



## ELKHART ROTARY CLUB

### GRANT REQUEST GUIDELINES 2021-2022

As part of its mission of "Service above Self", the Elkhart Rotary Club provides financial support for worthy programs benefiting the Elkhart community. Requests for donations/grants will be accepted by email until **April 1, 2021**, and normally range from \$500 - \$1000. However, the Grant Committee will consider applications of exceptional merit requesting larger amounts. Funding of approved grants is expected to occur in June, 2021.

**The criteria** for measuring all requests are as follows:

1. Responding to the greatest needs in Elkhart County considering the COVID-19 Pandemic.
2. Priority will be given to youth-oriented grant proposals, although other proposals will be considered.
3. Proposed projects and the organizations proposing them are preferred to have broad community impact.

#### **Application Procedure:**

1. Complete Grant Request form including:
  - a. Organization's Mission Statement
  - b. Summary of Project
  - c. A description of the project's impact in the community
  - d. Total cost of project
  - e. Amount requested
  - f. Sources of other funding for the project.
  - g. If Elkhart Rotary has ever funded other projects for the organization, how many years, and amount (s) given.
  - h. Rotarians affiliated with your organization or this project, if any
2. Send completed form to [elkhartnoonrotary@gmail.com](mailto:elkhartnoonrotary@gmail.com), subject line: *Grant Application*
3. **DEADLINE: All requests for funding must be received by April 1, 2021.**

**Awarding of the Grants.** Applicants will be contacted within six weeks with decision. Grant recipients will be scheduled to make a 5 minute presentation on the project being funded at a club meeting, which takes place every Monday at noon whether virtually or in-person (or a hybrid of the two) at the Matterhorn Conference Center in Elkhart.

Questions may be directed to [elkhartnoonrotary@gmail.com](mailto:elkhartnoonrotary@gmail.com). Thank you!



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### GRANT REQUEST APPLICATION FOR 2021-2022

Organization:

Physical Address:

Contact Person:

Contact Email & Phone:

Date Submitted:

2. Organization Mission Statement:

3. Project Summary:

4. Describe the project's IMPACT in the community you serve:

5. Total Cost of Project: \$\_\_\_\_\_ Amount Requested: \$\_\_\_\_\_

6. Sources and Amounts of funds for this Project:

7. Previous grants received from Elkhart Rotary (*years & amounts if known*)

8. Rotarians affiliated with this project, *if any*: