



MINUTES FOR BOARD OF DIRECTORS MEETING – February 26, 2018

Board Members

Sally Brown (c) Merrill Glustrom (e)
Pam Hyink (b) Tony Martinez (c)
Cassidy Murphy (d) John Regur (b)
Dan Sher (e) Chad Stamm (d)

Officers

President: Marty Evans
President-Elect: Mike Brady (a)
Past President: Bill Meyer (a)
Treasurer Shannon Lemmon
Secretary: George Browning
Assistant Secretary: Jeanne Lindeke

Ex-Officio

Marilynne Tarrall, BRCF Chair
Lenna Kottke, BRCF Vice Chair

Call to Order – 4:35 pm

Presentation of Previous Minutes – Approved 1/24/2017 (1)

Centennial celebration project – proposal to add the Trees for Peace and Sustainability Initiative to the previously-approved BCH Mindfulness Garden

Lenna Kottke wrote to Marty on behalf of the Centennial Committee, explaining that the committee is waiting on better information from the city, that this project is under review and that the committee should have a firm proposal for review by the Board at the March meeting.

Recap of special meeting called on February 2, 2018 to discuss the Boulder Beer Trail Fundraiser

Co-Chairs Larry Drees and Bill Sebastian responded to questions, and a motion to adopt the project was seconded and approved.

Membership issues:

New members – Phyllis Wise, Kathy Olivier, Jonathon Jonis, Ann Schmiesing & Roberta Farrington

New member proposals – Lloyd Thrall, Gloria Thrall & Bill Piernot

Resignation – Dean Boal

Death – Lawrence Joe Mauer

Liaison Reports:

Membership – Bill Meyer (2)

Club Administration – Marty Evans (3)

ON DECK for March: Vocations – Tony Martinez; PR – John Regur; Foundations – Merrill Glustrom

President's Report:

Proposed amendment to the By-Laws regarding Sexual Harassment - (4)

A thoughtful discussion took place regarding the draft of this policy, with questions including whether the policy should be limited to sexual harassment or should be broader in scope and whether the appointed committee or the Board of Directors should make the final determination. Bill Meyer, on behalf of the By-Laws Committee, requested that Board members send their questions or comments to him. The Committee will meet and will present an updated policy to the Board for approval in March or April. Once approved, the policy will be shared with the members for their input, with the goal of having a vote of the members in May.

Process for 2018-2019 budget

Mike Brady has already begun working on the budget, and he plans to present a first draft at the March or April Board meeting.

Proposal from Diana Sherry to contribute \$500 toward Mental Health Series

The Board deferred action on this proposal pending additional information from Diana as to the purpose of the requested contribution.

Funding Requests – Niwot (flood recovery project, Westminster 710 (CASA/roast sponsor)

President Marty denied these requests as our funds have already been committed for the Rotary year.

Recommendation of Finance Committee to appoint Assistant Treasurer

The Board had no objection, but it was suggested that Shannon should choose the Assistant Treasurer. It was also noted that the By-Laws would need to be changed to allow the Assistant Treasurer to have check writing authority.

Summary of BRC/BJCC contract and Motion – (5)”

Motion that the Board of Directors approve the “FACILITY SHARED USE AGREEMENT BETWEEN THE BOULDER ROTARY CLUB AND THE BOULDER JEWISH COMMUNITY CENTER Dated as of February 22, 2018” and authorize its officers to sign on behalf of the Boulder Rotary Club – seconded and approved.

Full BRC/BJCC contract – (6) – 12 pages

Birthday recognitions at the 1st and 3rd meetings in March.

John Regur volunteered to assist.

Active Senior Award

Pam Hyink and Tony Martinez volunteered to read the recommendations.

Secretary’s Report:

Member statistics / 214 total; 75 female, 139 male; 108 active; 56 active exempt – (7)

Friday meeting attendance numbers for February - (8)

BOD meeting schedule through June – March 26 – 4:30-6; April 23 – 4:30-6; May 21 - 4:30-6 (third Monday due to Memorial Day & June 18- 5:30ish – Evans/Trembly home

Treasurer’s Report:

Recommendation of Finance Committee that we keep our club accounts at Chase Bank unless and until a different banking institution is subsequently recommended.

There were no objections to this recommendation.

Plans to be implemented by our new Treasurer, Shannon:

Interim billing for new members; payments to be made electronically unless an absolute need for paper checks; payments to be limited to two times per month, with appropriate communication to committee chairs; committees to submit budgets for the next budget year; and a discrepancy between the balance sheet and DACdb is being reconciled.

BRC Good Works Cash Flow – Jan18 – (9)

BRC Operations Cash Flow – Jan18 – (10)

(Balance Sheet and P & L sent by separate email)

Open discussion:

Raffle account

Under raffle rules, one-half of the total collected must be paid to the raffle winner each week. Winners can then donate to a charitable cause if they wish. It was decided that the winner will receive a check at the meeting rather than at a later time.

Motion to authorize any of the Games Managers, Mike Brady, George Garmany or Deborah Kelly, to sign checks on the raffle account – seconded and approved.

Adjournment: 6:00 pm

NEXT MEETING: March 26, 2018 – 4:30-6:00 – Meadows Branch of Boulder Library

APPROVED - 3/4/2018

Report from Membership Committee

The Committee meets monthly to discuss membership issues.

We have nine new members in the hopper and our committee is working a full page of potentials.

We had nine resignations in Nov/Dec/Jan. We are not aware of any resignations thus far in February.

We have updated various recruitment and application forms, and streamlined the procedures for new members.

We're working on a strategy to make committees and volunteer opportunities more visible and accessible.

Board Liaison Report – Club Administration – February 26, 2018

Administrative Support – Wendi Buick continues to provide club support with more emphasis on membership. She forwards requests for club information, grant connections as well as emails received by those interested in attending our meetings.

Finance Committee – Shannon Lemmon assumed the position of Treasurer following Christine Ludwig's resignation from BRC on December 31. Shannon is working with the Finance Committee, Krista and Bettsee to ensure a good transition and streamlining of our financial matters.

Grants Manager – President Elect Mike Brady attended a grants training in January. Scott Nelson, who continues to oversee different grants and their requirements, reports that he believes we've met our GQS requirements for FY 2018-19 based on Mike's and Charlotte's grant training attendance. Scott plans to attend the next GQS.

Club training – Four Rotarians (Charlotte Rhoem, Nancy Chin-Wagner, Lindsey Sachs and PEN John Sullivan) have attended the Rotary Leadership Institute (RLI). All expressed enthusiasm about the training and what they learned about Rotary. We will continue to encourage more Rotarians to participate. Boulder Flatirons pays for their Red Badge members to attend.

Club Bulletin – The RIB, under Cassidy Murphy and Chad Stamm's leadership, continues to provide current information about the club, recaps of programs and announcements as they are provided by members, District 5450 and RI. The Yellow Submarine, used for adding information, appears to be working well. The editors' goal is to reduce the quantity of information and put more on the website.

