**2016 Park Cities Fourth of July**

**Community Parade & Park**

**Vendor Information Sheet**

The Rotary Club of Park Cities is proud once again to be the sponsor of the Park Cities July 4th Celebration. We are also very excited to have you be a part of the celebration.

This year the parade will be held on Monday, July 4th. The parade starts at 9:00 a.m. at Highland Park Town Hall and terminates at Goar Park. People normally start arriving at the park around 9:30 a.m. Tents may be erected beginning Saturday July 2nd at 9:00 a.m. and completed by 8:00 a.m. on Monday, July 4th. No vehicles may enter the park at any time. All loading and unloading must be done by hand or small push carts from either Vassar or University Park Blvd. There may be staff from University Park there to help you. You should plan on dismantling your booth and removing it from the park no later than noon on Tuesday, July 5th. A map showing the approximate location of your booth will be sent to you on June 28th.

I will be marking off booth spaces on Saturday July 2nd between 9:30 and 10:30. I will also need to know your need for water and/or electrical service, because connections are limited. (See Vendor Form.)

On your Vendor Application, be sure to list what you plan on giving away so that there is as little duplication as possible. **NO ITEMS ARE TO BE OFFERED FOR SALE DURING THE EVENT.**

A fee of $250 per booth is required to help defray the cost of putting on the celebration in the park. At your earliest convenience please make your check payable to “Rotary Club of Park Cities” and mail it with your completed Vendor Application to:

 Tom Rhodes

 5500 Preston Road, Ste. 290

 Dallas, TX 75205

**The deadline for all forms and checks is June 19th.**

We appreciate you working with us to make the Park Cities Fourth of July Community Parade a great tradition and event for all the residents of the Park Cities. If you have any questions, please call Tom Rhodes at 214-202-7008.

Sincerely,

Tom Rhodes, Jr.