

Rotary Club of Pleasanton North



Member Orientation Packet

P.O. Box 1142, Pleasanton, CA 94566
Weekly Meetings: 12:15pm Fridays (Guests Welcome)
Handles Gastropub, 855 Main Street, Pleasanton, CA 94566
www.pnr-rotary.org



PNR Member Orientation Packet

Member Orientation Packet

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PNR Member Orientation Packet

Overview

Introduction and purpose of this packet

- ◆ to give you a bird's eye view of Rotary
- ◆ to let you know what our Club will expect of you as a member
- ◆ to answer any questions that you might have about Rotary in general and our Club in particular

How you were chosen as a member of Rotary

A member of our Club, your “sponsor”, proposed you for membership by filling out a Membership Proposal Form and giving the form to the Club Secretary, who reviewed it and assigned your vocational classification. This “classification” process is one of the main differences between Rotary and other service clubs. Your classification is on your badge and in the Club roster.

Our Membership Committee then reviewed the form, highlighting your reputation in your business and the community. After the review, our Board of Directors votes whether to send your application to the Club for Rotary membership.

Your name, classification and sponsor were next sent to the entire membership for approval as a new member. A member having an objection must advise the Club Secretary in writing (email) within seven days of publication. If there are no objections, the Club Secretary advises the Board, after which the Club President considers the applicant for membership, and may meet with the applicant before a formal induction in front of the entire Club.

At Induction, the new member receives a Certificate stating the person's membership in the Rotary Club of Pleasanton North (the world's greatest Rotary Club) and a Rotary Pin, and is then a Rotarian, a member of Rotary International.

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Rotary International Overview

Rotary Beginnings

On February 23rd, 1905 in Chicago, Paul Harris and three other businessmen founded Rotary, the original service club. Since they chose to “route” the meetings each week from one of their businesses to the other, they chose the name “Rotary” for their new club. The purpose of the club was to broaden their contacts outside of their own particular businesses.

People in the western United States played an important part in the development and growth of Rotary. The next four (4) Clubs were:

#2, San Francisco

#3, Oakland

#4, Seattle

#5, Los Angeles

Then Rotary moved East:

#6, New York

#7, Boston

Rotary then expanded internationally with the Charter of the Rotary Club of Winnipeg, Canada in 1910, and then with Clubs in London, Dublin, and Belfast in 1911. In 1912, “Rotary International” became the official name.

Rotary came to Pleasanton in 1965 with the Charter of the Rotary Club of Pleasanton. In the late 1980’s businesses and households had grown in north Pleasanton. The Rotary Club of Pleasanton North was chartered March 7th, 1987, by local professionals who represented a wide cross-section of businesses and professions. At the time, Pleasanton North was *the largest club* chartered west of the Mississippi!

You will often hear the Rotary Club of Pleasanton North referred to as Pleasanton North Rotary (“PNR”).

Rotary Today

Rotary is an organization of business and professional leaders united worldwide to provide humanitarian service, encourage high ethical standards in all vocations, and help build goodwill and peace in the world. In more than 200 countries worldwide, approximately 1.2 million Rotarians belong to more than 34,000 Rotary Clubs.

Rotary Club membership represents a cross-section of the community's business and professional men and women. The world's Rotary Clubs meet weekly and are nonpolitical, nonreligious, and open to all cultures, races, and creeds.

The main objective of Rotary is service — in the community, in the workplace, and throughout the world. Rotarians develop community service projects that address many of today's most critical issues, such as children at risk, poverty, health and hunger, the environment, illiteracy, and violence. They also support programs for youth, educational opportunities and international exchanges for students, teachers, and other professionals, and vocational and career development.

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The Object of Rotary

The object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and in particular, to encourage and foster:

1. the development of acquaintance as an opportunity for service;
2. high ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying by each Rotarian of his occupation as an opportunity to serve society;
3. the application of the ideal of service by every Rotarian to his personal, business and community life; and
4. the advancement of international understanding, good will, and peace through a world fellowship of business and professional men and women united in the ideal of service.

Rotary Slogan

The Rotary motto is Service Above Self.

