



Rotary District 6040 Group Study Exchange Team Leader Application

Please print or type. Do not use initials.

CONTACT INFORMATION

Name in full *(as it appears on your passport)*

*Please send a brief resume and a copy of your Passport, signature and picture page, along with this application.

Gender _____ **Date of Birth** ___/___/_____

Email address: _____ **Home Phone:** _____ **Cell Phone:** _____

Mailing address

Country of Citizenship _____

Person to notify in case of emergency

Relationship

Name

Telephone

Address

e-mail

Occupation/Profession (include number of years)

Rotary Membership

Club _____ Years in Rotary _____

Rotary Activities, Offices held, District Events attended etc.

Community Involvement

Travel/International Experience (Please indicate whether international travel was as a tourist, for business or for mission trips)

Language Skills (particularly relative to host district)

Physical Health

Additional relevant experience/knowledge that specifically qualifies applicant for team leadership

TEAM LEADER APPLICANT'S CERTIFICATION

If appointed as Group Study Exchange team leader, I accept the appointment and agree to discharge the following obligations and responsibilities:

PRE-DEPARTURE

- Be well-informed on the home country, D6040 and Rotary.
- Inspire the team with a sense of mission.
- Build a well-informed and cohesive group that is able to present relevant programs about their own country to Rotary clubs and Rotarians in the host district and in D6040.
- Build a team that can build long standing projects and relationships with Rotarians in the host district.
- Assume responsibility for facilitating all aspects of the exchange.
- Plan, implement and evaluate the team's pre-departure orientation to ensure that the team is knowledgeable about the country(ies) visited and thoroughly acquainted with the aims, objectives, and ideals of Rotary and the purpose of the GSE program to further international understanding and goodwill.
- Work to confirm vocational visits have been planned by the host district and that they conform to the team members expectation and professional needs.
- Actively participate in a language and cultural training program if language differences exist between the paired districts.
- