


# HOW TO REGISTER FOR THE INTERNATIONAL CONVENTION




ROTARY.ORG > MY ROTARY

**Rotary**  **INTERNATIONAL CONVENTION**

1-5 June 2019  
HAMBURG, GERMANY

6 - 10 June 2020  
HONOLULU, HAWAII, USA

 **ALOHA, ROTARY**

**REGISTER**

Click the yellow REGISTER button to start.

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**To register online for the convention, you will need an active My Rotary account.**

**You can register for a My Rotary account using the instructions at the following link:**

**[MY ROTARY](#)**

1. Personal Info  
2. Guests  
3. Sessions  
4. Summary

Register for 2020 RI Convention - Honolulu  
**Personal Information**

All information is required unless otherwise indicated. Please update a  
Please use Roman characters when providing information.

Ellen D. Simmons  
1560 Sherman Ave  
Evanston IL 12345  
UNITED STATES

John

**Email** RIMailTest+Simmons-2278769@gmail.com

**Phone (Optional)** 1-1234567890

**Emergency Contact** Jane Smith  
1 1234567890

↓

**Current or Former Classification** Real Estate

**Dietary restriction** None

**Special needs** None

I would like to be a [Sergeant At Arms](#)   I do not want my personal information shared for convention-related activities.

Begin by reviewing your personal information.



Update your personal information by clicking the grey UPDATE Buttons.

**Click SAVE AND CONTINUE to proceed to the Guest page.**

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1. Personal Info

2. **Guests**

3. Sessions

4. Summary

5. Make Payment

6. Confirmation

Register for 2020 RI Convention - Honolulu

### Guests

You currently have no guests in your list. Click "Add a guest" to start adding guests.


If you do not wish to add guest please "continue" below.

Please note: To maintain our data privacy standards, online registration is not available for guests age 18 and under. To register a guest of this type, please complete and submit the [Parent Consent](#) form.

Add guests by clicking ADD A GUEST.

If you are registering a child age 18 or under, you will need to complete and submit the Parent Consent form.

## Add people to your guest list ✕

 No previous guest list

### Search for person not listed

If your guest is not listed above, please enter the information below using one or more fields. The more information you provide, the more restricted the search.

First Name	Last Name	City
<input type="text"/>	<input type="text"/>	<input type="text"/>
Member ID	Country	
<input type="text"/>	Select <input type="text"/>	

Search all potential registrants  
 Search within specified club only

Club name

Cancel Search

Add guests who have attended past events with you.

Or search for your guest using the provided fields.

If when you search your guest's name they do not appear, you will be given the option to create a new guest.

**Please note:** You must first search for the guest you want to add in order to access the CREATE A NEW GUEST option.

## Guest search results



Which of these people would you like to add to your guest list?



Record Not Found

New Search

To begin adding a guest to your list, click CREATE A NEW GUEST.

If none of the people listed above is the person you want to add as a guest, you can add their information.

Create a new guest

Cancel

Back



## Add a new person to guest list



\* Required

First Name\*

Jane

MiddleName

Last Name\*

Smith

Gender\*

Female

Year of birth (if 19 or younger)

Select

Primary language\*

English

Relation\*

Spouse/Partner

Email

Business  Personal

Enter your guest's information in the appropriate fields.

Address the same as main registrant

Address type\*

Home

Country\*

United States

Address 1\*

1560 Sherman Ave

Address 2

Address 3

City\*

Evanston

State/Province

Illinois

Postal code

12345

Clicking ADD will include your guest on your list.

Cancel

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Add

Click SAVE AND CONTINUE to proceed to the Sessions page.

Register for 2020 RI Convention - Honolulu  
**Sessions**



<input type="checkbox"/> Rotary and the United Nations 05-Jun-2020 - 05-Jun-2020	
<input type="checkbox"/> Youth Exchange Officers Banquet 05-Jun-2020 - 05-Jun-2020	125.00 USD
<input type="checkbox"/> Rotaract Preconvention 05-Jun-2020 - 06-Jun-2020	75.00 USD
<input type="checkbox"/> Youth Exchange Officers Preconvention 05-Jun-2020 - 06-Jun-2020	75.00 USD
<input type="checkbox"/> President's Recognition Luncheon 08-Jun-2020 - 08-Jun-2020	60.00 USD
<input type="checkbox"/> President-elect's Leadership Luncheon 09-Jun-2020 - 09-Jun-2020	60.00 USD

Select any Rotary-ticketed events you want to attend.