The Four Way Test

1. **Is it the Truth?**
2. **Is it Fair to all concerned?**
3. **Will it build Goodwill and Better Friendships?**
4. **Will it be Beneficial to all concerned?**

Avenues of Service

The five Avenues of Service are the foundation, the philosophical touchstone, on which club activity is based:

- **Club Service** strengthens fellowship to ensure effective Club functioning.
- **Vocational Service** promotes high ethical standards as Rotarians serve others through their chosen vocations.
- **Community Service** improves the lives of others through club projects.
- **International Service** uplifts the human condition and quality of life through world-wide humanitarian outreach.
- **Youth Service** (“New Generations”) promotes positive change implemented by youth and young adults through leadership development, services projects, and exchange programs.

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Basic Rotary Organization

Rotary International (rotary.org)

Rotary International has a President, a President-Elect and a Board of Trustees. Rotary International and all Clubs operate on a fiscal year from July 1st until June 30th.

K.R. "Ravi" Ravindran is the President-Elect for 2015-16.

John F. Germ is the President-Nominee for 2016-17.

Statistics

Countries - 216

Districts - 534

Clubs – 34,558

Rotarians – 1,220,551 (and with you, add one more!)

(http://www.rotary.org/RIdocuments/en_pdf/memb_count_country_current.pdf)

Rotary Geography

Rotary International has subgroups to provide guidance and local management to Rotary Clubs, which are grouped into Zones (a.k.a. Regions), Districts and Areas. The boundaries are roughly geographic, but many Zones, Districts and Areas cross state and county lines, see e.g., <http://zone2526.org/zones-map/>. The Rotary Club of Pleasanton North is in Zone 26, District 5170 (rotary5170.org), Area 4, under a District Governor (DG) and an Assistant District Governor. Our district has 53 clubs in 9 Areas and approximately 4,000 members.

- Area 1 Alameda, East Oakland, Oakland #3, Oakland Sunrise, Piedmont/Montclair
- Area 2 Castro Valley, Hayward, San Leandro
- Area 3 Fremont, Fremont Warm Spring Sunrise, Fremont-Union City-Newark Sunset, Mission San Jose, Newark, Niles/Fremont
- **Area 4 Dublin, Livermore, Livermore Valley, Pleasanton, *Pleasanton North*, Tri-Valley**
- Area 5 Alviso, Milpitas, San Jose, San Jose East/Evergreen, San Jose North, Santa Clara
- Area 6 Almaden Valley, Gilroy, Gilroy-South County Sunrise, Hollister, Morgan Hill, San Juan Bautista
- Area 7 Capitola/Aptos, Freedom, San Lorenzo Valley, Santa Cruz, Santa Cruz Sunrise, Scotts Valley, Watsonville
- Area 8 Campbell, Cupertino, Los Gatos, Los Gatos Morning, Saratoga, Sunnyvale, Silicon Valley STAR (Sunnyvale), Sunnyvale Sunrise
- Area 9 East Palo Alto Bayshore, Los Altos, Los Altos Sunset, Mountain View, Palo Alto, Palo Alto University

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The Rotary Foundation of Rotary International

The Rotary Foundation (TRF) of Rotary International exists to achieve world understanding and peace through international, charitable and educational programs. TRF, based at Rotary Headquarters in Evanston, Illinois, is not to be confused with the PNR Foundation established in 1995 by the Rotary Club of Pleasanton North.

The Rotary Foundation began as a scholarship program for graduate students. Today, it is the largest private scholarship program in the world. The Rotary Foundation funds:

Scholarships – graduate scholarships, undergraduate scholarships, vocational scholarships, Teachers of the Handicapped scholarships, and scholarships in journalism. Each one year scholarship is in a country other than the student's and is worth up to \$20,000. There are approximately 1,000 scholarships a year sending students to more than 60 countries.

Vocational Team Training (VTT) - (aka Group Study Exchange (GSE)) – sends 5 non-Rotarian business or professional people plus a Rotarian Team Leader to a foreign country for 4-6 weeks as ambassadors of goodwill and to study and exchange ideas on their related fields.

Health, Hunger and Humanities (3-H) – improves agriculture, health, education, improved water resources, literacy programs and vocational training in third world countries.

Special, Matching Grants – The Rotary Foundation matches, dollar for dollar, monies raised by local Rotary Clubs for International programs of their choosing. Pleasanton North Rotary has had numerous international projects since it was chartered.