PowerPoint – Each week the PowerPoint, with Darryl and Sally Brown at their microphones, provides club, district and area information in an entertaining manner. Spiced with music, illustrations and film clips the PowerPoint delivers the message in a manner guaranteed to bring laughter.

Webmaster/website – Bill Meyer has kept the website current while we await additional support. Chad Stamm is working on this site as well. We're hoping for a newer version to be uploaded this spring, or possibly sooner.

Constitution/Bylaw – An amendment to the Bylaws concerning sexual harassment is coming to the board at the 2/26 meeting. A policy focused on that same area is currently under development. Further revision of the Bylaws is expected this spring. Bill Meyer, John Sullivan and Deborah Kelly are working on the revisions.

Officer Nominations – The new BOD directors and President Elect Nominee (John Sullivan) were voted upon at the December 8, 2017 meeting.

Strategic Planning – A visioning session is scheduled for March 14. Mike will provide an overview of this at the April 13 BRC meeting. A strategic planning process was explored

with New Gen. leadership. This doesn't appear to be helpful as they're currently working on defining their satellite status. This is true for Roots too.

Article XI

Complaints Against Members

SECTION 1 — It is the policy of the Boulder Rotary Club that no person shall be _____. The Board of Directors shall prepare, adopt and, as appropriate, from time to time amend the Club's Policy on Sexual Harassment ("Policy"). These procedures shall govern the implementation and enforcement of this Policy.

SECTION 2 — The Board of Directors shall appoint a Sexual Harassment Committee (name?) ("the Committee") to investigate complaints of violations of the Policy by Club members or at Club events. The Committee shall be composed of [do we want to specify or leave it up to the Board?]

SECTION 3 — Any person who believes that the Policy has been violated may report the violation to the Committee, or to any Club officer who shall refer the complaint to the Committee. Such reports may be confidential and, if confidentiality is requested, the Committee shall not disclose the name or identifying information of the complainant except as set forth below.

SECTION 4 — Upon receipt, the Committee shall promptly investigate each complaint. The course and conduct of such investigation shall be within the discretion of the Committee.

SECTION 5 — If in the judgment of the Committee, the evidence supporting the complaint justifies temporary suspension of a member under Article 15, [check for re-numbering] Section 15 of these By-Laws, the Committee shall promptly inform the Board in writing of its determination.

SECTION 6 — If in the judgment of the Committee, the evidence supporting the complaint justifies termination of a member under Article 15, [check for re-numbering] Section 5 of these By-Laws, the Committee shall promptly inform the Board in writing of its determination.

SECTION 7 — If in the judgment of the Committee, the evidence supporting the complaint does not justify suspension or termination of a member, it may nonetheless take such action as it deems appropriate under the circumstances including without limitation:

- a. counseling the member;
- b. seeking an apology from the member;
- c. recommending to the Board changes or clarifications of the Policy; or

d. changes to meeting, event or other procedures to avoid future inappropriate conduct.

SECTION 8 — While the Committee shall have the ultimate decision-making authority, the exercise of the Committee's discretion under Sections 5, 6 or 7, above, shall consider the wishes of the complainant and/or any victim. Under no circumstances shall the Committee violate a complainant's or victim's request for confidentiality, unless necessary to prevent imminent injury to or the imminent violation of the rights of others.

Motion:

I move the Board of Directors approve the "FACILITY SHARED USE AGREEMENT BETWEEN THE BOULDER ROTARY CLUB AND THE BOULDER JEWISH COMMUNITY CENTER Dated as of February 22, 2018" and authorize its officers to sign on behalf of Boulder Rotary Club.

Michael Brady

Notes for BOD

- Instead of April 1 to March 31st (like current contract), this contract is for 15 months to bring it in alignment with the Rotary year. So, this is April 1, 2018 to June 30th, 2019. New contracts going forward will be July 1st to June 30th
- With 2 months notice, they have the ability to cancel a date for any reason
- Storage space increase from \$0 to \$450 for 15 months
- Coat rack cost \$360 for 12 months to \$360 for 15 months and to be placed inside the room
- Increase per meeting from \$525 to \$540.75, a 3% increase
- BJCC unavailable 8/3/2018, 9/7/2018, 10/18/2018

Here is the current breakdown

4/1/2017 to 3/31/2018			
Item	Cost	Number	Equals
Meeting	\$ 525.00	42	\$ 22,050.00
AV	\$ 50.00	42	\$ 2,100.00
Coat Rack	\$ 360.00	1	\$ 360.00
Storage	\$ -	1	\$ -
			\$ 24,510.00
Divided by # of Months		12	\$ 2,042.50

Here is the new proposed contract

4/1/2018 to 6/30/2019			
Item	Cost	Number	Equals
Meeting	\$ 540.75	54	\$ 29,200.50
AV	\$ 50.00	54	\$ 2,700.00
Coat Rack	\$ 360.00	1	\$ 360.00
Storage	\$ 450.00	1	\$ 450.00
			\$ 32,710.50
Divided by # of Months		15	\$ 2,180.70

FACILITY SHARED USE AGREEMENT BETWEEN
THE BOULDER ROTARY CLUB
AND THE BOULDER JEWISH COMMUNITY CENTER
Dated as of February 22, 2018

THIS FACILITY SHARED USE Agreement (this “Agreement”) is made as of the date referenced above by and between The Boulder Jewish Community Center, a Colorado nonprofit corporation (“BJCC”), with offices located at 6007 Oreg Avenue, Boulder, Colorado 80303, and the Boulder Rotary Club, a nonprofit corporation (“TENANT”).

WHEREAS, TENANT wishes to occupy and use, and BJCC wishes to allow TENANT to occupy and use upon the terms and conditions described in this Agreement, certain space within BJCC’s facilities located at 6007 Oreg Avenue, Boulder, Colorado 80303 (the “Center”); and

WHEREAS, the purpose of this Facility Shared Use Agreement is to set forth the specific terms as to the use and occupancy of the space designated for TENANT in the Center.

NOW, THEREFORE, in consideration of the mutual covenants, representations, and Agreements contained herein, BJCC and TENANT hereby agree as follows:

ARTICLE 1. TERM AND PREMISES

- 1.1 This Agreement shall commence on April 1, 2018 (hereinafter the “Commencement Date”) and terminate at 5:00 p.m. Mountain Time on June 28, 2019 unless earlier terminated as provided herein (the “Expiration Date”). The period between the Commencement Date and the Expiration Date is hereinafter referred to as the “Initial Term.” If not sooner terminated pursuant to Article 3, the Term may be extended upon mutual agreement of BJCC and TENANT for an additional period of one (1) year (the “Additional Term”). If TENANT wishes to extend the Term for the Additional Term, TENANT shall provide written notice of the same (the “Extension Notice”) to BJCC not more than ninety (90) days, and not less than sixty (60) days, prior to the Expiration Date. Not later than ten (10) days following BJCC’s receipt of TENANT’s Extension Notice, BJCC shall notify TENANT whether BJCC agrees that TENANT may extend the Term for the Additional Term on the terms and conditions contained herein. If TENANT does not timely provide its Extension Notice, or if provided, BJCC does not agree that TENANT may extend the Term for the Additional Term, or if BJCC agrees that TENANT may extend the Term for the Additional Term but TENANT does not execute written confirmation of TENANT’s acceptance of the terms and conditions of the extension within three (3) business days following receipt thereof from BJCC, then TENANT shall have no further right to occupancy or possession of any portion of the Center from and after the Expiration Date. The Initial Term and, if properly elected, the Additional Term, are hereinafter collectively referred to as the “Term”.
- 1.2 Pursuant to this Agreement, during the Term TENANT is authorized to use Dedicated and Shared Space on specific dates and times as defined in Article 2 and Attachment A to this Agreement.

