



Rotary Club of Michigan City Foundation, Inc.

Foundation
Members

Officers:

Jim Welborne, President
Kris Krouse, Secretary
Bob Rose, Treasurer

Board Members (Term Ends):

Steve Hornyak (2011)
Bob Rose (2011)
Suzy Vance (2012)
Terri Sammann (2012)
Kris Krouse (2013)
Jim Welborne (2013)

Club President:

(Ex officio Member)
Julie Wozniak

Minutes of the Meeting of the Board
Thursday, June 09, 2011

Board Members Present: Jim Welborne (President), Bob Rose (Treasurer), Kris Krouse (Secretary), Terry Sammann, and Suzy Vance.

Minutes

Approved with the following edits:

Terry will not conduct a Port-O-Pit fundraiser in the summer.

Membership

Pat Harris will receive an invitation to attend board meetings since Julie Wozniak's term as President expires at the end of the month.

Budget and Finance

Bob updated the board on the portfolio performance. The current balance is \$143,333 with a projected annual income of \$3,127. Current investment allocation is 95% in equities and 5% in cash. Generally speaking, the portfolio exhibits broad exposure in all industries and diversification within each industry. It includes holdings in international markets and exchange traded funds that have demonstrated consistent growth. To date, fundraising efforts have generated \$2,000. Bob noted that he filed a Business Entity Report with the Secretary of State on April 26, 2011.

A discussion ensued about developing an investment portfolio. The following parameters were set forth by the board:

- 0-10% Cash Equivalents
- 10-20% Fixed Income
- 70-80% Equities
- No investments will be retained that have less than a BBB rating.

Bob agreed to develop a policy and present to the board for approval. He expects full implementation of the policy to occur within one year.

Scholarships

It was agreed to award the following scholarships for the 2011-2012 school year:

- 1 two-year scholarship in the amount of 4,000
- 1 one-year scholarship in the amount of \$2,000
- 2 one-year scholarships in the amount of \$500

After some discussion, the scholarships were approved with a contingency on the \$500 category. This will be determined upon evaluation of the Foundation's financial position in December.

Scholarship opportunities will be publicized no later than February 01, 2012. Recipients will be announced by May 15, 2012. Details regarding the scholarships must be made available to the Assistant Principal of Michigan City High School so Foundation awards can be incorporated into scholarship announcements publicized by the school.



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Fundraising – Appeal Letter

The target date for mailing the 2011 appeal letter will be October 15. The letter will be provided to Pat and Dennis Boy by September 01. The Unity Foundation and the Michigan City Community Enrichment Corporation were mentioned as possible sources of matching funds for the appeal. Suzy and Kris will explore these sources. It was noted that attorneys should be informed about our mission and estate planning should be mentioned in the letter.

STRIVE

A total of \$2,497 was paid out for STRIVE awards. This leaves a balance of \$6,603 earmarked for future awards. Suzy and Bob agreed to work towards developing a better way to account for the distribution of STRIVE awards.

Suzy asked that students overcoming life obstacles who also succeed in school be given more preference when it comes to Foundation support. The next board meeting will focus on how STRIVE and scholarship funds are allocated in the future.

A non-voting STRIVE representative will be invited to attend board meetings and report on STRIVE activities.

It was duly noted that funds earmarked for scholarships and STRIVE currently exceed revenue expectations for the year.

Action Items

- Jim will send Pat Harris an invitation to attend board meetings.
- Bob will draft an investment policy.
- Suzy and Kris will pursue matching appeal dollars.
- Suzy and Kris will develop an appeal letter.
- Jim will send Suzy the mailing list for review.
- Bob and Suzy will explore a new method for documenting STRIVE awards.

The next board meeting is scheduled for September 08.