End Polio Now (formerly Polio Plus) – Before 1980, polio disabled hundreds of thousands of children a year. In 1979, one Rotary Club started a project to buy and help deliver polio vaccine to children in the Philippines. In 1985, RI launched PolioPlus to eradicate polio. Now, with billions of children immunized world-wide through the efforts of Rotary, the Gates Foundations, and others, polio exists only in a handful of regions where violent conflict prevents immunization. As these conflicts are resolved, polio will be eliminated.

When you contribute \$1,000 (over time or all at once) to The Rotary Foundation, you become a Paul Harris Fellow. A Paul Harris Fellowship is an honor you may fulfill for yourself or for another person. The presentation of Paul Harris Recognition is The Rotary Foundation's way of expressing appreciation for your substantial contribution to its humanitarian and educational programs.

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Rotary Club of Pleasanton North Rotary Board of Directors and Committee Chairs 2015-16

*Officers of the Board, **Voting Board Members, ***Votes when Office (or Chair) is not present, Committee Chair

Title	Name
*/**President	Ed Golden
**President Elect	David Eisenhower
**Past President	Tom Hall
*/**Treasurer	Dave Pitcher
*/**Secretary	Jeff Hanson
Club Service Committee	Tami Hennegan, Gina Piper*
Community Service Committee	Matt Wilson, Herb Ritter*
Membership Committee	Licia Morrow, Tom Hall*
**Sergeant-at-Arms Committee	Debra Doble
**Vocational Service Committee	OPEN
Youth Service Committee	Meera Parikh, Kevin Greenlee*
***Assistant Treasurer	Patrick Phelan
**International Service Committee	Andre' Wright
Club Trainer Committee	Richard Flanders†
Program Committee	Jim Brice/Rolland Ellingsen
Public Relations Committee	Larry Smalheiser
Website / Technology Committee	Larry Smalheiser
The Rotary Foundation Committee	Jerry Prettyman†
PNR Foundation President	David Eisenhower
We Be Carin' Committee	Frank Hanna
Youth Protection Committee	Kevin Greenlee
A Starry Night Committee Chair, 2016	Chuck Eggers
President Designate, 2017-18	Chuck Eggers

New members are reminded to talk to a Committee Chair immediately about joining a Committee.

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Communications

Your annual dues include a subscription to Rotary International's monthly magazine, "The Rotarian". The RI web site is www.rotary.org.

District 5170 publishes a monthly newsletter online at www.rotary5170.org. PNR publishes also publishes a newsletter, the "North Winds" at www.pnr-rotary.org.

Rotary uses Club Runner software on its website at www.pnr-rotary.org. Club Runner allows members to communicate and share information among themselves as well as with the public. Club announcements, calendar, directories, manuals and procedures are on this site along with links to District 5170 and Rotary International in Evanston. Training in accessing these important tools will be provided by the Technology Chair.

Rotary's Obligation to You!

Provide an opportunity for you to serve

- ◆ the club, the community, the world

Help you grow as a person

- ◆ making new friends, new activities, new challenges

Offer fellowship

- ◆ within the club, with other Rotary clubs anywhere in the world, with other countries

Club Activity Calendar

July	The New Rotary Year
August	Membership Month
September	New Generations Month & A STARRY NIGHT
October	Vocational Service Month & District Avenues of Service
November	The Rotary Foundation Month
December	Family Month
January	Rotary Awareness Month
February	World Understanding Month
March	Literacy Month & PNR Charter Celebration
April	Magazine Month & District Conference
May	District Assembly & RI Convention
June	Fellowship Month

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Your Obligations to Rotary

Participation

As a service organization, Rotarians are asked to give time and talent to Community Service, Club and District Activities, and Club Social Functions. Rotary also asks that we promote public awareness of Rotary through wearing a Rotary pin or other item marked with the Rotary insignia. When you can, let people know that Rotary and Rotarians are available for Community Service. Your family and friends can also assist and promote Rotary through joining us as a guest, helping with some Rotary activities, or participating in one of the many Rotary auxiliary groups.

Attendance and Makeups

Attendance at weekly meetings is extremely important. 100% attendance is urged and honored in Rotary. However, if you are unable to attend a PNR meeting, you can “make up” in any of several ways.