ARTICLE 2. DEDICATED AND SHARED SPACE

- 2.1 BJCC hereby grants to TENANT use of the “Dedicated Space” depicted on Attachment A solely for TENANT’s luncheon meetings and for no other purpose.
- 2.2 During the Term, the rooms and facilities listed as Dedicated Space in Attachment A are designated for use by TENANT. Notwithstanding anything to the contrary contained herein, BJCC may request that TENANT relocate to an alternate location within the Center (the

“Alternate Location”) if BJCC determines that the space being used by TENANT is necessary for use by BJCC. BJCC shall consult with TENANT as to the possibility of relocation and take under advisement any Alternate Locations preferred by TENANT. All Alternate Locations proposed by BJCC shall be located as close to the Dedicated Space as reasonably practical. If TENANT agrees to an Alternate Location proposed by BJCC, the parties shall negotiate the terms and conditions upon which TENANT will relocate to the agreed Alternate Location in commercially reasonable good faith, and all such terms and conditions shall be incorporated into an amendment to this Agreement. In the event of relocation of TENANT, BJCC shall at its expense move TENANT’s furniture and equipment to the Alternate Location.

- 2.3 During the Term, the areas depicted on Attachment A as “Shared Space” shall be available for use by TENANT in common with BJCC and other TENANTS and users of the Center authorized by BJCC to use the same. If any dispute related to use of the Shared Space arises that cannot be resolved between TENANT and BJCC, the dispute may be submitted jointly by the parties to any mediation service agreed to by TENANT and BJCC. In such event, the request for mediation made to the agreed mediation service shall set forth the subject matter of the dispute and each party’s requested relief. The decision of the agreed mediation service concerning the dispute shall be final. Any fees or expenses of the agreed mediation service will be shared equally by TENANT and BJCC.
- 2.4 **Tables and chairs for up to 125 guests will be provided upon request and will be set up by BJCC Staff and taken down by catering staff.** Tables and chairs are not be taken outside by TENANT or any guest of TENANT. BJCC furniture fixtures, or other equipment may not be moved from any location without prior approval of BJCC Staff.
- 2.5 TENANT agrees that if any outdoor spaces are used, all efforts will be made to Leave No Trace - leave everything as you found it and pick up all trash and debris that was brought outside. Extra fees may apply for unusual wear and tear as well as additional cleaning fees if this policy is not followed.
- 2.6 Subject to the terms of this Agreement, including Articles 5 and 6, TENANT shall be responsible for any costs and/or liabilities that may arise from use of the Dedicated Space and Shared Space, including, without limitation, costs associated with keeping the Center open beyond Scheduled Open Hours, currently 7:30am to 5:30pm local time Monday through Friday, holidays excluded.
- 2.7 BJCC may authorize use of the Dedicated Space only during the pendency of an event requiring use of the space by BJCC. Except in an emergency, BJCC shall give TENANT a minimum of two (2) months’ prior notice of BJCC’s need to utilize TENANT’s Dedicated Space. In the event that the BJCC utilizes the TENANT’s Dedicated Space during a previously scheduled BRC meeting date, the TENANT will be credited with a mutually agreed upon additional meeting date at no charge.
- 2.8 TENANT shall not be responsible for any costs and/or liabilities that may arise from such use of TENANT’s Dedicated Space by others, including, without limitation, costs associated with keeping the Center open beyond Scheduled Open Hours.
- 2.9 BJCC requires a safety and security officer on site at all times. Additional officers may be required for events with more than 250 people and/or where the nature of the program indicates such needs. If more than one officer is required, the BJCC will arrange for additional security to be paid for by the TENANT at a rate of \$50 per hour for each additional officer.

- 3.0 With a minimum of two-months prior notice, the BJCC has the option to utilize the Dedicate Space (Levin Hall), therefore crediting the TENANT with a meeting at another mutually agreed upon time.

ARTICLE 3. TERMINATION

- 3.1 This Agreement shall be terminated automatically upon the revocation or expiration of TENANT's Internal Revenue Code Section 501(c)(4) authorization.
- 3.2 TENANT may terminate this Agreement at any time, provided TENANT gives BJCC at least thirty (30) days' prior written notice of such termination.
- 3.3 The Agreement may be terminated at the option of BJCC upon not less than at least thirty (30) days' prior written notice for any of the following reasons: (a) in the opinion of BJCC, TENANT is not organizationally viable; (b) in the opinion of BJCC, TENANT has mismanaged its funds; or (c) in the opinion of BJCC, TENANT's business performance does not meet the standards, goals and objectives of BJCC's mission and purpose. If any dispute related to termination of this Agreement by BJCC pursuant to this Section 3.3 arises that cannot be resolved between TENANT and BJCC, the dispute may be submitted jointly by the parties to any mediation service agreed to by TENANT and BJCC. In such event, the request for mediation made to the agreed mediation service shall set forth the subject matter of the dispute and each party's requested relief. The decision of the agreed mediation service concerning the dispute shall be final. Any fees or expenses of the agreed mediation service will be shared equally by TENANT and BJCC.
- 3.4 This Agreement may be terminated by BJCC upon a material breach of this Agreement by TENANT. Except in the case of an emergency or a material breach involving the health, safety or welfare of BJCC, its employees, representatives, business invitees or users for which there is no cure period, TENANT shall be given written notice of the material breach and shall be granted 30 days to cure said breach.
- 3.5 TENANT shall discontinue use of the Dedicated Space and the Shared Space (collectively, the "Premises") upon the Expiration Date of this Agreement.
- 3.6 In addition to the rights and remedies of BJCC described in this Agreement, upon TENANT's breach of this Agreement, BJCC shall have all other rights and remedies available at law or in equity. In the event any action is commenced to enforce the terms of this Agreement or the obligations of the parties hereto, the prevailing party in any such action shall be awarded its costs and expenses, including reasonable attorneys' fees through all appeals, in addition to any other remedy awarded in such action.

