



Board Members

Sally Brown (e)	Tom Chesney (c)
George Garmany (a)	Tony Martinez (b)
Cassidy Murphy (d)	Anne-Marie Reader (a)
Chad Stamm (d)	Brad Wiesley (e)

Officers

President:	Bill Meyer
President-Elect:	Marty Evans (b)
Past President:	Stan Benson (c)
Secretary (non-voting):	Mike Brady
Treasurer:	John Regur

Call to Order

Presentation of Previous Minutes (approved 1/31/2017)

Agreement on Agenda

Membership Issues – (Page 4)

- New members
 - Joanna Cain
 - Glenn Lenzen
 - Lindsey Sachs
- Resigning members
 - TC North
 - Steve DeMars
 - Carrie Noonan
 - Susan Purdy
- Termination of members
 - Cheryl Lemberg
 - Joanne Sarbaugh
- Requests for leave of absence
- AE, Roots
 - Michelle Carpenter (to Roots)
 - Larry Johnson (to AE)

Liaison Reports

- Membership – Brad Wiesley (pages 5 to 9)
- Club Meetings – Marty Evans (Page 10)
- Club Administration – Bill Meyer (oral)
- ON DECK for February, due March 22, 2017
 - Vocational – Tony Martinez
 - PR – Anne-Marie Reader
 - Foundation – George Garmany

President's Report

- Christine Ludwig has agreed to serve as assistant Treasurer. George Garmany moved that she be elected, the motion was seconded, and she was unanimously approved..
- Change in venue – Avalon vs. Boulder JCC (final vote) (Pages 11 to 22)
 - The Board unanimously approved the move to BJCC, and authorized the President and Secretary work out the details and negotiate the final contract.
 - After considerable discussion, George Garmany made a motion (Tom Chesney seconded) that the additional costs of the change of venue be defrayed by an additional charge of \$3 per meal to those attending (Active Ordinaries, Active Exempts, Guests) The motion carried 11 to 1.
- The Board discussed the possibility of a dues increase beginning July 1, 2017. The issue was deferred, to be discussed as part of the budgeting process.
- Process for 2017-18 Budget – Marty and Mike will present a draft budget for discussion at the April BOD meeting. Bill suggested that the Board plan an extended meeting in May, to finalize and approve the 2017-18 budget.
- World Community Service Committee – In a letter presented to the board, Peter Ewing has proposed that the WCSC becomes the grants committee for all local and global grants. Bill suggested that Board members individually discuss the proposal with Peter. The proposal was tabled, to be considered at a future Board meeting.
- Strategic planning and 100 year committee – Marty will chair a discussion of these issues at the club assembly with table captains to lead the discussions.
- Bill reminded everyone that if we see someone sitting alone at a Club meeting, please join them.
- Garage Sale – Bill said that members are noting that they have items to donate and George stated he will continue to promote the Garage Sale in the PowerPoint. Discussion was brought up about creating a table where people can leave their garage sale items. The volunteer running the raffle could collect the garage sale items.

Secretary's Report

- Mike proposed preparing printed copies of the newsletter to be available at meetings. The Board approved having copies printed and available at meetings. The Board indicated that if Secretary would like them mailed out, the cost should be included in the 2017-18 budget.
- Recommended Bad-debt write-off. The issue was referred back to the Finance Committee.
- The Board discussed the possibility of charging a late fee when members do not timely pay their bills, and if so, how long should members have to pay? The issue was deferred to become part of the budget discussion.
- Carol Van Dyke provided an update on the billing process.
- 4th Q Raffle Report (Pages 23 to 39). Raffle on hold until cleared by the state.

Treasurer's Report

- Review financials
 - January 31st Financials (*Pages 39 to 41*)
 - YTD Good Works P & L (*Pages 42 to 43*) Bill reviewed this P&L statement, and the Board discussed the money “borrowed” from Good Works to cover costs incurred in Club operations.
 - YTD Operations P & L (*Pages 44 to 45*)
 - YTD All Inclusive P & L (*Pages 46 to 48*)

Open discussion: none

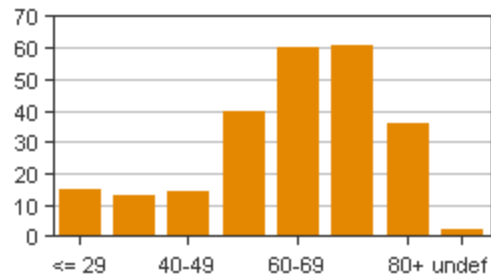
Adjournment 6:23

NEXT MEETING: **Monday, March 27, 2017 4:30pm, Bill's Office**

Approved 3/20/2017

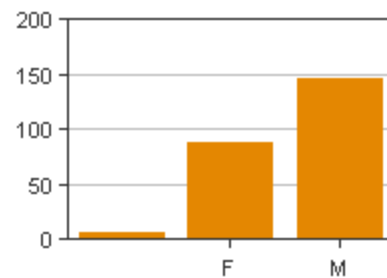
▼ Member Age

Group	#
<= 29	15
30-39	13
40-49	14
50-59	40
60-69	60
70-79	61
80+	36
Undef	2
Total:	241



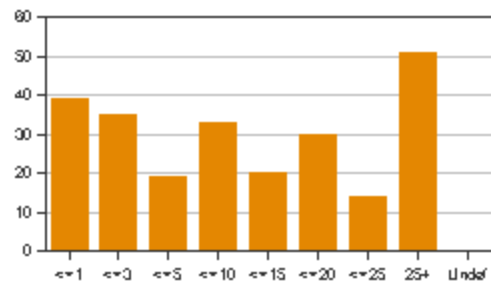
▼ Member Sex

Gender	#
Undef	6
Female	88
Male	147
Total:	241



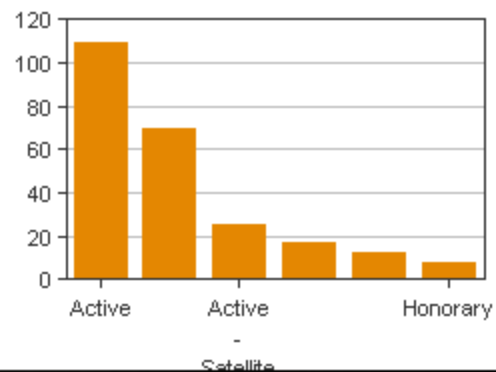
▼ Years of Service

Group	#
<= 1	39
1 <= 3	35
3 <= 5	19
5 <= 10	33
10 <= 15	20
15 <= 20	30
20 <= 25	14
25 +	51
Undef	0
Total:	241



▼ Member Type

Member Type	#
Active	109
Active-Exempt	70
Active - Satellite	25
Active - Young Professionals	17
Active-LOA	12
Honorary	8
Total:	241



Boulder Rotary Club

Board Reports – February 2017

Brad Wiesley

Membership (Report by Darla Schueth)

We continue to hover at around 234 members according to the District updates. Seems we can't get off the time with people coming and going. We're getting some great new members. Now the engagement work begins!

My Committee has crafted and implemented a recruitment strategy. The hallmark of the strategy is engagement of all BRC members in the recruitment process. We've only just begun but BRC members are responding. Next we will develop an engagement strategy for implementation. Some of this strategy has already been identified as part of the recruitment plan. And, one of our members has proposed a new satellite club to foster keeping outgoing members in the BRC loop. The Committee will be discussing this idea on March 1 and deciding whether to bring it forward to the board.

New Member Orientations (Report by Stan Benson)

I do orientations whenever there is a new member.

Two orientation sessions covering three members were done between October 1, 2016 and February 1, 2017. Three new members were oriented in mid-February.

New Member Integration / Red Badge (Report by Brad Wiesley)

Monthly "Red Badge" meetings have been conducted on the first Wednesday of each month during this Rotary year. Attendance has slipped some at these meetings and in the middle of Winter we had a meeting with no Red Badge members. The smaller contingent of Red Badge members appears to be adversely affecting the attendance.

We have conducted two "President's Lunches" in the past few months and are transitioning new members from Red to Blue badges at or a bit after their first six months in the club. Another President's Lunch is scheduled for early March.

BNGRC (Report by Robyn Hazlitt)

Report appears on the next four pages.



BOARD REPORT BOULDER NEW GENERATIONS ROTARY CLUB December 2016

MEMBERSHIP

- 16 active members
- 5 new members inducted in 2016: Laurel Olfson, Laura Sweltz, Allie Willets, Psyche Dunkhase and Dr. Rich Baez
- 3 Prospective members (Came to us through our new MeetUp group)
- Laura Sweltz was confirmed as the new BNGRC Co-President in July, 2016 (Outgoing Co-President Saskia Westhof)
- Dr. Rich Baez was confirmed as the new BNGRC Co-President in December 2016 (Outgoing Co-President Robyn Hazlitt)

STRATEGIC PLAN

In December, BNGRC met for a two hour Visioning Session to form our Strategic Plan for 2017. We reflected on what went well in 2016, what we could improve from 2016 and what new projects and goals we would like to set for 2017. We will use the Strategic Plan to guide our planning for the year, including speakers, volunteer opportunities, possible grant projects, communications and marketing, and club operations.