- ◆ An “Attendance Make Up Credit” can be issued for any board approved Rotary meeting or event per the club policies
- ◆ Attend another Rotary Club, locally or anywhere in the world. See www.rotary.org/support/clubs/index.html; Other local Club schedules are:
 - ◆ Tuesday, Dublin
 - 12:15 pm, Dublin Club, Dublin Ranch Golf Club, 5900 Signal Hill Drive
 - ◆ Wednesday, Livermore
 - 7:00 am, Livermore Sunrise Club, Beeb’s, 915 Club House Drive
 - 12:10 pm, Livermore Club, Doubletree Hilton, 720 Las Flores Road
 - ◆ Thursday, Pleasanton
 - 12:15 pm, Pleasanton Club, Haps Original, 122 West Neal Street
 - 6:00 pm, Tri-Valley Club, Castlewood, 707 Country Club Circle
- ◆ Attend an online e-club meeting. Visit <http://www.rotaryclubone.org/>
- ◆ Attend a Club Board of Directors meeting
- ◆ Attend a Foundation Board of Directors Meeting
- ◆ Attend a meeting at Foothill High School Interact Club located at 4375 Foothill Road, Pleasanton, CA 94588. Contact New Generations Chair, Kevin Greenlee;
- ◆ Attend and participate in a club committee meeting, service project, club-sponsored community event or other approved Club activity.

To qualify as a makeup, the member must attend the makeup meeting, and turn in a makeup slip within 14 days before or after the missed club meeting. A meal credit will be given if you paid a meal expense for the makeup meeting, or if you attended a PNR Board meeting. Promptly notify the Club Secretary of your makeup so your attendance record gets updated.

Failure to attend or make-up four consecutive meetings may terminate your membership in the Pleasanton North Rotary Club.

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A few past and ongoing Community Service projects by Pleasanton North Rotary

Pleasanton:

Annual A Starry Night Gala Fundraiser;

Food sponsor & volunteer kitchen and service help for Open Heart Kitchen,;

Sponsorship of the annual Sweetheart Valentines Dinner at Pleasanton Gardens;

Participation in annual Relay for Life in Pleasanton;

Yard Improvement and Repairs – REACH Houses for Special Adults;

Amador Valley High School Mock Trial Program;

Foothill High School Career Talk Lecture Series;

Foothill High School Interact Program;

Scholarships for Rotary Youth Leadership Award (RYLA) Camp;

Foothill High Memorial Scholarships;

Sponsorship of Keystone (Adult Learning Center) Senior Ball;

Bay Area:

Providing meals to homeless veterans at the biennial East Bay Stand Down;

Annual Day at the Oakland A's fund-raiser;

Assistance with the annual Taylor Foundation Fundraiser;

Habitat for Humanity Volunteer Day;

School of Imagination & Happy Talkers - \$70,000 contribution to building fund;

Volunteer help for annual Happy Talkers Community Outreach;

International:

Contributions to Rotary International "End Polio Now!" Campaign;

Equipping the General Hospital of Jalalabad, Afghanistan, with modern neonatal and adult patient monitoring equipment;

Donating an ambulance to the City of Villahermosa, Mexico;

Financial support and capital improvements for El Oasis Orphanage and its 85 children in Baja, California, Mexico;

Purchasing and distributing over 5600 wheelchairs to 14 Central and South American countries since 2005; and

Financing the construction of water purification systems in Sri Lanka and Thailand.

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Pleasanton North Rotary Financial Information

ROTARY CLUB OF PLEASANTON NORTH

Income is derived from dues and donations. Expenses include Rotary International dues, member subscriptions (the Rotarian), club supplies, events and socials meetings. The Rotary Club of Pleasanton North is a Rotary International chartered organization. Fundraising contributions are deductible above the value received. Club dues and expenses may qualify as a deductible business expense. Consult a qualified tax professional.

ROTARY CLUB OF PLEASANTON - NORTH FOUNDATION

The Rotary Club Of Pleasanton - North Foundation Income is a separate organization from the Club. Income is derived from the Club's annual fundraising, A Starry Night and donations. While there are nominal expenses (website, meeting location fees), most funds are donated by the PNR Foundation Board as scholarships and to qualified education and community service organizations. The Rotary Club of Pleasanton - North Foundation is a qualified 501(c)(3) non-profit organization. Fundraising expenses and contributions are deductible above the value received. Consult a qualified tax professional.