ARTICLE 4. VACATING THE PREMISES

- 4.1 Upon the expiration or earlier termination of the Term, TENANT shall vacate the Premises in good broom-clean condition, ordinary wear and tear excepted. If TENANT continues to use any portion of the Premises following the Expiration Date without execution of a new Agreement extending the Term, then TENANT will be deemed to be occupying the Premises as a TENANT from month to month, subject to all of the terms of this Agreement as may be applicable to a month to month tenancy and at 125% of the monthly "Base Fee" (as hereinafter defined) for the calendar month immediately preceding the Expiration Date, except that BJCC or TENANT may thereafter terminate this Agreement upon 30 days' prior written notice to the other.

- 4.2 All personal property of whatever kind or nature in the Dedicated Space or Shared Space that is owned, or paid for by TENANT, shall remain the property of TENANT, and upon vacating the Premises, TENANT shall remove such property at TENANT's sole cost and expense. '
- 4.3 All BJCC property must remain in the Premises; however, if that property shall have been damaged by fire or other casualty attributed to TENANT, it shall be repaired or replaced at TENANT's sole cost and expense.

ARTICLE 5. BASE FEE

- 5.1 For use of the Premises during Scheduled Open Hours during the Term, TENANT shall pay to BJCC the base sum of \$2,180.70 (the "Base Fee") in advance on the first day of each calendar month during the Term. See Attachment A for Base Fee breakdown. TENANT shall pay to BJCC, as an additional fee, an amount equal to \$50.00 per day for each day that any installment or payment of the Base Fee or any additional fees due hereunder remains unpaid until paid in full, in addition to all other rights and remedies available to BJCC pursuant to this Agreement or at law or in equity.

ARTICLE 6. ADDITIONAL FEES FOR SERVICES

- 6.1 BJCC will provide utilities, custodial services and maintenance services ("Operating Services") to the Center. Except as provided in Section 6.2 below, there will be no additional cost charged to TENANT for the provision of Operating Services to the Center during Regular Open Hours.
- 6.2 TENANT will pay BJCC on demand for overtime-related costs for services beyond Operating Services provided during Regular Open Hours as a result of TENANT's use of the Center. All such charges shall be at the then-prevailing rates charged by BJCC or its contractors for such services.

ARTICLE 7. UNINHABITABLE SPACE

- 7.1 If the Premises become uninhabitable due to any loss, damage, condemnation or taking in lieu of condemnation, or casualty, BJCC is not obligated to provide alternative space, and may cancel this Agreement if BJCC determines that it will not rebuild, repair or restore the Premises in a timely manner.

ARTICLE 8. TENANT ALTERATIONS

- 8.1 TENANT acknowledges and agrees that it has accepted the Premises in their "as-is, where-is" condition with all faults.

ARTICLE 9. EMERGENCY

- 9.1 In an emergency, as determined by BJCC, BJCC reserves the right to temporarily interrupt TENANT's use of the Premises or any Center facilities or systems, and such interruption shall not be deemed a breach of this Agreement.
- 9.2 TENANT shall immediately notify BJCC of any serious incidents that take place in the Center where police, fire or paramedics are or should be involved. This includes but is not limited to incidents of physical or sexual abuse, bomb threats, weapons brought to the Center, and the possession or sale of narcotics. TENANT shall provide to BJCC a written incident report related to such event as soon as practicable. TENANT shall cooperate in all investigations involving incidents or wrongdoings that occur on or near the Center.

ARTICLE 10. COMPLIANCE WITH LAWS AND REGULATIONS

- 10.1 TENANT agrees to comply with all required approvals, laws, regulations, orders and requirements of federal, state and local governmental authorities having jurisdiction over the Center and its activities (including mandated child abuse reporting). TENANT shall comply with all BJCC rules and regulations that involve the health, safety or welfare of BJCC, its employees, representatives, business invitees or users.
- 10.2 TENANT shall not permit any activity in or about the Premises that might impair the proper functioning of the Center's systems or threaten the exterior or structural elements of the Center.

ARTICLE 11. INDEMNIFICATION

- 11.1 In connection with the use of the Premises, TENANT shall defend, indemnify and save BJCC and its directors, officers, agents, representatives and employees harmless from and against any and all claims, liability, losses, damages, expenses, suits and judgments of any nature arising from injuries to any persons or property during the Term resulting from TENANT's acts, omissions, negligence or misconduct, or those of any of the TENANT's employees, agents, invitees or contractors, in connection with its use, access and occupancy of the Center that are not the result of BJCC's gross negligence or intentional misconduct.
- 11.2 TENANT shall be responsible for any and all acts of vandalism or mischief by its employees, agents, invitees or contractors to the Center.

ARTICLE 12. INSURANCE

- 12.1 During the Term, TENANT shall maintain and keep in force a minimum of One Million Dollars (\$1,000,000.00) comprehensive general liability, property loss, and personal injury insurance and One Million Dollars (\$1,000,000.00) per occurrence liability insurance. BJCC shall be listed as an additional insured on each policy.
- 12.2 All insurance certificates shall be delivered to BJCC prior to the Commencement Date. Upon request by BJCC, insurance certificates shall be updated and copies of such updated certificates and copies of the insurance policies described in the certificates shall be delivered to BJCC.

ARTICLE 13. WAIVER

- 13.1 No provision of this Agreement shall be deemed to be waived by BJCC or TENANT unless specifically waived in writing and signed by BJCC or TENANT, respectively.
- 13.2 One or more waivers by BJCC of any covenant or condition hereof shall not be construed as a waiver of a subsequent failure to comply by TENANT with the same, or any other, covenant or condition. The consent or approval by BJCC of any act by TENANT shall not be construed to waive or render unnecessary any consent or approval required.

ARTICLE 14. ACCESS BY BJCC

- 14.1 BJCC or its agent(s) shall have the right to enter and/or pass through the Premises or any part thereof at any time (a) for the purpose of making repairs in or to the Premises as allowed by this Agreement or as required by law or in the event of an emergency, and (b) to evaluate whether or not TENANT is in compliance with the terms of this Agreement.

ARTICLE 15. MERGER, MODIFICATION, LAW, NOTICES, INVALID PROVISIONS

- 15.1 This Agreement, including any appendices, attachments or addendums, reflects the entire Agreement and understanding of the parties. Any and all prior writings and Agreements,

including, without limitation, oral communications, discussions, negotiations, commitments and understandings relating thereto, are hereby merged herein and superseded hereby.