MEETING SPEAKERS

For nearly every meeting this year we had a different speaker share their expertise with the group or talk about a project they are involved in. These speakers include: Carl Tinstman about Rotary's Polio work, Cassidy Murphy about gaining new members, Becki Woythal from EcoCycle about their Zero Waste Event Program, Clark Hodges about his nonprofit Chase the Music, Dr. Rich Baez about neurology and his Chiropractic practice, Bill Meyer about opportunities within Rotary, Psyche Dunkhase about a Rotary project in Guatemala she's involved in, Merrill Glustrom about creating an Environmental Rotary Action Group and his work with Blue Star Recycling, Citizen's Climate Lobby about their Carbon Fee & Dividend plan, Stan Benson about Financial Planning, Alex Davis about her work with Eyejusters (adjustable prescription eye glasses for the developing world), Fatou Doumbia and her organization AGILE that empowers women through farming in western Africa, the local professional chapter of Engineers Without Borders about their international projects, Flatirons Habitat for Humanity about affordable housing, and our very own Laura Smith about her work with the BVSD School Food Project.

MONTHLY VOLUNTEER PROJECTS

Each month we organized a group volunteer opportunity. Attendance is typically between 2-5 BNGRC members. Volunteer events the past year have included: packing soup boxes for Soup.Box.Love, supporting FAFSA night with the Adelante program at Boulder High school, finalizing the Adelante! video, volunteering at Growing Gardens, volunteering with Eco-Cycle's Zero Waste Team at Rockmont in Longmont and the Lafayette Peach Festival, staffing the Water to Wine BRC fundraiser, volunteering

with the BVSD Harvest Festival, and making decorations for the Wicked Good Halloween party and helping with Wicked Good event setup.

HAPPY HOURS & QUARTERLY SOCIALS

Each month we would meet at Backcountry Pizza for a joint BRC – BNGRC Happy Hour on the fourth Tuesday of every month from 5:30-7pm. We also organized Quarterly Social Events for BNGRC members to get to know each other better, including an Easter Potluck, a Banjo Billy Bus Tour, a joint potluck Friendsgiving with the ROOTS club, and the Visioning Session which doubled as a holiday gathering.

INTERNATIONAL PROJECTS

- **Visionaria Peru** held the final Leadership & Empowerment Institute in Peru in February, finishing out the three year pilot project. The team has been working tirelessly all year to create a US nonprofit organization and a Peruvian nonprofit organization. They have been working with local partners to do Trainings of Trainers, work with local schools, and set up another Leadership Institute coordinated entirely by local partners. The project is now working to create a “Design Sprint” model, in which teams of past participants can design and implement local projects or reports in partnership with local government, nonprofit and/or private sector leaders.
- **Power of Soap** was BNGRC’s newest international project, and was a WASH intervention and micro enterprise program for women in the Kibera slum in Nairobi, Kenya. After working very hard to raise funds and complete the Global Grant application, district leadership within the local host club in Kenya changed, and the project was unfortunately discontinued. We would like to thank the Power of Soap team for all their work on this project.

LOCAL PROJECTS

- After a year of work, the video for the Adelante! program at Boulder High was completed. Our congratulations to Michelle Carpenter and Zach Mosley, who spearheaded the video, and our two volunteer CU students Michael Gough and Catherine Diaz, who created the video. The video was presented at the April 29 Friday meeting for all members to see.
- **Nuestra Perspectiva**, a project led by Chris Carruth, also concluded this spring. This photo-voice project worked with Latino youth at Boulder High School to document their lives and identity. The final product is a photography book that has been shared with BRC.
- This year we also organized our second cohort of the **Rising Star Mentorship** program. The cohort began in early June, beginning with a Kick-off dinner graciously hosted by TC North, and ran through the end of the year, with a Closing Dinner on Jan. 12th. This second cohort consisted of 6 BNGRC/BRC mentorship pairs.

ADDITIONAL ACTIVITIES

- With the help of our new member (and now Co-President), Laura Sweltz, we have ramped up our external communication and marketing. Improvements were made to the website, and Laura created a [MeetUp.com group for BNGRC](#). By the end of the year the MeetUp group had reach 150+ members and has gained us several prospective members who attended either a volunteer event, a Happy Hour or a meeting. We were also more active with our Facebook page to share meetings and volunteering events.

- Early in the year, Robyn and Saskia completed a BNGRC Leadership Handbook. This handbook distills the institutional knowledge of BNGRC Co-Presidents, so that new, incoming Co-Presidents can quickly get up to speed and ensure smooth transitions of leadership.

THANK YOU!

On behalf of all the members of BNGRC, we thank Boulder Rotary Club and all those individuals who support our efforts as a satellite club and make BNGRC possible. We appreciate all that you do for us, and look forward to another fantastic year in Rotary!





Liaison Report – Club Meeting Management – February 27, 2017

Birthdays: Mid-month address labels are sent to George Russell's staff to mail member birthday cards for the following month. Carol has been ordering cards, buying postage every 3-4 months as needed. Monthly member birthdates are being sent to Diana Sherry for inclusion in The RIB.

Guest and Visitor Introductions: Lists are developed for a six month period assigning different Rotarians the responsibility for introductions. These introductions have been more streamlined over the last few years to allow for a shorter amount of time spent while also providing a warm welcome.

Guest and Visitor Registration: Mike and Darla have updated the sign-in sheets for an improvement in billing and information gathering – with the exception of folks not opting in for the weekly newsletter. There's been talk of changing the form to encourage that. Sheets are sent each Monday to Darla for communicating with visitors and prospective members.

Meeting Management: Met at the JCC on February 22nd with Mike Brady and Annie Price to learn about the AV properties for Friday meetings. They continue to need help with Friday meetings, specifically the AV set up and coordination. Steve Walker has stepped forward to help when he can. With the loss of Dave Allen and Bob Taylor (in Arizona for two months), there's no solid commitment each week for these tasks.

Programs: Committee is securing speakers for the next several months. They plan to have speakers lined up through July and August. Several dates remain in need of programs. Members are working on this. The committee is asked to have speaker information available several weeks in advance for inclusion in The RIB. Speakers are asked to have AV support material to meeting management no later than Wednesday of the program week.

(Marty Coffin Evans with material help from Stan Benson, Carol Van Dyke and George Garmany)

Michael Brady

From: Michael Brady
Sent: Tuesday, February 21, 2017 8:08 AM
To: 'William Meyer (meyer@hbcboulder.com)'; 'Carol Van Dyke'; 'Bill Rubin'; 'Marty Evans (itsmemartee@aol.com)'; 'Carol March'
Subject: Avalon vs. BJCC
Attachments: Avalon vs BJCC.pdf

I will present the attached at our meeting today.

1. I will also propose a \$2 to \$3 per meeting increase in meal charge, either now or in the near future.
2. I also believe we should have a \$5 attendance cost for those not eating so they're paying their share of the meeting facility
3. I believe we should seriously review the cost structure of BNGRC and Roots. I'm thinking more of BNGRC, as they are not paying their fair share of administrative costs of running the full club.

My argument is the following

1. Price or Value--while there is an argument that we want to attract younger people, and those on limited budgets, there is another argument that we need to provide value for their members/meal, and if we provide a good experience for current and potential members, then price is not an issue. If cheaper is always better, then why don't we have our meetings at McDonald's.
2. If we want to attract leaders in our community, then we need a top-notch facility and experience for them
3. We have gone from 277 (Rotary year 2012/2013) to 244 (beginning of this Rotary year) to 241 (currently).



What is more disturbing is how few Active Ordinaries we have now (108) and meeting participation is down. There are many factors, but I would propose that something to "jar" or "interrupt" what we're currently doing is needed.

Member Type	
Member Type	#
Active	108
Active-Exempt	70
Active - Satellite	25
Active - Young Professionals	17
Active-LOA	12
Honorary	8
Active-Pending	1
Total:	241

4. I propose that we will net gain members with a new facility, and get more AE participation, with both being revenue sources for us. We're paying for 110, and there is food left over, so extra paying AE members and guests are unexpected revenue due to the fact we can "sell" them the extra food that the AO's have paid for
5. The difference between what we're currently paying and proposed is \$233, which is \$10,485 over a year. If you look at the \$75 less Avalon, that's \$308 per meeting or \$13,860. I suggest that a new member is revenue to us of about \$1,000 once we pay for RI, District, etc. That is 10 to 13 new members to break even, even without the fee increase, and without increasing our food cost above 110.
6. We have a responsibility to tend after our members' needs, as that is the lifeblood of everything we do. We need to give them a reason to be proud of BRC. For the past number of years, we have heard complaints about Avalon, and staying there just to save a few identifiable dollars is not wise in my opinion, and instead, we should take the risk of a fee increase with the push to get more members.
7. I believe members will be disappointed if we don't do something now or in the near future, so a loss of members is inevitable, so something needs to be done so they feel the club serves their needs.

I envision a "ribbon-cutting" type celebration in April, and possibly for Marty's State of the Club address. We could invite community and civic leaders, club members we don't see often, friends of Rotary, etc. It could be a fresh start for BRC.

Just fyi so you know where I'm coming from this afternoon.

