



Pequannock Valley Rotary Speaker Information and Guidelines

On behalf of the Rotary Club of The Pequannock Valley, we deeply appreciate your willingness to take the time to share your talent and expertise with our members. The Pequannock Valley Rotary is an organization of business professionals and community volunteers committed to professional and ethical values, humanitarian service and the motto "Service Above Self." For more information, we encourage you to visit the Club's website at www.pequannockvalleyrotary.org.

The following guidelines are provided to assist you with your presentation:

Background Information:

- Rotary International was founded in 1905 and is recognized as being the world's first volunteer service organization. Today, 1.2 million members in over 34,000 clubs worldwide volunteer to provide service both locally and internationally.
- The Pequannock Valley Rotary meets every Wednesday at 12:15 PM. Meeting are held at :

Bardi's Bar & Grill
149 Newark Pompton Turnpike
Pequannock, NJ 07440

- There will be approximate 30 to 40 people in attendance at each meeting.
- In advance of the day of your presentation, please be sure to communicate any audio visual needs. The Club does have a screen and projector for presentations. If necessary you should provide your own Laptop computer. Plan on arriving ahead of time to allow for set up.
- Please provide a brief bio than can be used for your introduction
- Plan for a 15-20 minute talk with a little time for Q&A at the end
- Our meeting ends with a raffle drawing. You will be asked to draw the winning ticket upon the completion of your talk.
- The Pequannock Valley Rotary recognizes the benefit of speaking to groups in raising public awareness of activities, organizations or services.
- Your presentation must avoid overt sales. Making a "sales pitch" or directly soliciting purchases is not in the spirit of Rotary. Presentations should not promote a specific business or its services and presentations should be non-political and non-sectarian, unless you have been invited specifically for that purpose.
- Nonprofit representatives should be aware this is not the appropriate time and place to request donations. Request for contributions from the Pequannock Valley Rotary may be made to the Grants and Sponsorship Committee. Information is available on the Club website.
- Pamphlets or brochures related to your program may be distributed on tables prior to the meeting. Please take any left-over materials with you at the end of the meeting.

Thank you again, for your willingness to speak to the Pequannock Valley Rotary

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