- 15.2 The terms of this Agreement will continue to govern in the event TENANT is relocated pursuant to Section 2.2.
- 15.3 This Agreement shall be governed by and construed according to the laws of the State of Colorado and may not be modified or altered in any way, except in writing and signed by the parties. If any provision of the Agreement is deemed unenforceable, the remaining provisions shall continue in full force and effect. The parties' representations in this Agreement shall survive its termination or expiration, regarding any injury or liability occurring before termination.
- 15.4 All notices, requests and demands to or upon any party to this Agreement shall be in writing and shall be personally delivered or delivered via certified mail, return receipt requested, postage prepaid, or by recognized national overnight courier service, addressed to each party as set forth below. Notice shall be deemed effective on the third (3rd) business day following the date postmarked, if sent by mail, on the next business day, if sent by overnight courier, or on the date of delivery, if sent by personal delivery properly addressed as follows:

Notice shall be given to BJCC at the following address:

Executive Director
The Boulder Jewish Community Center
6007 Oreg Avenue
Boulder, Colorado 80303

Notice shall be given to TENANT at the following address:

Boulder Rotary Club
P.O. Box 17635
Boulder, CO 80306

- 15.5 BJCC hereby authorizes TENANT to use the Premises in a manner consistent with this Agreement and BJCC's rules and regulations in effect from time to time. TENANT acknowledges that the final authority with respect to the use of the Center and the Premises rests solely within the discretion of BJCC.
- 15.6 This Agreement may be executed by facsimile or other electronic signature in any number of counterparts, each of which shall be deemed an original with the same effect as if the signatures thereto and hereto were upon the same instrument, but all of which together shall constitute one instrument. Facsimile and electronic signatures shall have the same force and effect as original signatures for purposes of this Agreement.

ARTICLE 16. ASSIGNMENT AND SUBLETTING

- 16.1 TENANT shall not assign its rights or delegate its duties under this Agreement or sublet, or permit the subletting of the Dedicated Space or the Shared Space or any part thereof.

ARTICLE 17. SECURITY CLEARANCE

- 17.1 TENANT agrees that in the discretion of BJCC those of TENANT's employees or its contractors providing services in the Center shall be subject to security clearance procedures, including

but not limited to criminal background and fingerprint checks. BJCC will determine whether any of TENANT's employees or contractors subjected to security clearance procedures will be denied access to the Center for security reasons. TENANT and its contractors shall be required to bear all costs of processing criminal background and/or fingerprint checks described in this paragraph.

ARTICLE 18. DISCLAIMERS AND CONDITIONS

- 18.1 Lost Property: The Center will not be responsible for any lost, stolen or damaged property (including automobiles and their contents) as a result of the facility usage hereunder.
- 18.2 Concurrent Uses. TENANT recognizes that its use of Center facilities is not exclusive and will occur simultaneously with other activities normally conducted at the Center, including the Center's own regular programs and/or repair or maintenance activity. The Center will take reasonable measures to minimize disruptions from these concurrent activities.
- 18.3 No Partnership. The parties acknowledge that they are acting independently, and are not employees or agents of one another or engaged in a joint venture. This Agreement is not and shall not be construed as a partnership or joint venture of any type. BJCC is not directing TENANT's use and neither party has the authority to bind or act for the other party or that party's representatives, agents or contractors, or to assume obligations or liabilities of the other party, other than as stated in this Agreement.
- 18.4 Confidentiality. The terms, conditions, and rates applicable to the Agreement are CONFIDENTIAL.

ARTICLE 19. FOOD AND BEVERAGE

- 19.1 All food must be prepared by, brought onto the premises, and served by TENANT or a BJCC preferred caterer that is designated by the TENANT. TENANT may elect to use a caterer that is not on BJCC's list of preferred caterers upon payment at the time of initial deposit of a \$500 outside catering fee.
- 19.2 TENANT or their caterer shall coordinate with BJCC two (2) days in advance in order to confirm catering staff arrival time. A minimum of one (1) catering staff person is required to be on duty at all times during the catered event. BJCC will not provide any serving materials.
- 19.3 BJCC shall abide by all laws of the State of Colorado concerning the use and serving of alcohol. Each TENANT wishing to have alcohol at their event must abide by the following regulations regarding alcohol use in the Center:

If TENANT plans on serving alcoholic beverages at TENANT's event, such service either must be provided by a duly licensed caterer authorized to serve alcohol at the Center, or TENANT is required to obtain not less than thirty (30) days prior to TENANT's event its own Special Event Liquor License from the City of Boulder pursuant to the provisions of Colorado Revised Statutes Section 12-48-101 et seq. ("Liquors - Special Events Permits"). A copy of the caterer's license or TENANT's Special Event Liquor License, as applicable, must be on file with BJCC not less than ten (10) business days prior to TENANT's event.

- 19.4 No alcoholic beverages may be served to anyone under 21 years of age. Proof of age will be required for anyone appearing to be 30 years of age or younger. Age identification must

include date of birth, physical description, and photograph. Servers will confirm that the ID is that of the presenter. At events of three (3) hours or longer, alcoholic beverages will be stopped one (1) hour before the end of the event. No alcoholic beverages may be brought into or taken out of the event by guests or participants.

- 19.5 Non-alcoholic beverages (sodas, juice, water, etc.) will be promoted and made available for the duration of any event where alcoholic beverages are sold or served.

ARTICLE 20. GUARANTEES AND PROHIBITED ACTIVITIES

- 20.1 Loss and damage of TENANT's property brought onto the Center premises will be the sole responsibility of TENANT and BJCC assumes no liability.
- 20.2 BJCC reserves the right to inspect and control all private or group functions to ensure compliance with all Federal, State and local laws, but assumes no obligation hereunder to exercise such rights.
- 20.3 All displays, exhibits, banners, decorations, signs, and other such items must conform to applicable fire ordinances and will not be attached in any manner to walls, doors, or structures, or any part of the building without prior approval by BJCC staff. Candles must be completely enclosed in a glass or non-flammable holder. The use of glitter, metallic confetti, straw, birdseed, or hay is prohibited in the Center and on the grounds. No rice, birdseed, or other similar items shall be thrown in or around the Center. When in doubt about decorations deemed acceptable, TENANT must consult with BJCC staff. Failure to do so may result in damages and/or excessive wear and tear charges assessed to TENANT. The cost to clean and repair will be deducted from the security deposit at a minimum of \$250.
- 20.4 It is also understood and agreed that immediately following the completion of TENANT's events, all decorations, trash, or other debris must be thrown away in the appropriate receptacles provided. Anything left behind will be thrown away. ALL portions of the Center used by TENANT will be left in a neat, orderly and broom-clean condition to the reasonable satisfaction of a BJCC Staff member at the end of the time period for which the portion of the Center has been reserved by TENANT.
- 20.5 When applicable, BJCC may require adult chaperones for youth activities. A list of these chaperones must be submitted to BJCC at least ten (10) days prior to the event, including their addresses and phone numbers.
- 20.6 The following are strictly prohibited at the Center:
- 20.6.1 Smoking and use of tobacco products
 - 20.6.2 Use or possession of illegal drugs
 - 20.6.3 Skateboarding and rollerblading
 - 20.6.4 Weapons of any sort
 - 20.6.5 Pets

ARTICLE 21. DAMAGE DEPOSIT/LIABILITY FOR DAMAGE

- 21.1 Amount of damage deposit. \$250.00 or such larger amount as may be specified in the Facilities Shared Use Agreement. If the Center and BJCC's other property is left in satisfactory condition upon completion of the Agreement, the damage deposit will be returned to TENANT within 30 days.
- 21.2 Regardless of the amount, if any, of damage deposit herein provided, TENANT agrees to take full responsibility for any damages, accidental or intentional, or excessive wear and tear to any of BJCC's property used by TENANT and its staff, contractor(s), event participant(s) and guest(s). TENANT agrees to be liable for and pay any and all repair, replacement and incidental expenses related to damage to BJCC's property associated with TENANT's use and occupancy of the Facility. A BJCC Staff member shall determine in his or her discretion whether damage has occurred to BJCC's property and the extent of the damage. BJCC Staff and TENANT shall walk the portion of the Center reserved by TENANT before the start of TENANT's events to reasonably agree upon the pre-existing conditions of the same.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the day and year first above written.