THE ROTARY FOUNDATION

The Rotary Foundation (TRF) is a qualified 501(c)(3) non-profit organization of Rotary International (RI), and is separate from the Club and the PNR Foundation. Funds are used for national and international service projects as well as for operating and staff expenses, and Rotarian Paul Harris Fellow (PHF) awards. The Club has an annual pledge drive to raise funds. Fundraising expenses and contributions are typically fully deductible. Consult a qualified tax professional.

Your Financial Requirements

(Last Approved June 2014)

Initiation Fee: \$150.00

\$100.00 will be submitted to The Rotary Foundation as your donation towards becoming a Paul Harris Fellow. The \$50.00 balance is your donation to the PNR Foundation. New members who are already sustaining members or are Paul Harris Fellows are exempt from the \$100.00 initiation fee. The \$150 Initiation fee is tax deductible.

Annually Required Expenses: (Approx \$1,200/yr)

- ◆ Lunch Eating members \$100/month Due Quarterly
 - ◆ Rotary Couples get a 10% Discount on 2nd Membership \$90/month Due Quarterly
 - ◆ Non Eat members (Have option to purchase lunch for \$6 a la carte) \$75/month Due Quarterly
 - ◆ "Make up" credits of \$18 for a missed meeting can be applied for attendance at approved Rotary events by the president where a few was paid. "Make ups" must be made and submitted within 2 weeks before or after a missed meeting and will be credited to the member account.
- (Talk to your tax adviser regarding deducting lunch and meeting expenses.)

Possible Charitable Contributions: (Approx \$700)

(Talk to your tax adviser regarding deducting these expenses.)

The Rotary Foundation (annually, funds national and international Rotary projects)	\$100 (Sustainer); \$200 (Double Sustainer); \$500 Major Sustainer; \$1000 Paul Harris Fellow
Pleasanton North Rotary Foundation (funds local Rotary projects)	\$100+
Community Service Projects (periodic, as needed)	\$100+
A Starry Night, Club's annual charity fundraiser for local Rotary projects and specific non-profit organizations	\$100 to \$300+

Other Possible Annual Expenses: (Approx \$4,500)

(Talk to your tax adviser regarding deducting these expenses.)

President's Demotion Dinner	\$ 40
Holiday Party, Family BBQ	\$ 60
Other Club Social Events (Bowling, Bocce, Shooting, etc.)	\$100 - \$300
Rotary District Events	\$250
Rotary International Convention	\$4000

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Welcome to PNR from the Technology Chair

Congratulations on joining the “World’s Greatest Rotary Club”, Pleasanton North Rotary (PNR). We want to do our best to get you connected with the PNR membership and informed of all PNR activities, in addition to District and Rotary International activities. Getting you online and on our website quickly is the best way to accomplish this. If you have any problems or questions with the website, please contact the Technology Chair.

To get you started, please email the Roster Form in this packet to the Secretary *ASAP*. The Secretary will then email you a *user name* and *password* to be used for your initial login at www.pnr-rotary.org; click *Login* located on the navigational bar at the far right. (If at any time you forget your password, in the *Login* box, you can click on the wording “I forgot my password” to have the password emailed to you.)

Once logged in, you will be on the ClubRunner Admin page. Here under My ClubRunner you can:

- edit personal information, change password, upload photo;
- view and print club directory and
- check your attendance and account balance.

The other sections of the Admin page are only for Board Members and Committee Chairs.

The Home Page provides information and links:

- On the Navigation Bar, you can link to Rotary International and District 5170, in addition to a full-size club calendar and meeting directions
- Under Site Pages, you can get information regarding PNR and can download newsletters, photos and view videos;
- Use the mini calendar for a quick look at upcoming events. Click on the date in **red** to get information about a specific meeting speaker or event;
- Download club documents and grant applications and
- View names of Board Members

When you link to Rotary International, click on “Member Access” and log into Rotary Business Online. The first time there, you must create a separate *user name* and *password*. Once registered, you'll have quick and easy access to:

- Contribute to The Rotary Foundation (TRF)
- View your contribution history
- Manage your Rotary e-mail subscriptions
- Register for Rotary International meetings (ex.: Annual Convention)
- View secure sites with RI
- Club and District officers have access to additional records and reports

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As with any business, Rotary has to manage its affairs in the modern world of technology. To this end, the Board has adopted a Privacy and e-Security Policy. Please read this carefully and contact the Technology Chair if you have any questions.