MB

Michael Brady, President
Generosity Wealth Management
885 Arapahoe Ave. Boulder, CO 80302
P 303-747-6455

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Avalon (current)

Total for Spice of Life \$ 2,363.50

Active Ordinary 108 \$ 21.88

Room Rental 10am to 2:30pm \$ 350.00

AV Equipment \$ 50.00

Coat Rack (\$360 / yr 45 meetings) \$ 8.00

Total Room and Food \$ 2,713.50

Active Ordinary 108 \$ **25.13**

Extra meals (AE, Guest, Roots) \$ 373.33

Total minus extra money \$ 2,340.17

Total estimated per plate \$ 20.89

BJCC

Total for Spice of Life \$ 2,363.50

Active Ordinary 108 \$ 21.88

\$ 525.00

\$ 50.00

\$ 8.00

Total Room and Food \$ 2,946.50

Active Ordinary 108 \$ **27.28**

Extra meals (AE, Guest, Roots) \$ 373.33

Total minus extra money \$ 2,573.17

Total estimated per plate \$ 22.97

Avalon (\$75 discount)

Total for Spice of Life \$ 2,363.50

Active Ordinary 108 \$ 21.88

\$ 275.00

Total Room and Food \$ 2,638.50

Active Ordinary 108 \$ **24.43**

Extra meals (AE, Guest, Roots) \$ 373.33

Total minus extra money \$ 2,265.17

Total estimated per plate \$ 20.22



Catering Proposal

Carol Van Dyke
Sample Proposal - Rotary @ the JCC
Boulder Rotary Club
 5390 Manhattan Circle #101
 Boulder, CO 80303
 (720) 772-1091 carol.vandyke@boulderrotary.org
 Event to be held on Friday, April 07, 2017 for 110 guests

Centered	
Site Name	Site Address
JCC	6007 Oreg Ave, Boulder, CO 80303

Directions

L onto 55th, L on Arapahoe; R on Cherryvale. (Cherryvale is sort of hidden, it creeps up and is across the street from Acura/Subaru/Honda dealerships - if you hit 63rd street, you have gone too far). At the traffic circle take the 2nd exit onto Oreg Ave. DESTINATION ON LEFT. TRUCK DIRECTIONS: turn L on 55th St., turn L on Arapahoe, stay on Arapahoe...pass Cherryvale Rd., there will be a loading dock soon after you pass Cherryvale, turn R into loading dock.

UNLOAD: at loading dock located on side of building closest to Arapahoe

STAFF PARKING: parking lot, park in the back of the lot (closest to Oreg Ave.)

GUEST PARKING: parking lot

Venue					
Description	Arrival	Serving	Start	End	Departure
	10:00 am	12:00 pm	12:00 pm	1:30 pm	2:30 pm
Food & Service Items					
Food/Service Items					

CONTRACT MENU PRICE
\$21.50 per guest - minimum of 110 guests

LUNCH STATION - DOUBLE SIDED

ASSORTED BREADS
 served with whipped butter

FULL SALAD BAR

Includes fresh field greens and a chef's choice of vegetable salad toppings with a choice of dressings
 to include tomato wedges and cheese

Chef's Choice Soup- Mixed Vegetable
Chef's Choice Starch - Steamed New Potatoes
Chef's Choice Vegetable- Sautéed Seasonal
Chef's Choice Entree- Classic Pot Roast
in a red wine demi glace
Chef's Choice Dessert - Cookies and Bars

CHEF'S CHOICE VEGAN ENTREE

designated meals:

*Norris Hermsmeyer, Amir Massihzadeh, Erin Ratay,
Dorothy Rupert, Jeani Schloesslin, Jim Kelly*

If you receive extra vegetarian requests regularly, let Diana know who the individual is.

COFFEE STATION

COFFEE STATION

with cream, stirrers, sugar, sweeteners & coffee calligraphy

ORGANIC OZO HOUSE BLEND COFFEE

ORGANIC OZO DECAFFEINATED BLEND COFFEE

ASSORTED CELESTIAL SEASONINGS TEAS

served with lemon, honey and sweeteners

FRESHLY BREWED ICED TEA

served with lemons & sweeteners

BEVERAGE STATION

water

ICE

OTHER SERVICES

SOUP TURINE

PAPER

SPICE BEVERAGE NAPKINS

6" COMPOSTABLE PLATES

PAPER DINNER NAPKINS

9" COMPOSTABLE BUFFET PLATES

12oz COMPOSTABLE BOWLS

COMPOSTABLE COFFEE CUP

COMPOSTABLE 12OZ COLD CUP

COMPOSTABLE FORK

COMPOSTABLE KNIFE

COMPOSTABLE SPOON

52 X 114 LINEN WHITE

72 x 72 SQUARE LINEN

EVENT MANAGER

3 SERVERS

TRAVEL in Boulder

	Food	Beverage	Paper	Equipment	Labor	Room	Other	Total
Subtotal	305.00	587.50	261.60	246.20	454.50	0.00	33.00	1,887.80
Admin	45.75	88.13	39.24	36.93	68.18	0.00	4.95	283.18
Taxes	31.55	60.77	27.06	25.47	47.02	0.00	0.45	192.32
Total	382.30	736.40	327.90	308.60	569.70	0.00	38.40	2,363.30

Subtotal	1,887.80	Total Value	2,363.30	Pay Method	Card Number
Tax	192.32	Paid	0.00	Card Type	
Admin	283.18	Balance	2,363.30	Card Holder	Expires
Gratuity	0.00			Signature	

Total Order Value: 2,363.30

Thank you for considering us for catering your upcoming event. We look forward to serving you.
Please let us know if you have any questions concerning any of the items on this proposal.

Sincerely,
Shannon Meihaus

BUILDING POLICIES AND PROCEDURES (Updated January 2017)

BJCC agrees to permit USER, during the term of the agreement, to use certain facilities of Boulder JCC located at 6007 Oreg Avenue, Boulder, Colorado 80303 ("Center") upon the terms and conditions of this Agreement and any other rules, regulations, and requirements of BJCC applicable to use and occupancy of the Center, during the term hereof.

1. USE INFORMATION:

1. Date(s) and times of Center usage are as set forth in the Facilities Use Agreement.
2. Rooms included in this Agreement are as set forth in the Facilities Use Agreement.
3. Use beyond the terms of this agreement is to be scheduled and paid for separately.
4. Failure to adhere to scheduled beginning and ending times will result in increased charges.
5. Use of the Center under the terms of this agreement shall be limited by USER to the number of persons that may be accommodated by the rooms and times set forth in the Facilities Use Agreement.
6. Use of Center is for the purposes set forth in the Facilities Use Agreement. USER acknowledges and agrees that it may not assign any of its rights under this Agreement to any other party.

2. SERVICES

1. BJCC Staff will be on duty during the entire event. The BJCC Staff member will open the Center and provide information and direction as needed. The BJCC Staff member will not be available to serve or decorate and will not be involved in the Event.
2. Tables and chairs for up to 250 are provided upon request and will be set up and taken down by BJCC Staff. Tables and chairs are not to be taken outside by the USER or any guest attending the Event. BJCC furniture, fixtures, or other equipment may not be moved from any location without prior approval of BJCC Staff.
3. BJCC does not provide any catering items such as linens, dishes, glassware, utensils, or kitchen equipment. All additional rental items must be organized by BJCC Staff through BJCC's preferred provider to be paid for by the USER.
4. BJCC will perform deep cleaning, such as mopping and vacuuming. USER must remove anything brought in by self, guests, or hired vendors.
5. There is no cost for parking in BJCC parking lot.
6. Only BJCC personnel may operate BJCC's sound system, lighting system, and other audio/visual systems provided by BJCC, unless special arrangements are made no less than 30 days in advance of the event date. If the USER requests to

Initial: _____

use BJCC sound, lighting, and other AV equipment, then there will be an additional fee for the BJCC technician and use of the equipment.

7. BJCC requires a safety and security officer on site at all times. Additional officers may be required for events with more than 250 people and/or where the nature of the program indicates such needs. If more than one officer is required, the BJCC will arrange for additional security to be paid for by the USER at a rate of \$50 per hour per each additional officer.

1. USAGE FEES:

1. Based on the uses described in Article 1 above, USER's total fees are set forth in the Facilities Use Agreement and are based on the usage described therein. In the event USER'S use of the facility shall be materially greater than the description in the Facilities Use Agreement, USER shall pay an additional fee proportional to its increased use. There shall be no reduction in fee if USER's use shall be less than described in the Facilities Use Agreement.
2. USER will be permitted to use only those portions of the facility listed in the Facilities Use Agreement.

1. DEPOSIT AND PAYMENT:

1. Payment of the fees provided herein shall be paid in the following manner:
 1. A fifty percent (50%) deposit of the total usage fee described in the Facilities Use Agreement is due at the time the USER enters into this Agreement unless otherwise indicated.
 2. The remaining balance of the total usage fees and all other additional charges and costs described herein are required to be paid to BJCC no less than thirty (30) days prior to start of the event.
 3. User further agrees to pay any additional charges or costs incurred (for time, damage, rented items, additional personnel, or other adjustments occurring during or as a result of the USER's use and occupancy of Center) within thirty (30) days following the date such charges or costs are billed.
2. BJCC accepts payments in the form of credit card (Visa or MasterCard) or check payable to "Boulder JCC".
3. USER must provide a dated, written request for cancellation. Upon cancellation by USER the following fee schedule will apply:
 1. Within 72 hours after USER signs this agreement: \$100 administration fee deducted
 2. 72 hours after USER signs this agreement: One half (50%) of initial deposit is nonrefundable
 3. 180 days prior to event: Total (100%) of initial deposit is nonrefundable.
4. No refunds will be made when BJCC cancels the event due to the USER's noncompliance with terms and conditions described in this Agreement.