THE BOULDER JEWISH COMMUNITY CENTER

BOULDER ROTARY CLUB

Signature: _____

Name: Jonathan Lev

Title: Executive Director

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Attachment A

Designated Space:

The per meeting rate based on the agreed upon dates, timing, and location is \$540.75 per meeting.

The following spaces will be used on the following dates from 10am - 2:30pm:

Levin Hall and Catering Kitchen

Fridays in 2018: 29 meetings

April 6, 13, 20, 27 (4)

May 4, 11, 18 (3)

June 1, 8, 22, 29 (4)

July 13, 20, 27 (3)

August 10, 17, 24 (3)

September 14, 21, 28 (3)

October 5, 12, 26 (3)

November 2, 9, 16, 30 (4)

December 7, 14 (2)

Fridays in 2019: 25 meetings

January 4, 11, 18, 25 (4)

February 1, 8, 15, 22 (4)

March 1, 8, 15, 22, 29 (5)

April 5, 12, 19, 26 (4)

May 3, 10, 17, 31 (4)

June 7, 14, 21, 28 (4)

Total: 54 meetings

Shared Space:

The following spaces will be used on the following dates, 10am - 2:30pm:

Parking lot, courtyard, main entry/lobby/reception areas, all rest rooms, library, and public spaces at the Center.

Fridays in 2018: same as above

Fridays in 2019: same as above

Special Arrangements:

Coat Rack inside of the room (set out and put away by BJCC staff) - **\$360 for duration of this contract**

Storage Space - two shelves in a storage locker in IT room at the BJCC - **\$450 for 15 months**. The storage space location within the building is subject to change at the BJCC's discretion.

~~Additional Meeting Space — 12 additional hours of meeting space in Room L130 or the Board Room during regular, open building hours will be made available with a special 50% tenant discount. These reservations must be made more than 30 days in advance and set-up needs must be provided at the time of the reservation. \$37.50/hr. (\$75/hr. is regular rate). — \$450 total for 12 hours~~

Use of AV equipment

The BJCC agrees to allow the Boulder Rotary Club (BRC) to use the following AV equipment located in Levin Hall:

(1) iPad room controller and software
(2) wireless microphones and (2) lapel mics
(1) wired microphone
System inputs (located in stage and back of room)
XLR cables as needed
Mics stands
Podium
Motorized projector screen and projector

The fee for use of the AV equipment is \$50 per meeting. This fee has been incorporated into the monthly base fee.

These items may only be operated by a designated member of the BRC Tech Team, who has received training from the BJCC AV staff and has been approved by BJCC staff. TENANT agrees to take full responsibility for any damages, accidental or intentional, or excessive wear and tear to any of BJCC's AV equipment used by TENANT and its staff, contractor(s), event participant(s) and guest(s). TENANT agrees to be liable for and pay any and all repair, replacement and incidental expenses related to damage to BJCC's property associated with TENANT's use of AV equipment.

The BJCC agreed to pay for initial training for BRC Tech Team on the following two occasions:

3/6/2017, 3-4:30pm

4/3/2017, 2-3:30pm

Any subsequent trainings will be paid for by the BRC at a rate of \$50/hr.

BRC Tech Team Members are subject to change prior to first meeting on 4/6/2018 and will be amended and updated to contract as necessary. Predicted Members of the BRC Tech Team:

1. Grant Hickman
2. Ann Price
3. Marty Evans
4. Michael Brady
5. Carol Van Dyke
6. Gary Kahn
7. Bill Meyer

A BJCC AV Tech can be present at any BRC event by request at a rate of \$50/hr. This must be scheduled ahead of time through the BJCC Rentals Department.

Rate breakdown:

\$540.75 per meeting x 54 = 29,200.50

\$50 per meeting for AV x 54 = 2,700

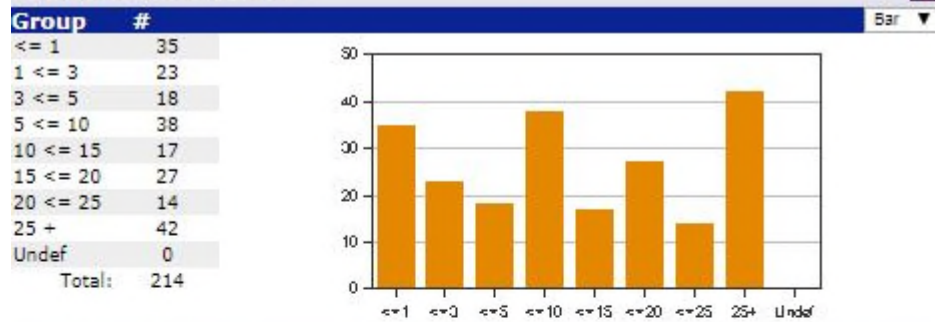
\$360 for coat rack

\$450 for storage

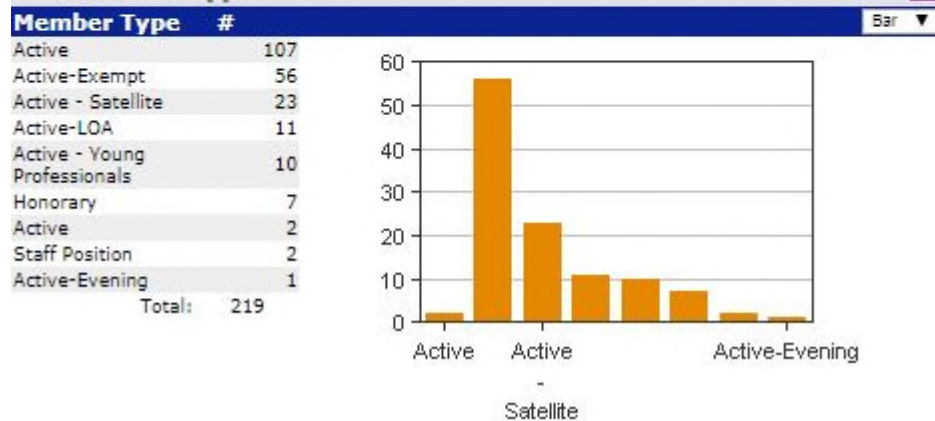
~~\$450 for additional meeting space~~

$29,200.50 + 2700 + 360 + 450 - 450 = \$32,710.50 / 15 \text{ months} = \$2,180.70 \text{ per month}$ (See ARTICLE 5: Base Fee)

