



Rotary Club of Joliet

Raffle Proceeds Project Selection Guidelines

Raffle funds available for the 2023-2024 project \$40,000

Joliet Rotarians:

You are invited to suggest a local community worthwhile project in need of funds. The 2023-2024 Joliet Rotary Raffle Project selection process needs your input.

Applications are now welcome. The deadline to submit your project application is March 31st, 2024.

Project Guidelines

The following guidelines must be met:

- A. Each project must be sponsored by a member of the Joliet Rotary Club. If the project is selected, that member, along with a representative of the organization shall monitor the progress and report on the implementation.
- B. The project must be a long-term benefit for the Joliet Community and will be used for capital expenditures OR a program/services which will have substantial impact on the Joliet community.
- C. The capital project must be clearly identified including the Rotary Club of Joliet recognition plan. For a program request, the Joliet Rotary Club must be identified on all program brochures, social media, and websites for the program's duration.
- D. The project will be funded up to \$40,000. These funds are available as a result of the Annual Joliet Rotary Raffle Fundraising Event.
- E. Bids or estimates from design or construction professionals for all work and supplies should be submitted with each application for capital work. Specific program budget and expenses should be provided for any program/service submitted.
- F. The Rotary Member sponsoring the project should return the application and supporting documentation to Immediate Past President, Mary Kay Sheehan or current President Diane Cepela by March 31st, 2024
 - a. msheehan@lightways.org
 - b. gdcepel@gmail.com

Rotary Club of Joliet, Illinois
2023-2024 Rotary Raffle Project Application



PROJECT SUMMARY

Name of Project: _____

Benefitted Entity/Charity: _____

Dollar Amount Requested: _____

APPLICANT REPRESENTATIVE

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Brief Description of Project:

You may attach a full description of your project and charity. Please remember to attach your cost estimates and bids from the professionals who will complete the work on your project.

Is there any part of this project that could be completed by local Rotary Members willing to assist (volunteer labor, etc.) at no cost? If so, please explain on an attached document.

ROTARY MEMBER SPONSOR(S): _____

Sponsors Email/Phone #: _____

To the best of my (our) knowledge, this proposal meets the project guidelines.

Signature(s): _____

Please deliver your completed and signed proposal with attachments by March 31st, 2024 via email to: Mary Kay Sheehan msheehan@lightways.org or Diane Cepela gdcepel@gmail.com.