

The Overland Park South Rotary
Future of Hope Fund
GIVING GUIDELINES

MISSION:

The Overland Park South Rotary Foundation is committed to make an on-going difference in the quality of life in our community by identifying those programs and/or issues that can improve the quality of life for disadvantaged children and families. The Foundation will be attracted to ideas and agencies where measurable success can be identified and tracked.

FUNDING CRITERIA:

- Grant opportunities needs of children and families to focus primarily on Johnson County, Kansas but are not limited to it.
- Program funding is preferred, but capital projects that relate to an issue of interest to the family may be approved.
- Scholarships which address the educational needs of the poor and disadvantaged will be considered.
- The opportunity to leverage support by attracting substantial funding by others is encouraged.

GRANT APPLICATION PROCEDURE:

Applications will be reviewed at the meetings of The Overland Park South Rotary Foundation committee. Notification of awards will be submitted to the Board of Directors of The Overland Park South Rotary Club at a time following the meetings. Final approval for all requests requires approval by the Overland Park South Rotary Board.

All application materials should be submitted in writing or via e-mail. If supporting materials are not available in an electronic format, fax or mail those materials with a coversheet.

Applications should include the following:**

- Completed information sheet and summary block (on next page)
- Supporting documentation:
 - 1.** History/description of org (further detail beyond summary block)
 2. Description of program (further detail beyond summary block)
 3. Expected outcomes (further detail beyond summary block)
 4. How outcomes will be measured
 5. Budget of program
 - 6.** Financials (current 990) and audit (if available) of your organization
 - 7.** Proof of 501(c)(3) status
 - 8.** List of current board members
 9. Other funders for this project
 10. Specific use of funds being applied for

OP South Rotary Foundation Grant Application Form

1. ORGANIZATIONAL INFORMATION

- a. Name of Organization: _____
- b. Local Address: _____
- c. National/International Headquarters: _____
- d. Contact Person and Title: _____
- e. Phone: _____
- f. E-mail: _____
- g. Organization web site: _____

2. PROGRAM/PROJECT INFORMATION

- a. Program/Project Name: _____
- b. Total Amount Requested: \$ _____

c. **Project Description:** Provide a brief history and overview of the project. *(Use only the space provided in the text box)*

d. **Activities.** List the 3-5 principal activities you plan to conduct and complete; the target measure by which you will track the immediate results for each activity, and the target date (month or quarter, and year) by which you generally expect to achieve each of these activities. *(Use only the space provided in the table)*

ACTIVITY	TARGET MEASURE	TARGET DATE

e. **Outcomes.** List the (2-3) short-term and (1-2) long-term outcomes you expect to result from having completed the above activities, the target measure by which you will track the results for each outcome, and the target date (month or quarter, and year) by which you generally expect to achieve each of these outcomes. *(Use only the space provided in the table)*

SHORT-TERM OUTCOME	TARGET MEASURE	TARGET DATE
LONG-TERM OUTCOME	TARGET MEASURE	TARGET DATE

f. **Funding area addressed.** Explain how the activities and outcomes of your proposed project/ program will address and support the purposes of this Foundation's funding areas of interest. *(Use only the space provided in the text box)*

g. **Beneficiaries.** Identify any specific geographic areas and population groups that will be served by proposed project/program *(Use only the space provided in the text box)*

h. **Collaborations/Partnerships.** Describe any collaborative efforts that are occurring or will occur on proposed project/program. *(Use only the space provided in the text box)*

3. BUDGET INFORMATION

a. Committed Funding Sources. Describe the sources of income committed towards your proposed program/project. *(Use only the space provided in the text box)*

b. Solicited Funding Sources. Describe other sources of funding you have approached or plan to approach to support this proposed program/project. *(Use only the space provided in the text box)*

c. Program/Project Budget. Attach a detailed one-page line item budget of expenses and income for your initiative.