Privacy & e-Security Policy

1. Pleasanton North Rotary Member information consists of:
 - a. personal data, which may be shared only with the members of the club and
 - b. business data, which may be shared with the public.
2. You as a member are permitted to make your own personal list of Club members for your own use in Rotary. Although business contact information may be passed on to someone outside the Club, you cannot share this information outside the club without securing a formal approval from the Board.
3. The compilation of either member or non-members data, whether personal or business information, of any nature, is confidential. Members who come in contact with “lists” of names, whether constructed by themselves or obtained from the Club, or any information from our “A Starry Night” database or from other sources, promise:
 - a. to use the information solely for “the good of Rotary” as their function demands;
 - b. that such information will never be used in your own business or passed on to any person for whatever reason;
 - c. That you will not gather or use any such information without the expressed knowledge and consent of either:
 - i. a Committee Chair, when applicable, who shall act with the expressed knowledge and consent of
 - ii. an Event Chair, when applicable, who shall act with the expressed knowledge and consent of
 - iii. the Board.
4. You will not use the PNR logo or name on any letter or form without the express knowledge and consent of either:
 - a. a Committee Chair, when applicable, who shall act with the expressed knowledge and consent of
 - b. an Event Chair, when applicable, who shall act with the expressed knowledge and consent of the Board.

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The following are strong recommendations to avoid viruses and malicious codes and maintain good etiquette:

5. Emails sent to members will **always** have a subject. Members should delete any email received without a subject.
6. Emails containing an attachment will explain the attachment in the body of the message. This text may be shortened only when the recipient already knows of and is expecting the attachment. A member receiving a message with an unexpected attachment should scrutinize the body text, and even then may ask the sender for confirmation of the message before opening the attachment, or delete it if there is any doubt about its authenticity, and then ask to have it sent again.
7. Members should not send nor save or open attachments with the extensions of **exe, dll, eml, vbs, tmp**. Any message bearing attachments with these extensions should be deleted upon receipt.
8. When sending messages, avoid “forwarding” messages that create attachments or long text trails. Instead, copy the portion of the message you wish to forward and paste it in a new message, or delete the “FW:” in the subject and unneeded text.
9. Do not forward email petitions. (Note that most petitions have no date to them. Some go around the Internet forever!) Petitions may be done from websites; they should never come from email messages.
10. Scrutinize and research messages about your accounts, or money held for you, children in trouble and other items. Visit <http://www.fbi.gov/scams-safety/fraud> for more information.
11. Members are strongly encouraged to have anti-virus software on their computers and other Internet connected devices, **and** to ensure that virus definition lists are updated at least **weekly**. You should not assume that these automatic updates are always carried out as planned, manually verify regularly. Members are also encouraged to update their software a day or two after a new virus “makes the news”, since its solution should be posted by then.
12. Members are strongly encouraged to install all security updates to their Operating System (Windows, MAC and Linux)
13. Members are strongly encouraged to install software patches, especially ones pertaining to security vulnerability, including the Office suite of programs, Word, Excel, etc., email software, Adobe programs and other commonly used programs.
14. Members are strongly encouraged to use complex passwords (at least 8 characters, upper and lower case letters, plus numbers and symbols) and, if electronically stored, use a password protected program such as PasswordSafe or KeePass. (Note: saving passwords in your browser is highly risky as these files are usually not encrypted.)

