Section 3 – Vice President. It shall be the duty of the vice president to preside at meetings of the club and Board in the absence of the president, to perform such other duties as ordinarily pertain to the office of vice president and as may be prescribed by the president or the board.

Section 4 - Secretary. It shall be the duty of the secretary to keep the records of membership, record the attendance at meetings, send out notices of meetings of the club, Board and committees, record and preserve the minutes of such meetings, make the required reports to RI and the District and perform such other duties as usually pertain to the office of secretary.

Section 5 - Treasurer. It shall be the duty of the treasurer to have custody of all funds, accounting for same to the club annually and at any other time requested by the Board and to perform such other duties as pertain to the office of treasurer.

Section 6 - Sergeant-at-Arms. The duties of the sergeant-at-arms shall be such as are usually prescribed for such office and such other duties as may be prescribed by the president or the Board.

Article 5 -- Meetings

Section 1 - Annual Meeting. An annual meeting of this club shall be held at the discretion of the Board not later than June 30th of each year at which time the election of officers and directors to serve for the ensuing year shall take place.

Section 2 - The regular weekly meetings of this club shall be held on Wednesday at a time established by the Board. Due notice of any changes in or canceling the regular meeting shall be given to all members of the club.

Section 3 - One-third of the membership shall constitute a quorum at the annual and regular meetings of this club.

Section 4 - Regular meetings of the Board shall be held monthly at a date and time determined by the Board. The President may cancel a regular meeting when appropriate; however, the Board shall not go more than sixty (60) days without holding an official meeting. Electronic notice of all regularly scheduled Board meetings shall be provided to all Directors at least five (5) business days in advance. Special meetings of the Board may be called by the president or by any two (2) directors. Notice of a special meeting shall be provided electronically to all directors at least three (3) hours prior to the meeting time. Regular and Special meetings may be conducted in person or via electronic conferencing platforms such as Zoom. All quorum requirements established in these bylaws apply equally to regular and special meetings. No business may be conducted without a quorum present.

Section 5 - A majority of the board members shall constitute a quorum of the board.

Article 6 -- Fees and Dues

Section 1 - The admission fee shall be \$100.00 to be paid before the applicant can qualify as a member.

Section 2 - The membership dues shall be \$80.00 per month on the effective date of these bylaws. By sole action of the Board, dues may be increased by up to \$10.00 per month in any running 12-month period. More frequent or larger increases shall be treated as an amendment to these bylaws in accordance with Article 14.

Section 3 - Rotarians are expected to pay their dues in a timely manner. Failure to do so may result in termination, as determined by the Board of Directors.

Article 7 -- Method of Voting

The business of this club shall be transacted by voice vote except contested elections of officers and directors, which shall be by secret ballot as prescribed in Article 3, section 3. The Board may determine that a secret ballot be held on other matters, if the subject matter so dictates. Upon a majority of the Board agreeing, electronic voting may be used for Board or membership decisions, where permitted by law.

Article 8 -- Five Avenues of Service

The five (5) Avenues of Service are the philosophical and practical framework for the work of this Rotary Club. They are Club Service, Vocational Service, Community Service, International Service and New Generation Service. This club shall make a good faith effort to be active in each of these.

Article 9 -- Committees

Section 1 - Committees should be created such that they are responsive to and promote the Five Avenues of Service and other matters relating to the effective administration of this club. It is the responsibility of the president-elect to initiate the planning and implementation for such committees prior to the start of his/her year in office.

Section 2 - The president shall be ex-officio a member of all committees and, as such, shall have all the privileges of membership thereon.

Section 3 - Each committee shall transact such business as is delegated to it in the bylaws and such additional business as may be referred to it by the president or the Board. Except where special authority is given by the Board via board policy or resolution, such committees shall not take action until a report has been made to the Board and approved by the Board.

Article 10 -- Finances

Section 1 - The treasurer shall deposit all funds of the club in institutions approved by the Board.

Section 2 - All bills shall be paid only by checks signed by the treasurer or president. An audit by a certified public accountant or other qualified person shall be made once each year of all the club's financial transactions.

Section 3 - Officers with financial authority shall be bonded if required by the Board, with the expense borne by the club.

Section 4 - The fiscal year of this club shall extend from July 1st through June 30th.

Section 5 - At the beginning of each fiscal year the board shall prepare a budget of estimated income and estimated expenditures for the year, which, having been agreed to by the Board, shall stand as the limit of expenditures for the respective purposes unless otherwise ordered by action of the Board.

Section 6 - The Board approved budget shall be reviewed with the membership at a regular meeting as soon as practical after the start of the fiscal year.

Article 11 -- Method of Electing Members (except honorary)

Section 1 - The name of a prospective member, proposed by a member of this club, shall be submitted to the board in writing through the club secretary.

Section 2 - The Board shall ensure that the proposal meets all the classification and membership requirements of the club constitution.

Section 3 - The Board shall approve or disapprove the proposal within 30 days of its submission, and shall notify the proposer, through the club secretary, of its decision.

Section 4 - If the decision of the Board is favorable, the prospective member shall be informed of the purposes of Rotary and of the privileges and responsibilities of membership, following which the prospective member shall be requested to sign the membership proposal form. Signing this form is a condition of membership.

Section 5 - Following such election, the president shall arrange for the new member's installation and the club secretary shall report such action to RI.

Article 12 -- Resolutions

No resolution or motion to commit this club on any matter shall be considered by the club until it has been considered by the Board. Such resolutions or motions, if offered at a club meeting, shall be referred to the Board without discussion.

Article 13-- Regular Meeting Order of Business

Meeting called to order
 Invocation & Pledge to the Flag: US & Texas
 Singing
 Introduction of visiting Rotarians and other visitors
 Correspondence and announcements.
 Committee reports if any
 Program
 Joke
 4-Way Test and adjournment.

Article 14 -- Amendments

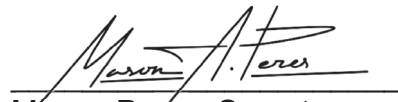
These bylaws may be amended at any regular meeting, a quorum being present, by a two-thirds vote of all members present, provided that notice of such proposed amendment shall have been mailed, provided electronically or provided in person via printed copy to each member at least ten days before such meeting. No amendment or addition to these bylaws can be made which is not in harmony with the club constitution and with the constitution and bylaws of RI.

Article 15 -- Club Policies

The Board may adopt, amend, or repeal club policies that support effective governance, financial integrity, and charitable stewardship. All policies must align with these bylaws and the Articles of Incorporation. Policies shall be communicated to the membership electronically and maintained in a publicly accessible location for reference.

Approval

I certify that I am the duly elected Secretary of the Club, and that the foregoing bylaws constitute the bylaws of the Club. These bylaws were duly adopted by consent of the Board of Directors on June 08, 2026 and were subsequently ratified by the membership on June 25, 2026.



 Mason Peres, Secretary

June 25, 2026
 Date

History: First approved 1/23/96; revisions approved 1/27/98, 3/24/98, 1/30/01 and 11/9/10.