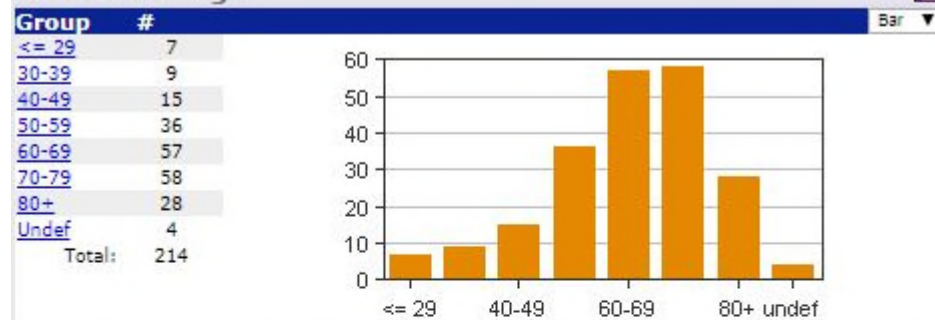
Years of Service



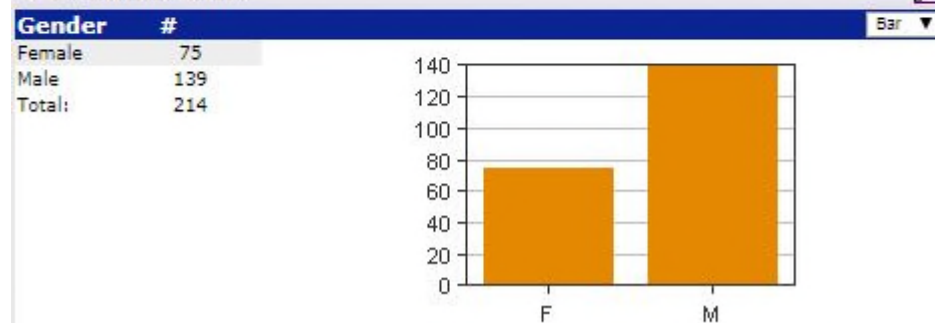
Member Type



Member Age



Member Sex



Friday Meeting Attendance-Feb. 2018

	<u>2/2/2018</u>	<u>2/9/2018</u>
Active Ordinaries	47	56
Active Exempts	15	14
Active Satellite	10	5
Active-LOA	1	1
Young Professionals		
Honoraries	2	2
Total Member Attendees	75	78
Guests (paying)-Cash/CC	4	1
Guests (paying)-Member charge	5	3
Guests (non-paying) 1st time	1	3
Guests (non-paying) student/comp	2	
Visiting Rotarians		
Spouses/family of Rotarians-paying	2	1
Total Guest Attendees	14	8

2/16/2018 2/23/2018

70 54

2 2

5 2

1 1

1 1

79 60

4 1

8 2

2

1 8

1

3

19 11

BOULDER ROTARY CLUB

GOOD WORKS CASH PROJECTION 2018-19	August	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Good Works Cash - Beginning of month	14,922.22	21,374.10	12,045.11	1,140.43	16,221	3,796	422	(850)	(6,600)	(400)
Wine to Water received/paid by BRC (nets to zero)	7,494.68	1,295.00	-8,489.68		-300.00					
Wicked Good 2017 Proceeds (40,143.68 total \$8,288 requested)				8,288.00		8,400			6,550	
Wine to water 2017 Proceeds (14,896.63)										
Power of Soap Refund					-1,200.00					
Leo Hill Foundation										
Vocational Scholarships returned		3,039.01								
Vocational Administration cost returned & reissued		162.00		-162.00						
Wicked Good 2016 Deposits reimbursement		1,800.00	-1,800.00							
Reimburse Exp. Paid in error in ops		-450.00								
Reimburse Inc. deposit in error in ops				1,000.00						
Wicked Good 2017 Deposits to be reimbursed by BRCF (nets to zero)	-1,250.00	-400.00		1,650.00						
Reimburse from ops for borrowed funds				1,698.00						
BRCF Grants - Birthday Funds				5,712.00						
BRCF Grants - El Rodeo Nicaragua	2,000.00									
BRCF Grants - Wicked Good 2016 Proceeds	4,842.20									
BRCF Grants - Vocational Scholarships	10,000.00									
BRCF Grants - Vocational Admin expenses				2,000.00						
Revenues	23,086.88	5,446.01	-10,289.68	20,186.00	(1,500)	8,400	-	-	6,550	-
Preserve Planet Earth	0.00	0.00	0.00	400.00	-	1,000	-	-	-	-
WCSC	2,000.00	0.00	0.00	0.00	-	-	-	-	-	-
Residential Scholarships (\$10,000/semester 17-18 & \$10,000/ semester 18-19) + \$5,000 allocated from Wicked Good	6,750.00	3,250.00	0.00	0.00	10,000	10,000	-	-	-	-
Vocational Scholarships (\$13,000 17-18 & \$10,000/semester 18-19) + \$351 allocated from Wicked Good	3,000.00	11,000.00	0.00	0.00	-	-	-	-	-	-
Vocational Admin (500.00						
Study Abroad Scholarships (\$8,000/semester 17-18 & \$8,000/semester 18-19) + \$1,000 Allocated from Wicked Good	4,600.00	0.00	0.00	4,000.00	-	-	-	-	-	5,000
Youth Exchange (\$350/month, \$450 RMRYE, \$400 school fees/semester) for 17-18 and then \$525/month, \$675 RMRYE, \$600 school fees/semester) for 18-19	285.00	525.00	615.00	175.00	605	524	522	350	350	350
RYLA (\$450/student * 10) students + \$900 allocated from Wicked Good		0.00	0.00	0.00	-	-	-	5,400	-	-
Literacy - Journaling (\$250) & Imagination Library (\$1,500) & Rec. of adult learners (\$40)		0.00		0.00	250	250	-	-	-	-
Spelling bee (\$1,500 sponsorship)		0.00	0.00	0.00	-	-	750	-	-	-
Youth Relations (\$100)		0.00	0.00	30.02	70	-	-	-	-	-
Adelante Mentoring Project (\$500)										
Expenses	16,635.00	14,775.00	615.00	5,105.02	10,925	11,774	1,272	5,750	350	5,350
Cash surplus (deficit)	6,451.88	-9,328.99	-10,904.68	15,080.98	(12,425)	(3,374)	(1,272)	(5,750)	6,200	(5,350)
Good Works Cash - End of Month	21,374.10	12,045.11	1,140.43	16,221.41	3,796	422	(850)	(6,600)	(400)	(5,750)

