



ELKHART ROTARY CLUB - Grant Request *Information and Guidelines* 2023

As part of its mission of **"Service above Self"**, the Elkhart Rotary Club provides an opportunity for financial support for programs benefiting the Elkhart County community. Requests for donations/grants will be accepted *by email* until **April 1, 2023**, and normally range from \$500-\$1000. However, the Donations Committee will consider applications of exceptional merit requesting larger amounts. Funding of approved grants will occur June 19, 2023.

Criteria the committee will consider for measuring proposed projects include:

1. Does the project address the greatest needs in Elkhart County?
2. Does the project address youth or youth-oriented needs?
3. Does the project or the proposing organization have a broad community impact?
4. Does the project empower girls and women?

Application and Award Procedure:

1. Complete and return the Grant Request Application attached, including:
 - a. Organization's Mission Statement
 - b. Summary of Project
 - c. A description of the project's impact in the community
 - d. Amount requested
 - e. Total cost of project
 - f. Sources of other funding for the project
 - g. If the Elkhart Rotary Club has funded other projects for the organization in the last 5 years
 - h. Rotarians affiliated with your organization or this project, if any
2. Send completed form to elkhartnoonrotary@gmail.com
3. **DEADLINE: All requests for funding must be received by the end of day April 1, 2023**
4. **Awarding of the Grants.** Applicants will be contacted within six weeks of the deadline with a decision. Grant recipients must be in attendance on Monday, June 19 at 12 p.m. to receive a check and provide a brief, 3-minute overview on the project being funded to our club (*about 100 attendees*) at Matterhorn Conference Center in Elkhart. Lunch will be provided.

Questions may be directed to elkhartnoonrotary@gmail.com. Thank you!



Contact the Elkhart Rotary Club at: elkhartnoonrotary@gmail.com or PO Box 933, Elkhart, IN 46515
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10. Total Cost of Project \$_____ (please include high level budget summary or narrative):
11. Additional Sources of funds for this Project:
12. Previous grants received from the Elkhart Rotary Club (within 5 years + amounts)
13. Rotarians affiliated with this project, if any (may include Staff, volunteers, or Board Members)
14. Would your organization like to receive volunteer support for this (or other) project/programs this year?
15. Please describe volunteer opportunities, if available. *We can share this information with our club members who are seeking volunteer opportunities in the community.*

Send completed form (and/or additional sheets as needed) to elkhartnoonrotary@gmail.com, subject line: ***Grant Application 2023 + [organization name]***

*****Please combine additional attachments into a SINGLE .PDF FILE before attaching. Thank you!*****

DEADLINE: All requests for funding must be received by the end of day April 1, 2023

Awarding of the Grants.

Applicants will be contacted within six weeks of the April 1 deadline with a decision, regardless of funding or not. ***A representative of the requesting organization must be in attendance on Monday, June 19 at 12 p.m.*** to receive a check and provide a brief, 3-minute overview on the project being funded to our club (about 100 attendees) at Matterhorn Conference Center in Elkhart. *Lunch will be provided for up to 2 representatives of each organization receiving a check that day. Invitations will be sent before the meeting for RSVP.*



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