To register for Pre-Convention Sessions ONLY, please contact RI Registration at [ri.registration@rotary.org](mailto:ri.registration@rotary.org)

[Back](#) [Save and continue](#)

Click **SAVE AND CONTINUE** to proceed to the Summary page.

If an event is sold out, tickets may occasionally become available due to cancellations. Any such tickets that become available can be purchased online on a first-come, first-served basis. If you are interested in purchasing tickets, please check for availability periodically.

## Summary

Listed below are the current charges (fees due) for you and any guests.

Item	Price
2020 RI Convention - Honolulu	395.00 USD 395.00 USD
<b>Subtotal</b>	<b>395.00 USD 395.00 USD</b>
<b>Total Due</b>	<b>395.00 USD</b>

Review your registration total.

### Personal Data Sharing

Your privacy is important to Rotary and the personal data you share with Rotary will only be used for official Rotary business. This means that your personal data will be used to enable your attendance and participation during the Event and to facilitate your Event experience (for example we may share your badges). Personal data you provide when registering may be transferred to (for example affiliated entities) to assist Rotary in planning Event-related information about the Event and supplementary services via email. You may contact us at any time by sending a message to [ri.registration@rotary.org](mailto:ri.registration@rotary.org).

Review the cancellation policy and check the verification box.

By attending, or visiting the Rotary International Event, including any pre or post event activities, Rotary official events, or activities organized by affiliated entities, you consent to be photographed or recorded by any means, including still photography, audio, interview, and video recording. Rotary uses this information on its website, in its print and electronic publications and in social media to promote Rotary. Rotary retains this information for historical and research purposes. You grant Rotary, free of charge, a perpetual and irrevocable right to use, copy, display, modify, distribute, publish, and license use of these recordings and your image and voice, for official Rotary business in connection with the event.

By submitting this registration and ticket form, I verify that I have read and agree to the notices and to the cancellation policy and to the use of my data in this form for the purposes as described above. Personal information collected on this form is subject to Rotary's Privacy Policy (<https://my.rotary.org/en/privacy-policy>).

### Cancellation Policy

By checking this box, I verify that I have read and agree to the notices above, to the use of my data for the purposes of the realization of this event as described above, and to the [cancellation policy](#)

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Save and continue

Click SAVE AND CONTINUE to proceed to the Payment Option page.



## Make Payment



Select currency

US Dollar ▾

Choose to pay now, or pay later.

Payment total: 395.00 USD

### PAYMENT OPTION

If you choose to pay now, first select your currency.

You may pay now with a credit card, or you may pay later, you may be subject to the higher onsite rate, and you must be paid for at the time of registration. All ticketed events

Pay now

Select Card ▾

Then select your card type.

Pay Later

If you select PAY LATER, you will receive the following message...

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Continue

### Pay Later

#### Warning

If you choose to Pay Later, you will not be registered for ticketed events. To avoid this you must pay for your registration now with a credit card.

#### Currency restriction rules

To avoid possible late fees, those that are not from currency restricted countries are encouraged to pay online or at their local International Office or fiscal agent. (Please refer to the dates and notices on your confirmation or fees due document.) Online registrants from currency restricted countries that do not have an RI office or fiscal agent, may pay at the event at the same rate of the day they register. All ticketed session events must be paid for at the time of registration.

Continue to pay later

Pay now

Please refer to the [Registration Fees](http://www.riconvention.org) page at [www.riconvention.org](http://www.riconvention.org) to see the breakdown of the registration fee structure.

2020 RI Convention - Honolulu

## Payment confirmation



Your payment of **395.00 USD** has been processed. You are registered for the 2020 RI Convention Honolulu. Your registration ID is **10**, print this page for your reference.

### Sessions



Please note your Registration ID and summary.

### Next steps

Book hotel

Learn more

Order host event tickets

You are now registered for the convention! You can make changes by visiting [www.riconvention.org](http://www.riconvention.org) and clicking the yellow REGISTER button to manage your registration.

If you experience any difficulty with the online registration process, please contact:

[RIRegistration@rotary.org](mailto:RIRegistration@rotary.org)