Initial: _____

1. DAMAGE DEPOSIT/LIABILITY FOR DAMAGE:

1. Amount of damage deposit. \$250.00 or such larger amount as may be specified in the Facilities Use Agreement. If the Center and BJCC's other property is left in satisfactory condition upon completion of USER's event, the damage deposit will be returned to USER within 30 days following USER's event.
2. Regardless of the amount, if any, of damage deposit herein provided, USER agrees to take full responsibility for any damages, accidental or intentional, or excessive wear and tear to any of BJCC's property used by USER and its staff, contractor(s), event participant(s) and guest(s). USER agrees to be liable for and pay any and all repair, replacement and incidental expenses related to damage to BJCC's property associated with USER's use and occupancy of the Facility. A BJCC Staff member shall determine in his or her discretion whether damage has

occurred to BJCC's property and the extent of the damage. BJCC Staff and USER shall walk the portion of the Center reserved by USER before the start of USER's event to reasonably agree upon the pre-existing conditions of the same.

1. INDEMNIFICATION:

1. USER hereby agrees to indemnify ("indemnify" meaning reimburse for payment or otherwise), defend and hold harmless BJCC and its officers, directors, employees, agents and representatives from and against any and all claims (including claims of negligence), liabilities, losses, suits and expenses, including court, settlement or other costs and fees, and reasonable attorneys' fees (hereinafter referred to as a "claim" or "claims"), made or brought by anyone, for any injury, damage, death or other loss to the extent arising out of, resulting from or related to (a) USER's event, including USER's obligations, responsibilities, and services provided under this Agreement, (b) use of BJCC's property by USER, its staff, contractor(s), event participant(s) and/or guest(s), and/or (c) the negligence or wrongful acts or omissions of USER, its staff, contractor(s), event participant(s) and/or guest(s).
2. BJCC agrees to give USER prompt notice of BJCC's intent to seek an indemnity and defense under Section 6.1, and BJCC agrees to cooperate with USER in regard to the defense and related settlement negotiations of any claim.

1. INSURANCE, GUARANTEES AND PROHIBITED ACTIVITIES:

1. USER shall provide to BJCC at least 10 days prior to USER's event proof of the insurance coverages described above.
2. Loss and damage of USER's property brought onto the Center premises will be the sole responsibility of USER and BJCC assumes no liability.

Initial: _____

3. BJCC reserves the right to inspect and control all private or group functions to ensure compliance with all Federal, State and local laws, but assumes no obligation hereunder to exercise such rights.
4. All displays, exhibits, banners, decorations, signs, and other such items must conform to applicable fire ordinances and will not be attached in any manner to walls, doors, or structures, or any part of the building without prior approval by BJCC staff. Candles must be completely enclosed in a glass or non-flammable holder. The use of glitter, metallic confetti, straw, birdseed, or hay is prohibited in the Center and on the grounds. No rice, birdseed, or other similar items shall be thrown in or around the Center. When in doubt about decorations deemed acceptable, USER must consult with BJCC staff. Failure to do so may result in damages and/or excessive wear and tear charges assessed to USER. The cost to clean and repair will be deducted from the security deposit at a minimum of \$250.
5. It is also understood and agreed that immediately following the completion of USER's event, all decorations, trash, or other debris must be thrown away in the appropriate receptacles provided. Anything left behind will be thrown away. ALL portions of the Center used by USER will be left in a neat, orderly and broom-clean condition to the reasonable satisfaction of a BJCC Staff member at the end of the time period for which the portion of the Center has been reserved by USER.
6. When applicable, BJCC may require adult chaperones for youth activities. A list of these chaperones must be submitted to BJCC at least ten (10) days prior to the event, including their addresses and phone numbers.
7. The following are strictly prohibited at the Center:
 1. Smoking and use of tobacco products
 2. Use or possession of illegal drugs
 3. Skateboarding and rollerblading
 4. Weapons of any sort
 5. Pets

**1. FOOD AND
BEVERAGE:**

1. All food must be prepared by, brought onto the premises, and served by USER or a BJCC preferred caterer that is designated by the USER. USER may elect to use a caterer that is not on BJCC's list of preferred caterers upon payment at the time of initial deposit of a \$500 outside catering fee.
2. USER or their caterer shall coordinate with BJCC two (2) days in advance in order to confirm catering staff arrival time. A minimum of one (1) catering staff person is required to be on duty at all times during the catered event. BJCC will not provide any serving materials.
3. BJCC shall abide by all laws of the State of Colorado concerning the use and serving of alcohol. Each USER wishing to have alcohol at their event must abide by the following regulations regarding alcohol use in the Center:

Initial: _____

1. If USER plans on serving alcoholic beverages at USER's event, such service either must be provided by a duly licensed caterer authorized to serve alcohol at the Center, or USER is required to obtain not less than thirty (30) days prior to USER's event its own Special Event Liquor License from the City of Boulder pursuant to the provisions of Colorado Revised Statutes Section 12-48-101 et seq. ("Liquors – Special Events Permits"). A copy of the caterer's license or USER's Special Event Liquor License, as applicable, must be on file with BJCC not less than ten (10) business days prior to USER's event.
2. No alcoholic beverages may be served to anyone under 21 years of age. Proof of age will be required for anyone appearing to be 30 years of age or younger. Age identification must include date of birth, physical description, and photograph. Servers will confirm that the ID is that of the presenter. At events of three (3) hours or longer, alcoholic beverages will be stopped one (1) hour before the end of the event. No alcoholic beverages may be brought into or taken out of the event by guests or participants.
3. Non-alcoholic beverages (sodas, juice, water, etc.) will be promoted and made available for the duration of any event where alcoholic beverages are sold or served.

1. DISCLAIMERS AND CONDITIONS:

1. Lost Property. The Center will not be responsible for any lost, stolen or damaged property (including automobiles and their contents) as a result of the facility usage hereunder.
2. Concurrent Uses. USER recognizes that its use of Center facilities is not exclusive and will occur simultaneously with other activities normally conducted at the Center, including the Center's own regular programs and/or repair or maintenance activity. The Center will take reasonable measures to minimize disruptions from these concurrent activities.
3. No Partnership. The parties acknowledge that they are acting independently, and are not employees or agents of one another or engaged in a joint venture. This agreement is not and shall not be construed as a partnership or joint venture of any type. BJCC is not directing USER's event and neither party has the authority to bind or act for the other party or that party's representatives, agents or contractor's, or to assume obligations or liabilities of the other party, other than as stated in this Agreement.
4. Removal of User's Items. BJCC does not provide storage. All decorations, props, rented furniture, beverage dispensers, and items of personal property brought on the premises by USER or for USER shall be removed on conclusion of USER's function/program/event.

Initial: _____

1. Colorado Law/Courts. This agreement shall be construed in accordance with Colorado law. Any action concerning this agreement shall be brought in state court in the City and County of Boulder.
2. Confidentiality. The terms, conditions, and rates applicable to this agreement are confidential.
3. The term of this Agreement shall begin on the effective date identified below and end 30 days following receipt of final payment from USER, following completion of USER's event.
4. This Agreement, including any appendices, attachments or addendums, reflects the entire agreement between the parties, and shall not be modified or altered in any way, except in writing and signed by the parties. If any provision of this Agreement is deemed unenforceable, the remaining provisions shall continue in full force and effect. The parties' representations in this Agreement shall survive its termination or expiration, regarding any injury or liability occurring before termination.
5. This Agreement may be executed in counterparts, which, when viewed together, shall constitute one Agreement.

