

2019-2020 Funding Request Form

Date Submitted: _____	
Committee or Activity (e.g., Community Service, Peaches, EIB, etc.): _____	
Chair's Signature: _____	
If amount requested is \$1000 or greater, President or Secretary's Signature Required: _____	
Check #, Date, & Amount (Treasurer Provides): _____ _____	
Amount Requested: \$	Name of Person Making Request:
Event Name & Date:	
Name & Address of Payee:	
Should the check be mailed to address above or brought to the next club meeting? If not specified, check will be mailed.	

Rationale/Accounts to Be Charged for Expense:

Please attach any and all receipts to this completed form before submission to Treasurer. Legible requests will be considered. Illegible requests will be returned. Thank you!