BOULDER ROTARY CLUB						
GOOD WORKS CASH PROJECTION 2018-19	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>	<u>October</u>	
Good Works Cash - Beginning of month	(5,750)	1,260	17,816	(8,060)	(9,560)	
Wine to Water received/paid by BRC (nets to zero)						
Wicked Good 2017 Proceeds (40,143.68 total \$8,288 requested)		16,906				
Wine to water 2017 Proceeds (14,896.63)						
Power of Soap Refund						
Leo Hill Foundation	10,000					
Vocational Scholarships returned						
Vocational Administration cost returned & reissued						
Wicked Good 2016 Deposits reimbursement						
Reimburse Exp. Paid in error in ops						
Reimburse Inc. deposit in error in ops						
Wicked Good 2017 Deposits to be reimbursed by BRCF (nets to zero)						
Reimburse from ops for borrowed funds						
BRCF Grants - Birthday Funds						
BRCF Grants - El Rodeo Nicaragua						
BRCF Grants - Wicked Good 2016 Proceeds						
BRCF Grants - Vocational Scholarships						
BRCF Grants - Vocational Admin expenses						
Revenues	10,000	16,906	-	-	-	
Preserve Planet Earth	600	-	-	-	-	
WCSC	-	-	-	-	-	
Residential Scholarships (\$10,000/semester 17-18 & \$10,000/ semester 18-19) + \$5,000 allocated from Wicked Good	-	-	15,000	-	-	
Vocational Scholarships (\$13,000 17-18 & \$10,000/semester 18-19) + \$351 allocated from Wicked Good	-	-	10,351	-	-	
Vocational Admin (
Study Abroad Scholarships (\$8,000/semester 17-18 & \$8,000/semester 18-19) + \$1,000 Allocated from Wicked Good	-	-	-	-	-	
Youth Exchange (\$350/month, \$450 RMYE, \$400 school fees/semester) for 17-18 and then \$525/month, \$675 RMYE, \$600 school fees/semester) for 18-19	350	350	525	1,500	525	
RYLA (\$450/student * 10) students + \$900 allocated from Wicked Good	-	-	-	-	-	
Literacy - Journaling (\$250) & Imagination Library (\$1,500) & Rec. of adult learners (\$40)	1,540	-	-	-	-	
Spelling bee (\$1,500 sponsorship)	-	-	-	-	-	
Youth Relations (\$100)	-	-	-	-	-	
Adelante Mentoring Project (\$500)	500					
Expenses	2,990	350	25,876	1,500	525	
Cash surplus (deficit)	7,010	16,556	(25,876)	(1,500)	(525)	
Good Works Cash - End of Month	1,260	17,816	(8,060)	(9,560)	(10,085)	

BOULDER ROTARY CLUB OPERATIONS CASH FLOW 2018-19	<u>SEPTEMBER</u>	<u>OCTOBER</u>	<u>NOVEMBER</u>	<u>DECEMBER</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
Operating Cash - Beginning of month	16,895.94	10,332.15	15,712.16	11,440.67	6,361	49,309	56,300	53,258	65,447	64,944
<u>Club Dues</u>	3,513.60	29,812.98	9,349.66	4,766.84	38,884	16,151				
Active ord, exe, LOA, and roots										
\$110 QTR * 205 members										
First month (50%)					11,275			11,275		
Second month (75%)						5,638			5,638	
Third month (95%)							4,510			4,510
<u>BNGRC</u>										
\$50 QTR * 10 members										
First month (35%)					250			250		
Second month (75%)						125			125	
Third month (95%)							100			100
<u>Meals</u>										
\$21 Meal * 110* # meals/quarter										
First month (35%)					13,860			13,860		
Second month (75%)						6,930			6,930	
Third month (95%)							5,544			5,544
Guests meals \$21 * 8 * # meals/month					1,205	672	672	672	672	672
Dues & Meals	3,513.60	29,812.98	9,349.66	4,766.84	65,473	29,515	10,826	26,057	13,365	10,826
<u>Club Meeting Space</u>										
JCC	2,042.50	4,085.00	2,042.50	2,042.50	2,043	2,043	2,043	2,043	2,043	2,043
Avalon		896.00								
	2,042.50	4,981.00	2,042.50	2,042.50	2,043	2,043	2,043	2,043	2,043	2,043
<u>Meals - A Spice of Life</u>										
Meals \$2364.68/week	2,364.68	2,364.68	2,364.68	2,364.68	2,365	2,365	2,365	2,365	2,365	2,365
Number of weeks	2	4	4	2.00	4	4	4	4	4	4
TOTAL	4,729.36	9,458.72	9,458.72	4,729.36	9,459	9,459	9,459	9,459	9,459	9,459
Accounting	741.00	1,146.00	546.00	426.00	-	2,458	750	750	750	750
Administration	2,425.00	1,218.75	1,275.00	1,206.25	1,606	488	1,200	1,200	1,200	1,200
International Dues (\$42 * 212)	0.00	0.00	0.00	0.00	8,904	-	-	-	-	-
Dues - District (\$50 *212)		5,300.00	0.00	0.00	-	7,661	-	-	-	-
Other Expenses (\$5,000/year)	39.53	-369.50	298.93	1,441.97	514	417	417	417	417	417
TOTAL OPERATING EXPENSES	9,977.39	21,734.97	13,621.15	9,846.08	22,526	22,524	13,868	13,868	13,868	13,868
Cash surplus (deficit)	-6,463.79	8,078.01	-4,271.49	-5,079.24	42,948	6,991	(3,042)	12,189	(503)	(3,042)
Operating Cash - End of Month	10,432.15	18,410.16	11,440.67	6,361.43	49,309	56,300	53,258	65,447	64,944	61,902

BOULDER ROTARY CLUB				
OPERATIONS CASH FLOW 2018-19	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>	<u>OCTOBER</u>
Operating Cash - Beginning of month	61,902	62,991	62,487	51,949
<u>Club Dues</u>				
Active ord, exe, LOA, and roots				
\$110 QTR * 205 members				
First month (50%)	11,275			11,275
Second month (75%)		5,638		
Third month (95%)			4,510	
<u>BNGRC</u>				
\$50 QTR * 10 members				
First month (35%)	250			250
Second month (75%)		125		
Third month (95%)			100	
<u>Meals</u>				
\$21 Meal * 110* # meals/quarter				
First month (35%)	13,860			13,860
Second month (75%)		6,930		
Third month (95%)			5,544	
Guests meals \$21 * 8 * # meals/month	840	672	840	672
Dues & Meals	26,225	13,365	10,994	26,057
<u>Club Meeting Space</u>				
JCC	2,043	2,043	2,043	2,043
Avalon				
	2,043	2,043	2,043	2,043
<u>Meals - A Spice of Life</u>				
Meals \$2364.68/week	2,365	2,365	2,365	2,365
Number of weeks	5	4	5	4
TOTAL	11,823	9,459	11,823	9,459
Accounting	750	750	750	750
Administration	1,200	1,200	1,200	1,200
International Dues (\$42 * 212)	8,904	-	-	-
Dues - District (\$50 *212)	-	-	5,300	-
Other Expenses (\$5,000/year)	417	417	417	417
TOTAL OPERATING EXPENSES	25,137	13,868	21,533	13,868
Cash surplus (deficit)	1,088	(503)	(10,539)	12,189
Operating Cash - End of Month	62,991	62,487	51,949	64,138