



Satellite Club Pilot Program Answers to Frequently Asked Questions

Satellite Club Administration

Is a satellite club chartered?

No. A satellite club may be thought of as an alternate meeting time and place of the host club. The satellite club is not an official independent Rotary club.

What should we name our satellite club? What are the rules about satellite club names?

The naming of the satellite club is up to your club, the host club. Your club, the host club, has flexibility in the naming of the satellite club. Also, if the satellite club eventually becomes a separate Rotary club and chartered in its own right, the charter members could change the name if they so desire.

Do clubs have to notify RI of their satellite club(s)?

Yes. Pilot clubs are required to notify RI of their satellite clubs by completing an online form.

How many satellite clubs can our club host?

A club may have up to 3 satellite clubs.

What is the deadline for establishing satellite clubs?

The deadline for establishing satellite clubs is 1 July 2012.

What officers, if any, are required for the satellite club?

a) The pilot program rules do not require officers for the satellite club. A host club may institute ad hoc officers for the satellite club, but these ad hoc satellite club officers will not be officially recognized by Rotary International. The host club's officers are the officially recognized officers for both the host club and satellite club(s).

b) To manage the satellite club's meetings: It is up to the club to determine how best to manage the satellite club's meetings including taking attendance, etc. Some clubs in the pilot may appoint a club officer to regularly attend the satellite club meeting, others may rotate officers to attend the satellite club, and others may create ad hoc officers or other roles to manage the satellite club meetings.

Do the host club and the satellite club(s) ever have to meet?

Yes, the host club and satellite club(s) must meet in person at least once a quarter.

Do service projects proposed by the satellite club require host club approval?

A decision to be determined by the host club. Some pilot clubs may decide to jointly coordinate service projects; others may decide to have separate service projects; and many pilot clubs may decide to have service projects coordinated through the regular business meeting of the host club with satellite club(s) assisting with implementation. These decisions will also be influenced by the number of members in the host club and satellite club: It might not be reasonable to have separate service projects in smaller clubs.

Financial Matters

RI dues and satellite clubs?

RI dues are payable for each member as stipulated in RI Bylaws 17.030 regardless of whether the member attends the host club's or satellite club's meeting.

Club dues, club fees, and satellite clubs?

a) Annual club dues: An amount determined by the host club. Host clubs can elect to have different annual club dues for the host and satellite club(s) or pilot clubs can elect to have the same annual club dues for all, recognizing that all members are officially host club members. Again, club dues for the satellite and host club are up to the host and satellite club to determine.

b) Meal/beverage costs and associated meeting location fees: An amount determined by the host club. These costs may vary significantly between the host and satellite club(s).

Membership

Reports, information requests, Member Access?

Pilot clubs are to submit to RI any requested information or reports. Pilot clubs are also to maintain and update member information on a monthly basis.

How many members are required for a satellite club?

As satellite clubs are not chartered clubs, there are no minimum numbers for the satellite club. However, you will want to ensure that there are enough members of the satellite to have an engaging and productive meeting.

How do we induct members into the satellite club?

The members are officially members of the host club. The induction rules and membership requirements for the host club and satellite club must be the same.

Do satellite club members get to vote in host club elections?

Yes. Satellite club members are members of the host club. As host club members, they get to vote in host club elections.

Attendance requirements if a member misses their regular meeting and attends the alternate meeting instead?

There is no difference between attending the host club or satellite club meeting: Attendance at either meeting counts for the club attendance requirements. For example, a host club member who attends that week's satellite club meeting does not have to make up their host club meeting. And attendance at either meeting also counts toward the requirement to attend at least 30% of club's meetings in each half of the year.