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Youth Protection Awareness Training

There is a strong likelihood that you will interact one-on-one with youth in the course of your Rotarian activities and duties. Rotary requires you complete the District Abuse Awareness training. Visit http://yex.rotary5170.org/ave_youth/forms.asp

Here are the three steps:

1. Download a Live Scan application (site URL above) and take it to a State Registered Live Scan business (<http://goo.gl/O9GNHa>). There is a nominal fee of \$50 to \$70.
2. Complete the District Abuse Awareness training course. There are 2 ways to do this:
 - Take the online Rotary District 5170 Youth Protection Course. Visit http://yex.rotary5170.org/ave_youth/YPATraining.asp
The course is the same for everyone, but each test is unique. After passing the test, you are notified immediately. However, if you fail, you can take it over until you pass. The online course provider informs the Youth Protection Officer of who has passed the course.
 - Alternatively, you may also fulfill the course requirement by requesting that one of the Area 4 Youth Protection Trainers provide a one hour in-person training for a group from one of the current trainers in Area 4. Contact the Club Youth Protection Officer for more information.
3. Fill out the Youth Service Volunteer Affidavit form (site URL above) and give it to a Certified Rotarian in the Club to check out your three (3) references. Then submit the form to the District Abuse Prevention Coordinator.

For Your Information: Each Rotary Club is required by the District to have three members certified in Youth Protection. This is accomplished by fulfilling the District Abuse Requirements (above) plus taking a comprehensive two and ½ hour course.

Other References

Rotary New Member Orientation: http://www.rotary.org/ridocuments/en_pdf/414en.pdf

Rotary Youth Protection Checklist (09/13)

<http://www.clubrunner.ca/Data/5170//HTML/132103//RotaryYPChecklist.pdf>

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Club Roster Information

login to www.pnr-rotary.org and click 'Edit My Profile'

Full Name: _____

Nickname: _____ Spouse/Partner Name: _____

Birth Date: _____ Anniversary Date: _____

Home Address: _____

Phone: _____ Fax: _____

Email: _____

Business Name: _____

Title: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Website: _____

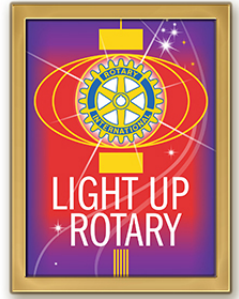
Classification: _____

Sponsor: _____



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Pleasanton North Rotary Blue Badge Requirements:



“The Red Badge Road to Success”

Name: _____ Preferred phone:# _____

Email: _____ Classification: _____

Date of Induction into the Club: _____ Sponsor: _____

The Red Badge indicates you are a new member, meeting club members and learning about Rotary. These activities will help you learn about Rotary, and in receiving your permanent Blue Badge.

1. Attend or do make ups for 8 consecutive meetings. Date _____
2. Attend at least one Interact meeting (Contact Kevin Greenlee) Date _____
3. Visit the PNR Website & update your personal information. Date _____
4. Post your picture or have it taken for the Club Website. Date _____
5. Attend one Rotary District 5170 function. Date _____
6. Attend one PNR social event, fundraiser or service project. Date _____
7. Attend one PNR Board Meeting Date _____
8. Attend a PNR Foundation Board meeting Date _____
9. Complete a Vocational Talk at a Club meeting. Date _____
10. Attend another Rotary Club meeting (see page 10). Date _____
11. Join a Committee or ask to be assigned to one. Name: _____ Date _____
12. Wear Rotary clothing and your Rotary pin at meetings. Date _____
13. Bring two guests to a weekly meeting. Date _____
14. Complete the District Abuse Awareness training Date _____
15. Club Operation Group (COG) Duties - Assist at a meeting twice by
 - a. Being a Greeter. Date _____
 - b. Selling Raffle tickets. Date _____
16. Complete Live Scan screening Date _____

If you are not able to complete your assigned duties, it is your responsibility to find a substitute. Please keep this list, and give a copy to the Secretary when you complete all requirements.

PNR Member Orientation Packet

Duties of Club Officers and Committees

Being a Rotary Club Officer or Committee Chair is more than conducting Club operations and raising community funds. Rotary Club Officers and Chairs contact community leaders to let them know we are here to serve, find ways the Club can assist the community, and encourage and assist Club members in assisting the community, the nation, and the world. To assist Clubs in these goals, Rotary International has many documents and training materials to inform Rotarians of how to perform these duties and assure Rotary is properly represented at Club events and other functions. There are two primary documents, the Rotary Code of Policies and the Manual of Procedure. Current versions of these and other documents are at <https://www.rotary.org/myrotary/en/learning-reference/policies-procedures/governance-documents>. Other documents are listed below.