Initial: _____

LE-21 Quarterly Report

Colorado Secretary of State
Bingo and Raffles Program
1700 Broadway, Ste. 200
Denver, CO 80290

Organization information

Bingo-Raffle license number

2016-11078

Year

2016

Quarter

2016Q4

Organization name

ROTARY BOULDER

Mailing address

P.O. BOX 17635

City

BOULDER

State

CO

ZIP code

80308

Type of games

☐

Bingo

☐

Pull tabs

☒

Raffles

☐

No activity

Occasions and attendance

Bingo

Total number of bingo occasions	0
Total number of players	0

Days of the week and times played

--

Pull tabs

Pull tabs at club - # of days	0
-------------------------------	---

Raffles

Number of raffles reported	8
----------------------------	---

Dates of reported raffles

Oct 7, Oct 14, Oct 21, Nov 4, Nov 11, Nov 18, Dec 2, Dec 9

Receipts and income

Bingo

Regular bingo	\$	0.00
Progressive bingo	\$	0.00

Pull tabs

Pull tabs at bingo occasions	\$	0.00
Progressive pull tabs at bingo occasions	\$	0.00
Pull tabs at bar/clubroom	\$	0.00
Progressive pull tabs at bar/clubroom	\$	0.00

Raffles

Regular raffles at bingo occasions	\$	0.00
Progressive raffles at bingo occasions	\$	0.00
Regular raffles at non-bingo occasions	\$	2,012.00
Progressive raffles at non-bingo occasions	\$	0.00

Total proceeds \$

Administrative fee \$

Payout distributions

Bingo

Regular Bingo: cash payouts	\$	0.00
Regular Bingo: merchandise payouts	\$	0.00
Progressive Bingo payouts at bingo occasions	\$	0.00

Pull tabs

Pull tab payouts at Bingo occasions	\$	0.00
Progressive pull tab payouts at bingo occasions	\$	0.00
Pull tab payouts at bar/clubroom	\$	0.00
Progressive pull tab payouts at bar/clubroom	\$	0.00

Raffles

Raffle cash prizes at bingo occasions	\$	0.00
Progressive raffle cash prizes at bingo occasions	\$	0.00
Actual cost of raffles merchandise prizes at bingo occasions	\$	0.00
Raffles cash prizes at non-bingo occasions	\$	0.00
Progressive raffle cash prizes at non-bingo occasions	\$	0.00
Actual cost of raffles merchandise prizes at non-bingo occasions	\$	0.00
Retail value of raffles merchandise prizes	\$	1,250.00

Description of raffles merchandise prizes

Golf Package - Est value \$500 Wine Basket - Est value \$250 Spa Basket - Est. \$500 Please note there were no cash prizes during this 4th quarter.

Total payouts \$

Bona fide expenses paid

Bingo

Bingo occasion rent	\$	0.00
Bingo occasion security	\$	0.00
Bingo occasion bookkeeping services	\$	0.00
Regular bingo supplies and equipment	\$	0.00
Progressive bingo supplies and equipment	\$	0.00

Pull tabs

Pull tab supplies and equipment at bingo occasions	\$	0.00
Progressive pull tab supplies at bingo occasions	\$	0.00
Pull tab supplies and equipment at bar/clubroom	\$	0.00
Progressive pull tab supplies at bar/clubroom	\$	0.00

Raffles

Raffle expenses	\$	40.00
Progressive raffle expenses	\$	0.00

Food for volunteers \$ Janitorial services \$ **Bona fide expenses owed**

Bingo

Bingo occasion rent	\$	0.00
Bingo occasion security	\$	0.00
Bingo occasion bookkeeping services	\$	0.00
Regular bingo supplies and equipment	\$	0.00
Progressive bingo supplies	\$	0.00

Pull tabs

Pull tab supplies & equipment at bingo occasions	\$	0.00
Progressive pull tab supplies and equipment at bingo occasions	\$	0.00
Pull tab supplies & equipment at bar/clubroom	\$	0.00
Progressive pull tab supplies & equipment at bar/clubroom	\$	0.00

Raffles

Raffle expenses	\$	0.00
Progressive raffle expenses	\$	0.00

Janitorial services \$

Total expenses paid \$

Total expenses owed \$

Net proceeds \$

Person filing

First	Middle	Last	Title
Michael		Brady	Games Manager

Email

Business phone	Home phone
720-406-7717	

I solemnly affirm under penalty of perjury, as defined in section 18-8-503, C.R.S. and punishable by law, that I am fully and duly authorized to file this report, that I have read the report and know its contents, and that it is true and complete.

Comments

LE-21a Quarterly Report

Segregated Bank Account Information

Report information

Bingo-Raffle license number

2016-11078

Year

2016

Quarter

2016Q4

Organization name

ROTARY BOULDER

Mailing address

P.O. BOX 17635

City

BOULDER

State

CO

ZIP code

80308

Bank account information

This account is: ☒ Checking ☐ Savings ☐ Progressive

Bank name

JP Morgan Chase Bank, N.A.

Account number

196304814

Bank address 1

1801 13th Street

Address 2

City

Boulder

State

CO

ZIP code

80302

Province

Country

United States

Total # of checks written

0

Check range

to

Beginning balance \$

3,673.59

Number of non-check withdrawals

1

Ending balance \$

5,808.59

Bank account information

This account is: ☐ Checking ☐ Savings ☐ Progressive

Bank name

Account number

Bank address 1

Address 2

City

State

ZIP code

Province

Country

Total # of checks written

Check range

to

Beginning balance \$

Number of non-check withdrawals

Ending balance \$

Bank account information

This account is: ☐ Checking ☐ Savings ☐ Progressive

Bank name

Account number

Bank address 1

Address 2

City

State

ZIP code

Province

Country

Total # of checks written

Check range

to

Beginning balance \$

Number of non-check withdrawals

Ending balance \$

[illegible]

[illegible]

[illegible]

Instructions for LE-21 Schedule A Distribution of Proceeds

This schedule records all expenditures made by the licensee in the quarter.

For each expenditure:

Column a: Enter the date that the expenditure was made.

Column b: Enter the number of the withdrawal slip or the check number (must be in consecutive order) of the expenditure or by electronic transactions referenced by transaction number or date.

Column c: Enter the amount of the expenditure.

Column d: Give the name of the organization or individual receiving the funds.

Column e: List the purpose for which the funds were spent. Expenditures must comply with the authorized use of the funds in both the statute and the licensee's organizational documents.

Note: Net proceeds must be used within one year of receipt. If the licensee wishes to hold the proceeds for more than one year, it may apply to the Secretary of State for permission. If good cause is shown, the Secretary of State may grant the request.

Example:

During the current quarter, your organization wrote six checks. The checks were:

\$ 250 to Joe's Place for bingo rent on January 1;
\$ 100 to Red Cross as a contribution for flood relief on January 2;
\$ 300 to Printing Co. for raffle tickets on January 8;
\$ 150 to T's Inc for Little League jerseys on January 9;
\$ 40 to 1234 Accounting on January 11; and
\$ 45 to XYZ Guards for bingo security on January 15.

On the Schedule A of the LE-21, you need to give the date, amount, the withdrawal slip or check number, the name of the person or organization receiving the funds, and the purpose of the expense. Therefore, your Schedule A would have the following lines:

1/1/06	#1001	\$250	Joe's Place	Bingo Hall Rent
1/2/06	#1002	\$100	Red Cross	Contribution-Flood Relief
1/8/06	#1003	\$300	Printing Co.	Raffle Ticket Printing
1/9/06	#1004	\$150	T's Inc.	Little League jerseys
1/11/06	#1005	\$40	1234 Accounting	Bingo Bookkeeping
1/15/06	#1006	\$45	XYZ Guards	Bingo Security



Resubmit 2016Q4 quarterly report receipt

Thank you for using our online services. Here is the receipt for your transaction.

Name	ROTARY BOULDER
Master ID	19013002698
Date and time	01/23/2017 10:51 AM
Transaction	Resubmit 2016Q4 quarterly report
Filing ID	20173001162
Payment type	n/a
Last 4 digits	n/a
Amount paid	\$0.00

Colorado Secretary of
State

1700 Broadway, Ste. 200, Denver,
CO 80290

303-894-
2200





Name: ROTARY BOULDER

Master ID: 19013002698

License #: 2016-11078

Your Resubmit 2016Q4 Report has been approved.

Colorado Secretary of
State

1700 Broadway, Ste. 200, Denver,
CO 80290

303-894-
2200



February 15, 2017

Secretary of State
Department of Regulatory Affairs
Bingo/Raffle Division
1700 Broadway, Suite 200
Denver, CO 80290

Via Email: lynn.d.waring@sos.state.co.us
shannon.bee@sos.state.co.us

Ms. Waring and Ms. Bee,

On January 30, 2017 Lawrence Runn expressed some concerns that our raffle might be non-allowable under the Raffle rules, would actually be more properly classified as a Progressive Raffle, and asked us to halt until we received approval from you or modified our rules per your direction.

I have attached the rules for our game as approved by our Board of Directors.

After carefully reviewing the rules for both a raffle and Progressive Raffle, Boulder Rotary Club would like to submit that we are not running a Progressive Raffle. Since the jackpot does not increase from week to week, we're really running a 2 step raffle, with the first step having the opportunity to win lotto tickets worth \$2 and the chance to choose an "amber" marble to win a 2nd prize, which is fixed at \$500. The odds of the first step is dependent upon how many tickets are sold that day, and the odds of the second step increases each week from 1 in 25 to 1 in 24, to 1 in 23, and so forth until the odds are 1 in 1.

While I know the Staff are well versed in the rules and statutes, we came to our conclusion in the following way.

A "raffle" is defined in in Colorado Statute CRS 12-9-102(19.3) as follows:

(19.3) "Raffle" means a game in which a participant buys a ticket for a chance at a prize with the winner determined by a random method as determined by rules of the licensing authority, or a pull tab ticket as described in subsection (18.1) of this section. The term "raffle" does not include any activity that is authorized or regulated by the state lottery division pursuant to part 2 of article 35 of title 24, C.R.S., or the "Limited Gaming Act of 1991", article 47.1 of this title.

