**CONIFERFEST**

**Music, Food, and Beer**

Saturday August 12, 2023 - 11:00pm–7:30pm

*Presented by the Rotary Club of Conifer (Conifer Rotary). Benefiting our mountain community through the Conifer Rotary Foundation (501(c)(3)).*

**2023 SPONSOR CONTRACT**

SPONSOR NAME (as you want it to be included in our event collateral):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT PERSON:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WEBSITE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Depending on the level of sponsorship, the ConiferFest website will have a link to your website. P**lease create a link to the ConiferFest website on your website!**

PLEASE PROVIDE A **10 WORD** EXPLANATION OF THE PRODUCTS AND/OR SERVICES YOUR COMPANY OFFERS TO BE LISTED ON THE CONIFERFEST WEBSITE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**LEVEL OF SPONSORSHIP**

(please check applicable level)

\_\_\_\_ Presenting Exclusive Sponsor - $2,500 \_\_\_\_ In-Kind Sponsor - ~$500

\_\_\_\_ Music Sponsor - $1,500 \_\_\_\_ Golf Cart Sponsor - $300

\_\_\_\_ Stage Sponsor - $1,000 \_\_\_\_ Festival Sponsor - $100

\_\_\_\_ Shady Grove Sponsor - $750 \_\_\_\_ 10 by 20 booth - $200 (if not included)

\_\_\_\_ Liquid Cheer Sponsor - $500 \_\_\_\_ 10 by 10 booth - $100 (if not included)

\_\_\_\_ Soda/Snack Sponsor - $500

The benefits of sponsorship are described on the spreadsheet entitled ConiferFest Sponsorship Opportunities, a copy of which is attached.

**BOOTH AND CONTRACT RESERVATION POLICY:**

* Please enclose full payment with completed contract. You may pay by check, credit card or PayPal or Zelle. Please make checks payable to “Conifer Rotary Foundation” and send them to Conifer Rotary, PO Box 1430, Conifer, CO 80433. You must **PAY BY AUGUST 1.**
* This signed contract constitutes your agreement to abide by all applicable rules and regulations.

**BANNER POLICY**

* Other than banners that will be inside a booth, banners may be no larger than 4’ x 6’.
* Sponsors must deliver banners that will be hung outside a booth to the Conifer Rotary Festival Committee no later than August 10.
* Sponsors may not hang their banners themselves outside of a booth. Only members of the Conifer Rotary Festival Committee may hang such banners.

**NOTE:** There is no power available at the site. If you need power, you will need to supply a generator.

**HOW DID YOU LEARN ABOUT THE SHOW?**

\_\_\_\_ Vendor from previous year

\_\_\_\_ Contacted by someone from the home show committee

\_\_\_\_ Contacted by a Rotarian

\_\_\_\_ Web search

\_\_\_\_ Email notification from whom\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Referred by: name of other vendor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rules and Regulations for Booths

1. Set Up – All vendors must set up Saturday between **9:00 a.m. and 11:00 a.m.**, when doors open.
2. Take Down – Booths must be dismantled Saturday, beginning **NO EARLIER than show closing to the general public at 7:30 p.m**. Booths and displays must be completely dismantled and **all property removed by 9:30 p.m. on Saturday**. Any booth not removed from the church premises by 9:30 p.m. will be charged a late fee of $50 for a single booth or $100 for a double booth.
3. Booth Space – No signs or display materials may protrude beyond the boundaries of the rented display area. All vendor activities must be restricted to the rented display area, unless Conifer Rotary has granted permission otherwise. NO damage of any nature may be done to the premises. Vendors will be held responsible for any and all damage they cause. Use of sound equipment, such as microphones or any audio equipment, will be permitted where appropriate to the display so long as sound is maintained at “conversational” level; provided, however, that Conifer Rotary reserves the right to restrict vendor’s use of sound and other devices.
4. Food, Drink, and Give-Aways – Only food vendors may sell food and beverages for consumption at the event. Vendors may give away candies (or similar tokens) in original wrappers.
5. Booth Staffing – Exhibit booths must be staffed during show hours, unless otherwise agreed in writing by Conifer Rotary. If your booth is not staffed, you may be charged a $50 fee and your booth area may be given to another vendor. We will have volunteers who can give you a brief break to leave your booth, if necessary.
6. Indemnification by Vendor – Vendor shall indemnify and hold Conifer Rotary harmless from and against any and all claims, suits, actions, losses, liability, damages, and causes of action for personal injury, loss of life or damage to property sustained as a result of vendor’s presence at the event, unless caused by the gross negligence or willful misconduct of Conifer Rotary. Vendor agrees that Conifer Rotary shall not be liable to vendor for any damage whatsoever or loss of any kind to its exhibit or products.
7. Licenses/Permits – Vendor shall be responsible for obtaining any licenses, permits or approvals required under local or state law applicable to their activity at ConiferFest.
8. Subletting/Sharing Booth Space – Subletting of contracted exhibit space is NOT permitted. Special arrangements must be made in advance for two or more vendors to share the same booth space.
9. Cancellation – Should any contingency prevent holding the show, Conifer Rotary shall not be held liable for any expenses incurred by the vendor.
10. Booth Location
	1. Conifer Rotary shall use reasonable efforts to honor a request by vendor for a particular location of its booth; provided, however, that Conifer Rotary reserves the right to assign a different but comparable booth location at any time before or during the event.
	2. Full payment of the booth fee must be enclosed with this contract. Booth assignments will be made only after full and complete payments are received.
	3. Cancellation – if a vendor must cancel its space for good and sufficient reasons, and written notice of such cancellation is delivered to Conifer Rotary on or before **August 1,** Conifer Rotary shall refund any booth fees paid except for **$25** which will be used as a tax deductible donation to the Conifer Rotary Foundation. If vendor cancels after August 1, Conifer Rotary shall not refund any amount of its booth fee.
11. Right of Refusal – Conifer Rotary reserves the right to refuse entry to any vendor for any reason. In that event, Conifer Rotary shall refund the vendor’s booth fee.

 Vendor Signature X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_