President (Officer)	Conduct Club and Board meetings, represent the Club and District and Area Meetings, see Club President's Manual, http://www.rotary.org/myrotary/en/document/520
Past President	Advise the President
President Elect	Act as President (Pro Tem) when the President is absent
Treasurer(Officer), and Assistant Treasurer	Receive dues from Club members, pay expenses and semi-annual dues to RI for Club, receive and process Club mail, see Club Treasurer's Manual, http://www.rotary.org/myrotary/en/document/519
Secretary (Officer)	Maintain Club member database, take meeting attendance and update Club database, take Board meeting minutes, update Club documents, create new member certificates, order Club supplies, see Club Secretary's Manual, http://www.rotary.org/myrotary/en/document/547
Club Service Committee	Propose and direct Club activities that foster fellowship within the Club, see https://www.rotary.org/RIdocuments/en_pdf/226d_en.pdf
Community Service Committee	Propose and direct Club activities that assist the Community, see https://www.rotary.org/en/document/community-service-powerpoint-presentation
The Rotary Foundation Committee	Initiate and direct the annual pledge drive for The Rotary Foundation, coordinate a District Governor visit for awarding pledge pins and Paul Harris Fellow awards, collect and send annual TFR and new member initiation donations to RI, see https://www.rotary.org/en/document/541 and http://www.clubrunner.ca/Data/7950\HTML\98945\ec1de402-6879-4a79-bee3-133bb135eea5.pdf
Membership Committee	Encourage member retention and new member acquisition
Program Committee	Arrange weekly speakers
Public Relations Committee	Prepare and send or post Club publicity information
Sergeant-at-Arms Committee	Set up and take down Club equipment for meetings, assist President to maintain appropriate conduct at meetings, see http://www.clubrunner.ca/data/5050/html/131123/SergeantatArmsDuties.pdf
Technology Committee	Direct use of and assist members with use of and updating of technology
Website Committee	Update Club websites, assist members with use of Club Website
Club Trainer	Represent the Club in District meetings, Coordinate and conduct Club training

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Vocational Service Committee	Encourage and assists Rotarians to serve others through their chosen vocation, see https://www.rotary.org/en/document/introduction-vocational-service(255en.pdf)
We Be Carin' Committee	Contact absent members, advise Club of member and family circumstances that Club might encourage or aid members and family
Youth Protection Committee	Encourage and assist Club members to complete Youth Protection screening and training, see https://www.rotary.org/en/document/abuse-and-harassment-prevention-training-manual-and-leaders-guide(775en.pdf)
Youth Service Committee (New Generations)	Provide liaison services to local and Interact and Rotaract clubs, oversee local Youth Exchange, see https://www.rotary.org/RIdocuments/pt_pdf/735pt.pdf

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Pleasanton North Rotary - Club Presidents

Year	President	"Nickname"
2015-2016	Ed Golden	"Uncle Fester"
2014-2015	Thomas Hall	"Jethro"
2013-2014	Frank Hanna	"Bevo"
2012-2013	Tina Case	"Hello Kitty"
2011-2012	Ronda Henstorf	"Jane Doe"
2010-2011	Brian Damiani	"Gordon Gekko"
2009-2010	Dave Parker	"Mr. Rogers"
2008-2009	David Cherry	"Flat Tire"
2007-2008	Dominic Pipitone	"Focker"
2006-2007	Esther Becker	"Olive Oyl"
2005-2006	Jerry Pentin	"Gomer"
2004-2005	Bill Wheeler	"Ralph Kramden"
2003-2004	Susan DuPree	"Dr. Seuss"
2002-2003	Keith Seibert	"Woody"
2001-2002	Herb Ritter	"Elmer Fudd"
2000-2001	Wayne Yeaw	"Yoda"
1999-2000	Jack Parker	"Colonel Sanders"
1998-1999	Vince McNamara	"Peaches"
1997-1998	Martin Sweeney	"Moonbeam"
1996-1997	Gene Finch	"Mr. Magoo"
1995-1996	Ken McDonald	"Cal"
1994-1995	Ron Hyde	"Skippy"
1993-1994	Dave Walden	"Spudd"
1992-1993	Dick Howard	"Big Dick"
1991-1992	Ron Mize	
1990-1991	Larry Smith	"Dogmeat"
1989-1990	Sergio Carvacho	
1988-1989	Bruce Jobson	
1987-1988	Chuck Pickens	