As described in the Colorado Raffle Rules, we follow the example for a "bucket raffle" using "theater style tickets," with a prize value that does not exceed \$1,000:

8.3.3 Bucket raffles. A licensee may conduct bucket raffles using theater style tickets only if the total retail value of the prizes offered for a specific receptacle in which raffle tickets are Code of Colorado Regulations 27 placed does not exceed \$1,000. If the total retail value of the prizes offered for a specific receptacle in which raffle tickets are placed exceeds \$1,000, the licensee must print a ticket conforming to Rule 8.1.4. The licensee must either display merchandise prizes or display descriptions of merchandise prizes offered for each receptacle.

In this situation, I think it helpful to go back to the Colorado Constitution authorization language, which permits raffles in Colorado Constitution Article XVIII, Section 2, subsection 3:

(3) The license issued by the secretary of state shall authorize and permit the licensee to conduct games of chance, restricted to the selling of rights to participate and the awarding of prizes in the specific kind of game of chance commonly known as bingo or lotto, in which prizes are awarded on the basis of designated numbers or symbols on a card conforming to numbers or symbols selected at random and in the specific game of chance commonly known as raffles, conducted by the drawing of prizes or by the allotment of prizes by chance.

Boulder Rotary would submit that the traditional part of our raffle, as regulated by the Colorado Secretary of State, is the STEP ONE part -- the selection of the winner of the bucket raffle. The raffle rules do not specifically address our "STEP TWO" portion -- where the winner has a chance to win a larger prize. But it seems like we are authorized to conduct STEP TWO; the original governing language with the Colorado Constitution inclusively refers to raffles with a drawing of prizes or by the allotment of prizes by chance. Our raffle actually incorporates both methods for the larger prize. And in any event, since STEP TWO is included in our raffle description, our STEP TWO would simply fall under the Secretary of State's general raffle oversight.

Perhaps Boulder Rotary simply has a description issue with our raffle rules, and we can more simply state what we are doing. We are not holding a raffle for \$500 -- we are holding a raffle for a much smaller amount (the "STEP ONE"). Previously, the "prize" was described as a consolidation prize -- a \$2 scratch card. Perhaps it is more straight forward to describe it by changing the actual raffle prize as a set -- but small -- \$\$ amount, such as \$2 worth of lotto tickets. Once a winner is selected, THEN, the raffle winner proceeds to STEP TWO and has a chance for a larger prize (\$500 if they can pick the golden marble out of the drum of marbles).

The Colorado raffle rules state that certain games of chance are not classified as raffles. For example, Rule 8.5 states:

8.5 Games not classified as raffles. The games of chance commonly known as "Animal Plop Bingo," "Golf Ball Drops," plastic or rubber "Duck Races," "Coin Flip Games," and variations of these games are not raffles as defined by section 12-9-102(19.3), C.R.S., and are not raffles as authorized by subsections (2) to (4) of Section 2 of Article XVIII of the Colorado Constitution. Therefore, these games of chance are not licensed or regulated by the Secretary of State. In certain circumstances, these games of chance may be considered unlawful gambling. Licensees or other organizations who wish to conduct these games should contact law enforcement authorities or legal counsel to determine how to comply with Colorado law.

In our case, our STEP TWO is simply a game of chance with one raffle winner to determine if there will be an additional prize. The marble drawing process itself is not a raffle, since by then, the winner has already been determined. STEP TWO is simply an added chance for the winner to win an additional prize.

In order to exclude the thought we are running a Progressive Raffle,

- A progressive raffle (by definition in the Colorado Statute CRS 12-9-107.3(2)(a) (text of the statute is at the bottom of this letter), is one where the jackpot is carried over from drawing to another AND INCREASES until the jackpot is awarded. In Boulder Rotary Club's case, the amount of the top "jackpot" prize does not increase; it stays the same from drawing #1 to the end
- Consolidation Prize: The consolidation prize for a progressive raffle is either a specified (cash) amount or a specified percentage of the gross proceeds collected from the sale of raffle tickets for a particular drawing.
 - Only Two Options for Playing: There are only two permitted types of progressive raffles:

- (1) a “Members-only” progressive drawing where only licensee members are allowed to buy raffle tickets, and
- (2) a “playing card” progressive raffle where the jackpot card is selected from a standard deck of 52 playing cards (and may include – or not – two joker cards) where the winner gets the opportunity to choose one (or more, depending on the rules decided) envelope containing a playing card. From there, there is a very detailed process that needs to be followed with each successive drawing.

In each case, if there is not a winner, the prize amount is added to the jackpot for the next drawing. But in Boulder Rotary Club’s situation, there is always a winner of at least \$2 worth of Lotto tickets.

The Colorado Secretary of State Fact Sheet (attached to this email), describes a progressive raffle as one where “there is no guarantee that any one drawing will produce a winner.” The description continues: “As a result, the raffle jackpot may carry over from one drawing to the next, building as it goes.”

Here is a copy of the Colorado Statute on Progressive Raffles – CRS 12-9-107.3:

Colorado Statute:

12-9-107.3. Conduct of raffles - rules. (1) The licensing authority shall not require an exempt organization to use raffle tickets in any particular form or displaying any particular information that would cause undue expense to the exempt organization and therefore interfere with the charitable fund-raising drive of the organization.

(2) (a) A bingo-raffle licensee may offer a progressive raffle in which a jackpot may be carried over and increased from one drawing to another until the jackpot is awarded. If the jackpot is not awarded at a drawing, the bingo-raffle licensee shall conduct a new drawing at the same location at a time and date determined by the bingo-raffle licensee.

(b) A bingo-raffle licensee may award a consolation prize for a progressive raffle in which the jackpot is not won. The bingo-raffle licensee may designate the consolation prize as either a specified amount or a specified percentage of the gross proceeds collected from the sale of raffle tickets for a particular drawing. The bingo-raffle licensee may determine the amount of the jackpot based on the gross proceeds collected from the sale of raffle tickets for a particular drawing plus the value of the jackpot carried over from previous drawings in which the jackpot was not awarded.

(c) If the bingo-raffle licensee offers a consolation prize, the bingo-raffle licensee shall, before the drawing:

(I) Designate the specific amount or specific percentage of the gross proceeds collected from the sale of raffle tickets that the consolation prize equals; and

(II) Conspicuously display the amount or percentage of the gross proceeds collected that the consolation prize equals.

(d) The licensing authority may establish by rule the maximum jackpot that a bingo-raffle licensee may award for a progressive raffle; except that, notwithstanding section 12-9-107 (5), the maximum jackpot must be at least fifteen thousand dollars. The maximum jackpot does not include the aggregate amount of consolation prizes awarded.

(e) The licensing authority may establish by rule the maximum number of progressive raffles that a bingo-raffle licensee may conduct simultaneously. To ensure that all prizes offered are timely awarded, the licensing authority may limit by rule the number of drawings that a bingo-raffle licensee may conduct before a jackpot must be awarded; except that the maximum number of drawings must be at least thirty.

(f) (I) The licensing authority may establish by rule the permitted methods of conducting a progressive raffle.

(II) The licensing authority may not prohibit those methods of conducting a progressive raffle in which the participant whose ticket number is drawn wins both a prize for the winning ticket number and a chance to win the jackpot.

In summary, Boulder Rotary Club believes we are an allowable Raffle and not a Progressive Raffle, but will follow your direction and modify as directed.

Thank you in advance for your consideration.

Respectfully,

A handwritten signature in blue ink, appearing to read 'M. Brady'.

Michael P. Brady
Secretary 2016/2017
Games Manager in Charge

Addendum: Boulder Rotary Club in the past year decreased the fixed amount for the Step TWO from \$1,000 to \$500 in the past year, and is considering having a fixed amount of \$25 for Step ONE instead of the \$2 worth of scratch Lotto tickets, but this would need our Board of Director's approval. Before going through the step of increasing from \$2 to \$25, we will wait until hearing from you for the rules as they stand.

Boulder Rotary Club
Balance Sheet
As of January 31, 2017

	Jan 31, 17	Jan 31, 16
ASSETS		
Current Assets		
Checking/Savings		
1010 · Chase Operating #3800	6,766.75	28,266.69
1015 · Chase Raffle checking #4814	964.59	1,414.89
1020 · Chase Savings #6141	203.61	4,538.88
1025 · Chase Global Grants #9845	5,126.86	2,845.35
1030 · Chase CD #0932	0.00	29,556.92
1035 · Chase Trust Account #6859		
10351 · WCSC	9,853.06	0.00
10352 · Adelante	500.00	0.00
10353 · Residential Scholarships	5,100.00	0.00
10354 · Vocational Scholarships	5,107.00	0.00
10355 · Study Abroad Scholarships	4,600.00	0.00
10356 · General fund	13,900.35	0.00
10357 · Misc GW purposes	278.27	0.00
10358 · Helping Hands	500.00	0.00
10365 · Inter company account transfers	-11,000.00	0.00
1035 · Chase Trust Account #6859 - Other	0.00	661.41
Total 1035 · Chase Trust Account #6859	28,838.68	661.41
Total Checking/Savings	41,900.49	67,284.14
Other Current Assets		
1100 · Accounts receivable - members	62,425.09	36,804.79
1110 · Accounts receivable - other	84.06	15,295.76
1130 · A/R - BRCF Bday/SigEv exp reimb	0.00	-117.19
1155 · Prepaid expenses	300.00	300.00
Total Other Current Assets	62,809.15	52,283.36
Total Current Assets	104,709.64	119,567.50
Fixed Assets		
1500 · Club equipment	18,886.29	18,886.29
1550 · Accumulated depreciation	-18,674.54	-18,622.54
Total Fixed Assets	211.75	263.75
Other Assets		
1800 · Deposits	0.00	620.00
Total Other Assets	0.00	620.00
TOTAL ASSETS	104,921.39	120,451.25
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	<i>see attached.</i>	
2000 · Accounts payable	14,294.92	53,274.21
Total Accounts Payable	14,294.92	53,274.21
Other Current Liabilities		
2010 · Accounts payable - other	300.00	696.32

