

# FREEDOM FESTIVAL VACANT LEADERSHIP POSITIONS



## POCKET PARK COORDINATOR

Schedules and confirms the pocket park entertainment. Checks to make sure they have what they need to perform on the day of the event. Recruits additional participants where needed. Coordinates with publicity chair to put a schedule together for the newspaper ad and other publicity.

## TICKET SALES COORDINATOR

The Topeka Capital-Journal will provide a ticketing system where we can sell the for the concert. The coordinator will work with the Capital Journal on the ticketing; coordinate with ushers and other gatekeepers to exchange the tickets at the door for wrist bands to identify people for beer purchases. Works with publicity chair to ensure that this is well-advertised.

## HOST FOR MUSICIANS – ONE FOR EACH OF THE FOUR BANDS

The host will greet the band when it arrives, making sure there are volunteers to help unload instruments and other gear. Escorts the band members to a place to change or wait until they go on stage; help them get dinner at one of our prearranged vendors.

## SPONSOR COMMITTEE MEMBERS

Rotarians are needed to call on downtown businesses and other Rotarians for financial support. Materials will be provided.

## RACE VOLUNTEERS – 10 NEEDED – DAY OF RACE FROM 8:45-9:45 AM

To be present at points during the race route to make sure runners know where to go and to provide help if needed.

## CLEANUP MANAGER DURING AND AFTER CONCERT

There will be a huge amount of work to tear down the state and cleanup after the concert. They city will require us to return it to its original condition which means emptying the trash cans into a dumpster, removing the tables and chairs, etc. The manager's job will be to supervise the volunteers and get the job done. (*Rotary is asking the exhibitors at the Capitol during the day to breakdown their own spaces and carry trash to the dumpsters, which will be provided.*)

## WORKERS – BEFORE, DURING AND AFTER EVENT

*Whatever your talent – ROTARY NEEDS YOUR HELP*

**VOLUNTEERS WILL BE NEEDED FOR:**

Food Sales  
Beer Sales  
Cashiers

Pocket Park Musicians  
Exhibitors at Capitol  
Artists

Set-up  
Cleanup  
And More!

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**EVERY MEMBER NEEDS TO HELP WITH THE FESTIVAL!**