



ELKHART ROTARY CLUB - Grant Request *Information and Guidelines* 2024

As part of its mission of **“Service above Self”**, the Elkhart Rotary Club provides an opportunity for financial support for programs benefiting the Elkhart County community. Requests for donations/grants will be accepted *by email* **until the end of day Monday, April 1, 2024**. Grants normally range from \$500-\$1000. However, the Donations Committee will consider applications of exceptional merit requesting larger amounts. Funding of approved grants will occur Monday, June 17, 2024 at a regularly scheduled club meeting.

Criteria the committee will consider for measuring proposed projects include:

1. Does the project address the greatest needs in Elkhart County?
2. Does the project address youth or youth-oriented needs?
3. Does the project or the proposing organization have a broad community impact?
4. Does the project empower girls and women?

Application and Award Procedure:

1. Complete and return the Grant Request Application attached, including:
 - a. Organization’s Mission Statement
 - b. Summary of Project
 - c. A description of the project’s impact in the community
 - d. Amount requested
 - e. Total cost of project
 - f. Sources of other funding for the project
 - g. If the Elkhart Rotary Club has funded other projects for the organization in the last 5 years
 - h. Rotarians affiliated with your organization or this project, if any
2. Send completed form to elkhartnoonrotary@gmail.com
3. **DEADLINE: All requests for funding must be received by the end of day April 1, 2024**
4. **Awarding of the Grants.** Applicants will be contacted within six weeks of the deadline with a decision. Grant recipients must be in attendance on Monday, June 17 at 12 p.m. to receive a check and provide a brief, 3-minute overview on the project being funded to our club (*about 100 attendees*) at Matterhorn Conference Center in Elkhart. Lunch will be provided.

Questions may be directed to elkhartnoonrotary@gmail.com. Thank you!



Contact the Elkhart Rotary Club at elkhartnoonrotary@gmail.com
Like and follow us on Facebook at: <https://www.facebook.com/ElkhartRotaryClub/>



ELKHART ROTARY CLUB Grant Request Application for 2024

1. Organization Name and website URL:
2. Physical Address:
3. Primary Contact Person:
4. Contact Email:
5. Contact Phone:
6. Organization Mission Statement:

7. Project Summary:

8. Describe the project's IMPACT in the community you serve:

9. Amount Requested from Rotary: \$ _____





10. Total Cost of Project \$ _____ (please include high level budget summary or narrative):
11. Additional Sources of funds for this Project:
12. Previous grants received from the Elkhart Rotary Club (within 5 years + amounts)
13. Rotarians affiliated with this project, if any (may include Staff, volunteers, or Board Members)
14. Would your organization like to receive volunteer support for this (or other) project/programs this year?
15. Please describe volunteer opportunities, if available. *We can share this information with our club members who are seeking volunteer opportunities in the community.*

Send completed form (and/or additional sheets as needed) to elkhartnoonrotary@gmail.com, subject line: **Grant Application 2024 + [organization name]**

****Please combine additional attachments into a SINGLE.PDF FILE before attaching. Thank you!****

DEADLINE: All requests for funding must be received by the end of day April 1, 2024

Awarding of the Grants.

Applicants will be contacted within six weeks of the April 1 deadline with a decision, regardless of funding or not. **A representative of the requesting organization must be in attendance on Monday, June 17 at 12 p.m.** to receive a check and provide a brief, 3-minute overview on the project being funded to our club (about 100 attendees) at Matterhorn Conference Center in Elkhart. *Lunch will be provided for up to 2 representatives of each organization receiving a check that day. Invitations will be sent before the meeting for RSVP.*



Contact the Elkhart Rotary Club at elkhartnoonrotary@gmail.com
Like and follow us on Facebook at: <https://www.facebook.com/ElkhartRotaryClub/>