



The Rotary Club of Santa Clara - Request for Grant

Thank you for your interest in obtaining funding from The Rotary Club of Santa Clara. The following will give you a background on our Club's mission and help you to prepare a more effective application.

The Rotary Club of Santa Clara is a nonprofit organization registered in the State of California in 1936. Part of our mission is to solicit contributions and provide monetary and other support for community, youth and senior citizen service projects benefiting the City of Santa Clara.

The Rotary Club of Santa Clara considers applications for funding each Rotary year.

The Rotary year begins on July 1st and ends on June 30th.

The Rotary Club of Santa Clara will consider funding requests that meets the following criteria:

- A member of the Rotary Club Santa Clara is the principal contact for the funding request throughout the process.
- The request for the funding comes from a club member in good standing. If brought to the club via a non-Rotarian, one club member who is active and in good standing will be the point of contact for the project.
- The funding being offered for consideration is one that is close in some way to the person making the request. In other words, the individual who is making this funding request has an association, affiliation or involvement with the organization that will be the beneficiary of the funding request through work, or community involvement outside of Rotary.
- The funding request has a defined goal that is consistent with our club goals and objectives.
- The funding benefits a group of individuals.
- The total number of awards and size of awards depends upon the funds available in any one year.
- Must be a non-profit organization with a presence in the City of Santa Clara.
- The funding must be used for the benefit of the population being served at 100%.
- Preference will be given to programs that focus on the needs of children and the elderly.



Expectations of funded projects/program:

1. The Rotary Club of Santa Clara is included in some manner in the public relations efforts managed by the funding recipient.
2. Follow up to the club is the responsibility of the funding request contact person.
3. Within 9 months of funding, recipient will present project or program results at a regular Rotary Club of Santa Clara lunch meeting.

Examples of projects we do not usually fund include the following:

- Individuals or an individual's project
- Political organizations or political campaigns
- Legislative lobbying
- Religious organizations for sectarian purposes
- Capital campaigns
- Travel Expenses
- Tuition of Individual Scholarships for individuals not under the aegis of a current Rotary Club project
- Government agencies and non-profit groups whose primary purpose is to fund government supported entities
- Private foundations or endowments
- Salaries or wages of employees
- Purchases already made or services already rendered

Funding Request Application should consist of the following:

1. The attached application
2. A letter should be sent to the current president of the Rotary Club of Santa Clara introducing the project and should be included with the application
3. Attach verification of the organization's non-profit status, list of current board of directors, most recent financial statement, and budget for project/program
4. If asked to present to the Board of Directors, please provide all materials you plan to use for your presentation at least a week in advance of our board meeting so we may assemble those materials for our board members to review.

Thank you for your interest in partnering with the Rotary Club of Santa Clara, and for your service to our community.



Rotary Club of Santa Clara Donation Request

Details

Organization: _____

Address (Where to send donation): _____

Amount Requested: _____

Sponsoring Member: _____

Use of Funds/Project Description: _____

Has the Rotary Club of Santa Clara previously donated to this organization?

Yes

No

If Yes, Date: _____ Amt \$ _____

Any specific reasons why the Club should donate or continue donating to this organization: (attach additional documents if necessary)

Requestor's Signature

Date

Space Below for Use by Rotary Club of Santa Clara Only

Approved

- President Signature _____
- Treasurer Signature _____
- Ck # _____ Date _____ Amt \$ _____

Comments/Reasons for Rejection:

Club President/Community Service Director

Date