



Thank you for your interest in Rockland Rotary. If your organization would like to seek funding from us, please read the following guidelines carefully as they have been established to help us in our decision-making process.

Rockland Rotary Benefactions — Guidelines and Policy Statement

Rockland Rotary Club aims to strengthen and serve the Rockland area community. One of the ways we accomplish this is by supporting organizational initiatives focused on three broad areas of interest, as determined through periodic surveys of club members:

The following are the club's current focus areas:

1. Hunger
2. Youth
3. Health

To this end, the Benefactions Committee seeks to support organizations and initiatives that:

- Have documented 501(c)(3) status or signed form identifying a fiscal agent who will be responsible for ensuring proper utilization of the funds and for submitting the required Grant Report Form at the end of the project.
- Are focused on promoting community betterment for the citizens of Rockland and its surrounding area
- Serve or impact the largest number of people
- Can articulate clear, measurable, sustainable outcomes
- Enhance the image of Rockland Rotary as a partner concerned with the needs of the community
- (Preferably) have the potential to multiply dollars with support from other sources

We award grants in amounts of up to \$1,000.

Geographic Focus

The Rockland Rotary Benefactions Committee is primarily interested in supporting local organizations seeking to improve the quality of life of citizens residing in Rockland, Maine, and its surrounding area. Still, it will consider proposals from organizations outside of Knox County if the proposed project or program will directly impact citizens residing in Rockland and its surrounding area.

Grant Limitations

The Benefactions Committee does not support:

- Individuals
- Organizations that do not serve the community of Rockland and its surrounding area
- Scholarships (scholarship opportunities are available through the Rockland Rotary Scholarship Committee)
- Internships
- Projects that are exclusively religious or denominational, political or labor union organizations, or political candidates¹
- Capital campaigns
- Debt reduction

¹ Rockland Rotary Benefactions does not deny support to any organization because of religious or political beliefs, or lack of the same, however, grants will not be made for proselytizing, campaigning, or directly furthering such beliefs.

- Multiple proposals per year from same organization
- Proposals from organizations which have not submitted a Grant Report Form on a previously awarded grant
- Proposals which are not submitted using the Benefactions Application Form
- Programs that have already been completed, or will be completed prior to receipt of the grant

Competitive Priority Points: a proposal can earn competitive points for addressing one of the focus areas listed below - additional competitive points will not be rewarded for a project that addresses multiple focus areas

- 10 points to projects that focus on the issue of hunger in Rockland and its surrounding area
- 7 points to projects that focus on the issue of youth in Rockland and its surrounding area
- 4 points to projects that focus on the issue of health in Rockland and its surrounding area

Application Procedures and Attachments

One, unbound, stapled complete set of the following should be submitted, containing:

- Application Form
- Proposal Narrative
- Project Budget Information
- IRS 501(c)(3) Determination Letter or letter identifying the responsible fiscal agent

Please Note:

- An Annual Grant Report will be requested by winning applications upon completion of the project and **must be received before a new proposal will be considered.**
- Information contained in the proposal may be used by Rockland Rotary for press releases and club publicity.
- Grant recipients will be invited to a Rockland Rotary club meeting or event for presentation of the award.

Submission Schedule

Applicants are invited to submit proposals at any time throughout the year. Proposals are received and reviewed by the Benefactions Committee per the following schedule:

Committee Meeting Date:	Submit Proposal by:
May 2024	April 15, 2024

Mail Completed Application To:

Rockland Rotary Club
 Attention: Benefactions Committee
 P.O. Box 1811
 Rockland, ME 04841 or e-mail below

Benefactions Committee Contact:

Sherree L. Craig
scraig@allenif.com
 207-230-5840



Rockland Rotary Benefactions Grant Application Form

[Date Received by Rockland Rotary: _____]

Organization Information

Date:

Organization Name:

Organization's Mission:

Name of Executive Director/President:

Brief Description of Organization:

Organization's Mailing Address:

Contact Person/Title:

Contact's Telephone Number:

Contact's E-mail Address:

Organization's Web Site (if applicable):

Total Annual Organizational Budget:

Fiscal Year End:

Federal Tax ID #:

(Please include either a copy of the organizations IRS Determination Letter or the name of the fiscal agent who will be responsible for ensuring proper utilization of the funds and submitting the required Grant Report Form at the conclusion of the project.

Proposal Information

Project/Program Name:

Time Period of Project:

Geographic Area Served by Project:

Target Population:

Number of Citizens of Rockland and its Surrounding Area Directly Served by Project:

Total Project Budget:

Requested Amount:

Submitted By:

(Application must be submitted by an authorized representative of the organization)

Proposal Narrative

Please attach a brief proposal narrative – **not to exceed two pages** – outlining the following:

1. Brief description of proposed program/project
2. The issue this program/project will address; how it directly or indirectly helps improve the quality of life, and supports community betterment within the Rockland area
3. How the program/project outcomes will be measured
4. What other organizations (if any) are participating in the program/project
5. How will this project enhance the image of Rockland Rotary as a benefactor in the community?

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