



## Board Meeting Minutes

January 11, 2022 at 1:00pm

CWC Intertribal Center

### Call to Order/Declaration of Quorum

Meeting called to order at 1:13 by Lindsey Anderson and Kyle Butterfield, Quorum was present.

Members Present: Kyle Butterfield, Lindsey Anderson, Bethany Baldes, Carmen Milbury, Brandi Roylance, Katie Peay, Mike Zirbel, Kelly Wicks, Josephine Gilpatrick, and Lori Ridgway

Members Absent: Shannon Watts

### Approval of Agenda

Lindsey presented the agenda to the Board. Josephine moved to accept the agenda, Bethany seconded, the motion was passed.

### Approval of Minutes

Katie presented the meeting minutes from December 21, 2021. Josephine moved to accept the minutes, Kyle seconded, the motion was passed.

### Treasurer's Report

Carmen presented the treasurer's report. Current Assets total \$23,584.79 with a YTD income of \$11,468.11 on expenses of \$11,951.14 for a net loss of \$481.90.

Discussion took place on members behind on dues. Josephine spoke with Sydney. Sydney is currently attending law school which is why she is not attending meetings, once she graduates she plans on coming again. Kyle made the motion to change Sydney's dues to dues only and remove the lunch expense portion, Mike seconded the motion, the motion passed. This brings Sydney's total amount due to the club to \$520.00. Josephine will talk to her about paying it.

Mike is currently still paying the dues for Brian Mwangi – both Katie and Lori will check in with Brian on if he plans on attending lunch again now that he has a different class schedule.

Motion to approve the treasurer's report made by Josephine, seconded by Bethany, motion was passed unanimously.

## **Appointment of New President**

Lindsey began the discussion saying that she or Kyle could step into the role. Lindsey thinks that Kyle is the best choice. Lindsey pointed out that she has not yet attended PETS training and thinks that Kyle could more quickly step into the role and gain momentum for the club. Moving forward the Vice President will attend PETS so that if we have a President resign again in the future the President Elect is more prepared to step into the role.

Josephine commented that when this has happened in the past duties have rotated between various past presidents each month.

Kyle shared that he is more than willing to step back into position to help us finish out the year and to give Lindsey time to prepare for the role.

Mike made the motion to appoint Kyle as the President and have him as the contact point for the District for the remainder of the year. The motion was seconded by Bethany. Kyle abstained from the vote. The board voted unanimously to appoint Kyle as the President.

## **Dog Park**

Carmen updated the Board that she did receive \$2,500.00 in grant money from the State for the project.

Kyle updated the Board the project is mostly completed. An opening ceremony will take place later in the year after signage has been put up. Kyle has had signs designed naming the park and has contacted ABC signs to produce them. Alan Moore will cover insurance liability for the park until it reverts back to the City. Cathy and Kyle have written up rules and will have a sign made up to post.

Currently the project still has \$2,426.00 left in funds. Additional items that could be purchase with these funds are benches or a shelter. The club could also donate funds to the project if we want to add in more items.

Brandi brought up that the FFA could build the benches for us and it would be another nice way to have the community involved. Possibly Rotary could pay for the materials and the FFA could do the labor.

Kyle thus far has been working with Roberta Jackson from the Dacey Moore family on the project.

Bethany would like to approach the club with what other things they would like to see at the Dog Park and then maybe allocate club funds to the projects. There is also an option to take loan from the Club's Foundation that can be paid back through fundraising if we would like to add in more expensive items like a watering fountain (estimated cost of \$10,000).

It was also discussed that it would be nice to put signage up on the surrounding streets to get to the Dog Park to help attract more users.

## **Next week's meeting**

Next week we will recognize both Carmen and Ashley for their service to the club. We will then swear in Brandi as our new Treasurer and Kyle as our new President. If Ashley is unable to attend someone will deliver her card to her and personally thank her for her service.

Brandi and Mark Evans will give their classification talks.

## **Annual Meeting**

Kyle and Lindsey will start pulling together work for our Annual Membership Meeting. They will work together on who to approach to be on the Board next year. Because of the delay in announcement the meeting will be moved to February 15<sup>th</sup> and announced next week. During the meeting Committee Chairs will be asked to make a short presentation, club financials will be presented, and the election will take place.

## **Club Logistics**

Lindsey reported that the club does not have access to our YouTube account because of this Katie will remove the link from our Website.

Lindsey reviewed members with administrative powers on our Club Facebook page. Moving forward Lindsey, Lori, and Shannon will be the only members with administrative powers. Lindsey will remove old members and Cathy Cline from having administrative powers. Eventually the club may want to look into starting an Instagram Account – this could be a good task for the Membership Committee aka Katie to tackle.

With the change in club leadership, we will also need to update the Bank Signature Cards. Lindsey made the motion to remove Ashley Strickland and Carmen Milbury from the signature cards and add Kyle Butterfield and Brandi Roylance to the signature cards, Josephine seconded the motion, the motion passed unanimously.

## **Round Table Reports**

Fundraising – Moving forward Lindsey and Mick Pryor will be handling club fundraising, they will have a progress report for the Board at our February meeting.

Membership – Katie Peay reported that the Membership Committee is ready for the Holiday Party on Friday January 14<sup>th</sup>. She also handed out notes to send to members who have not been attending meetings this year – the notes were divided to different Board members based on who had a personal relationship with the absent members. Katie also presented details for the district conference this year. Early registration ends January 31<sup>st</sup>, Katie will send an email out to the body of the club asking if anyone would like to attend.

RYLA, Scholarships, and Dictionary Project – Kyle will reach out to Herb and Mick about both RYLA and Scholarships. Work will need to be started on both soon.

Public Relations and Administrative – Bethany had nothing to share with the group.

Riverton Rotary Foundation – Kyle will work to get a Riverton Rotary Foundation Meeting set for some time in January/February. He will check with Foundation Board members on availability.

Service Projects – Kelly is working with Ron Fossen to set up Service Projects for the District Conference. They are looking at doing something on the Reservation. She asked for any names/contacts on the Reservation so she can reach out.

International – Lori reported that the Exchange program has been put back on hold. She will continue to update the board as developments happen.

## **Adjourn**

Bethany moved to adjourn the meeting, Lindsey seconded, meeting adjourned at 2:05 pm.