Boulder Rotary Club
Balance Sheet
As of January 31, 2017

	Jan 31, 17	Jan 31, 16
2220 · Clearing - BRC Foundation	0.00	1,387.68
2230 · Clearing -Major BRC Fundraisers		
22301 · Wicked Good Fundraiser	0.00	13,022.76
2230 · Clearing -Major BRC Fundraisers - ...	0.00	310.00
Total 2230 · Clearing -Major BRC Fundraisers	0.00	13,332.76
2231 · Small Fund-Raising Efforts	0.00	7,277.17
2235 · Clearing - Res HS Scholarships	2,300.00	0.00
2239 · Clearing - Power of Soap	9,800.00	2,500.00
2240 · Clearing -EndPolio Mbr contrib	0.00	-10.00
2250 · Clearing -TRF- Member contrib	0.00	5,889.60
2270 · Clearing - BNGRC Pilot Club	1,628.41	1,628.41
2272 · Clearing - CU Rotaract	524.69	-1,310.63
2287 · Nuestra Perspectiva Dist Grant	0.00	641.41
2289 · Suswa, Kenya, District Grant	0.00	-100.00
2292 · Clearing-PeruvPromise in Action		
PPiA non MG / Visionaria non GG	708.19	708.19
2292 · Clearing-PeruvPromise in Action - ...	170.00	85.00
Total 2292 · Clearing-PeruvPromise in Action	878.19	793.19
2290 · YE Student emergency funds	0.00	1,500.00
2100 · Marble raffle winners pot	1,256.75	193.50
Total Other Current Liabilities	16,688.04	34,419.41
Total Current Liabilities	30,982.96	87,693.62
Long Term Liabilities		
2283 · Visionaria Global Grant #141308	0.00	-307.63
2284 · Visionaria GG #1532448	3,713.31	-923.20
Total Long Term Liabilities	3,713.31	-1,230.83
Total Liabilities	34,696.27	86,462.79
Equity		
3000 · Club Fund Balance	-16,781.85	-574.78
Net Income	87,006.97	34,563.24
Total Equity	70,225.12	33,988.46
TOTAL LIABILITIES & EQUITY	104921.39	120451.25

Boulder Rotary Club
Budget V Actual P&L - Good Works
July 2016 through January 2017

	Jul '16 - Jan 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
FUND RAISING ACTIVITIES			
4200 · Marble Raffle - fundraising	1,931.50	2,187.50	-256.00
4210 · Birthday contributions - BRCF	7,607.35	1,500.00	6,107.35
4240 · BRC Foundation Grants	24,100.00	40,000.00	-15,900.00
4260 · Other fund-raising activities	31,993.06	12,000.00	19,993.06
Total FUND RAISING ACTIVITIES	65,631.91	55,687.50	9,944.41
SOCIAL ACTIVITIES			
4320 · Theater program	1,373.70	0.00	1,373.70
4330 · Rotary Comes Home dinners	0.00	0.00	0.00
Total SOCIAL ACTIVITIES	1,373.70	0.00	1,373.70
OTHER INCOME			
4800 · Interest income	0.00	0.00	0.00
Total OTHER INCOME	0.00	0.00	0.00
Total Income	67,005.61	55,687.50	11,318.11
Expense			
CLUB SERVICE			
Fellowship			
Raffle			
5640 · Raffle license and expens...	140.00	0.00	140.00
Total Raffle	140.00	0.00	140.00
Social			
5680 · Theater program	1,373.70	0.00	1,373.70
Total Social	1,373.70	0.00	1,373.70
Total Fellowship	1,513.70	0.00	1,513.70
Total CLUB SERVICE	1,513.70	0.00	1,513.70
COMMUNITY SERVICE			
5700 · Grant and projects			
Rotary Community Corps	0.00	116.65	-116.65
Adelante Mentoring Project	0.00	0.00	0.00
Spelling Bee Sponsorship	0.00	0.00	0.00
Total 5700 · Grant and projects	0.00	116.65	-116.65
5710 · Literacy			
Adult learner award	0.00	0.00	0.00
Imagination Library	0.00	0.00	0.00
5710 · Literacy - Other	500.00	0.00	500.00
Total 5710 · Literacy	500.00	0.00	500.00
5730 · Preserve Planet Earth	0.00	0.00	0.00

Boulder Rotary Club
Budget V Actual P&L - Good Works
July 2016 through January 2017

	Jul '16 - Jan 17	Budget	\$ Over Budget
Total COMMUNITY SERVICE	500.00	116.65	383.35
INTERNATIONAL SERVICE			
5810 · Study Abroad Scholarships	3,500.00	3,500.00	0.00
5820 · World Community Service			
Quick Response Team/Shelter Box	0.00	0.00	0.00
WCSC Grants	5,115.05	10,000.00	-4,884.95
Total 5820 · World Community Servi...	5,115.05	10,000.00	-4,884.95
5830 · Youth Exchange	3,696.00	5,220.00	-1,524.00
Total INTERNATIONAL SERVICE	12,311.05	18,720.00	-6,408.95
VOCATIONAL SERVICE			
5900 · Vocational service awards			
Boulder TEC scholarships	3,568.00	2,900.00	668.00
Total 5900 · Vocational service awar...	3,568.00	2,900.00	668.00
5910 · RYLA/Young RYLA	0.00	4,500.00	-4,500.00
5920 · Res. High School Scholarships	0.00	0.00	0.00
5930 · Interact/Rotaract/4-Way Test			
Youth Relations Committee	146.80	100.00	46.80
4-Way Test Committee	0.00	250.00	-250.00
Total 5930 · Interact/Rotaract/4-Wa...	146.80	350.00	-203.20
Total VOCATIONAL SERVICE	3,714.80	7,750.00	-4,035.20
Social Activities Expense			
Interact Club Committee	0.00	0.00	0.00
Rotaract Club Committee	0.00	0.00	0.00
Rotary Community Corps	0.00	0.00	0.00
Total Social Activities Expense	0.00	0.00	0.00
Total Expense	18,039.55	26,586.65	-8,547.10
Net Ordinary Income	48,966.06	29,100.85	19,865.21
Net Income	48,966.06	29,100.85	19,865.21

Boulder Rotary Club
Budget v Actual P&L - Operations
July 2016 through January 2017

	Jul '16 - Jan 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
MEMBERSHIP DUES			
4010 · Active Member Dues	67,840.00	69,843.75	-2,003.75
4020 · New members - prorated	0.00	933.35	-933.35
Total MEMBERSHIP DUES	67,840.00	70,777.10	-2,937.10
MEAL REVENUES			
4100 · Active members - prebilled	92,596.00	78,660.00	13,936.00
4110 · Exempt members	11,349.00	10,719.00	630.00
4120 · Guest meals	5,206.00	4,500.00	706.00
4130 · Red Badge Society meetings	1,628.15	1,659.00	-30.85
4140 · Meeting make-up credits	-767.00	0.00	-767.00
Total MEAL REVENUES	110,012.15	95,538.00	14,474.15
OTHER INCOME			
4800 · Interest income	1.06	0.00	1.06
Total OTHER INCOME	1.06	0.00	1.06
Total Income	177,853.21	166,315.10	11,538.11
Expense			
CLUB SERVICE			
Meals expense			
5010 · Meals	58,642.94	58,216.65	426.29
5011 · Club meeting space	11,925.00	11,812.50	112.50
5020 · Red Badge Society meetings	1,127.99	1,659.00	-531.01
Total Meals expense	71,695.93	71,688.15	7.78
Administration			
5110 · Contract services - club adm	26,250.00	26,250.00	0.00
5111 · Assistant's Contract	0.00	3,570.00	-3,570.00
5115 · Contract Services - Accounting	11,100.00	3,500.00	7,600.00
Total Administration	37,350.00	33,320.00	4,030.00
Office Expenses			
5220 · Office supplies and expense	1,542.75	0.00	1,542.75
5230 · Printing and copying	9.75	500.00	-490.25
5240 · Postage and shipping	111.40	150.00	-38.60
5250 · Telephone/Internet access	0.00	500.00	-500.00
5260 · Insurance	-49.00	500.00	-549.00
5270 · Personal property taxes	0.00	100.00	-100.00
5280 · PayPal/Merchant Fees	-64.96	0.00	-64.96
Total Office Expenses	1,549.94	1,750.00	-200.06
Communication			
5300 · Club Newsletter	0.00	0.00	0.00
5340 · Website	0.00	0.00	0.00
5341 · Club Software	449.00	500.00	-51.00
Total Communication	449.00	500.00	-51.00

Boulder Rotary Club
Budget v Actual P&L - Operations
July 2016 through January 2017

	Jul '16 - Jan 17	Budget	\$ Over Budget
Membership			
5400 · Badges, banners & supplies	143.57	25.00	118.57
5410 · Rotary International dues	17,637.86	18,858.00	-1,220.14
5420 · District 5450 dues	10,980.00	11,250.00	-270.00
5430 · Dist. 5450 Conf./Assembly/Tr...	6.00	300.00	-294.00
5460 · Strategic Planning	0.00	500.00	-500.00
5470 · Membership expense			
5471 · PETS Conference	0.00	0.00	0.00
5472 · Other membership expense	0.00	0.00	0.00
5475 · Membership background c...	0.00	100.00	-100.00
Total 5470 · Membership expense	0.00	100.00	-100.00
Total Membership	28,767.43	31,033.00	-2,265.57
Meetings			
5510 · Depreciation expense	0.00	403.00	-403.00
5550 · Meeting Management Comm...	0.00	0.00	0.00
Total Meetings	0.00	403.00	-403.00
Fellowship			
5600 · Awards	0.00	0.00	0.00
5610 · Caring Committee	0.00	0.00	0.00
5620 · Rotary International Conferen...	0.00	0.00	0.00
Social			
5680 · Theater program	0.00	0.00	0.00
Total Social	0.00	0.00	0.00
Total Fellowship	0.00	0.00	0.00
Total CLUB SERVICE	139,812.30	138,694.15	1,118.15
Total Expense	139,812.30	138,694.15	1,118.15
Net Ordinary Income	38,040.91	27,620.95	10,419.96
Net Income	38,040.91	27,620.95	10,419.96

Boulder Rotary Club
Budget V Actual P&L - All Inclusive
July 2016 through January 2017

	Jul '16 - Jan...	Budget	\$ Over Bud...
Ordinary Income/Expense			
Income			
MEMBERSHIP DUES			
4010 · Active Member Dues	67,840.00	69,843.75	-2,003.75
4020 · New members - prorated	0.00	933.35	-933.35
Total MEMBERSHIP DUES	67,840.00	70,777.10	-2,937.10
MEAL REVENUES			
4100 · Active members - prebilled	92,596.00	78,660.00	13,936.00
4110 · Exempt members	11,349.00	10,719.00	630.00
4120 · Guest meals	5,206.00	4,500.00	706.00
4130 · Red Badge Society meetings	1,628.15	1,659.00	-30.85
4140 · Meeting make-up credits	-767.00	0.00	-767.00
Total MEAL REVENUES	110,012.15	95,538.00	14,474.15
FUND RAISING ACTIVITIES			
4200 · Marble Raffle - fundraising	1,931.50	2,187.50	-256.00
4210 · Birthday contributions - BRCF	7,607.35	1,500.00	6,107.35
4240 · BRC Foundation Grants	24,100.00	40,000.00	-15,900.00
4260 · Other fund-raising activities	31,993.06	12,000.00	19,993.06
Total FUND RAISING ACTIVITIES	65,631.91	55,687.50	9,944.41
SOCIAL ACTIVITIES			
4320 · Theater program	1,373.70	0.00	1,373.70
4330 · Rotary Comes Home dinners	0.00	0.00	0.00
Total SOCIAL ACTIVITIES	1,373.70	0.00	1,373.70
OTHER INCOME			
4800 · Interest income	1.06	0.00	1.06
Total OTHER INCOME	1.06	0.00	1.06
Total Income	244,858.82	222,002.60	22,856.22
Expense			
CLUB SERVICE			
Meals expense			
5010 · Meals	58,642.94	58,216.65	426.29
5011 · Club meeting space	11,925.00	11,812.50	112.50
5020 · Red Badge Society meetings	1,127.99	1,659.00	-531.01
Total Meals expense	71,695.93	71,688.15	7.78
Administration			
5110 · Contract services - club adm	26,250.00	26,250.00	0.00
5111 · Assistant's Contract	0.00	3,570.00	-3,570.00
5115 · Contract Services - Accounting	11,100.00	3,500.00	7,600.00
Total Administration	37,350.00	33,320.00	4,030.00
Office Expenses			
5220 · Office supplies and expense	1,542.75	0.00	1,542.75
5230 · Printing and copying	9.75	500.00	-490.25

23,000 scholarships
1,100 "

21,700 WGT
10,293.26 W2W

this nets w/ #5680

Boulder Rotary Club
Budget V Actual P&L - All Inclusive
 July 2016 through January 2017

	Jul '16 - Jan...	Budget	\$ Over Bud...
5240 · Postage and shipping	111.40	150.00	-38.60
5250 · Telephone/Internet access	0.00	500.00	-500.00
5260 · Insurance	-49.00	500.00	-549.00
5270 · Personal property taxes	0.00	100.00	-100.00
5280 · PayPal/Merchant Fees	-64.96	0.00	-64.96
Total Office Expenses	1,549.94	1,750.00	-200.06
Communication			
5300 · Club Newsletter	0.00	0.00	0.00
5340 · Website	0.00	0.00	0.00
5341 · Club Software	449.00	500.00	-51.00
Total Communication	449.00	500.00	-51.00
Membership			
5400 · Badges, banners & supplies	143.57	25.00	118.57
5410 · Rotary International dues	17,637.86	18,858.00	-1,220.14
5420 · District 5450 dues	10,980.00	11,250.00	-270.00
5430 · Dist. 5450 Conf./Assembly/Tr...	6.00	300.00	-294.00
5460 · Strategic Planning	0.00	500.00	-500.00
5470 · Membership expense			
5471 · PETS Conference	0.00	0.00	0.00
5472 · Other membership expense	0.00	0.00	0.00
5475 · Membership background c...	0.00	100.00	-100.00
Total 5470 · Membership expense	0.00	100.00	-100.00
Total Membership	28,767.43	31,033.00	-2,265.57
Meetings			
5510 · Depreciation expense	0.00	403.00	-403.00
5550 · Meeting Management Comm...	0.00	0.00	0.00
Total Meetings	0.00	403.00	-403.00
Fellowship			
5600 · Awards	0.00	0.00	0.00
5610 · Caring Committee	0.00	0.00	0.00
5620 · Rotary International Conferen...	0.00	0.00	0.00
Raffle			
5640 · Raffle license and expenses	140.00	0.00	140.00
Total Raffle	140.00	0.00	140.00
Social			
5680 · Theater program <i>nets w/ #4320</i>	1,373.70	0.00	1,373.70
Total Social	1,373.70	0.00	1,373.70
Total Fellowship	1,513.70	0.00	1,513.70
Total CLUB SERVICE	141,326.00	138,694.15	2,631.85
COMMUNITY SERVICE			
5700 · Grant and projects			
Rotary Community Corps	0.00	116.65	-116.65

Boulder Rotary Club
Budget V Actual P&L - All Inclusive
 July 2016 through January 2017

	Jul '16 - Jan...	Budget	\$ Over Bud...
Adelante Mentoring Project	0.00	0.00	0.00
Spelling Bee Sponsorship	0.00	0.00	0.00
Total 5700 · Grant and projects	0.00	116.65	-116.65
5710 · Literacy			
Adult learner award	0.00	0.00	0.00
Imagination Library	0.00	0.00	0.00
5710 · Literacy - Other	500.00	0.00	500.00
Total 5710 · Literacy	500.00	0.00	500.00
5730 · Preserve Planet Earth	0.00	0.00	0.00
Total COMMUNITY SERVICE	500.00	116.65	383.35
INTERNATIONAL SERVICE			
5810 · Study Abroad Scholarships	3,500.00	3,500.00	0.00
5820 · World Community Service			
Quick Response Team/Shelter Box	0.00	0.00	0.00
WCSC Grants	5,115.05	10,000.00	-4,884.95
Total 5820 · World Community Service	5,115.05	10,000.00	-4,884.95
5830 · Youth Exchange	3,696.00	5,220.00	-1,524.00
Total INTERNATIONAL SERVICE	12,311.05	18,720.00	-6,408.95
VOCATIONAL SERVICE			
5900 · Vocational service awards			
Boulder TEC scholarships	3,568.00	2,900.00	668.00
Total 5900 · Vocational service awards	3,568.00	2,900.00	668.00
5910 · RYLA/Young RYLA	0.00	4,500.00	-4,500.00
5920 · Res. High School Scholarships	0.00	0.00	0.00
5930 · Interact/Rotaract/4-Way Test			
Youth Relations Committee	146.80	100.00	46.80
4-Way Test Committee	0.00	250.00	-250.00
Total 5930 · Interact/Rotaract/4-Way ...	146.80	350.00	-203.20
Total VOCATIONAL SERVICE	3,714.80	7,750.00	-4,035.20
Social Activities Expense			
Interact Club Committee	0.00	0.00	0.00
Rotaract Club Committee	0.00	0.00	0.00
Rotary Community Corps	0.00	0.00	0.00
Total Social Activities Expense	0.00	0.00	0.00
Total Expense	157,851.85	165,280.80	-7,428.95
Net Ordinary Income	87,006.97	56,721.80	30,285.17
Net Income	87,006.97	56,721.80	30,285.17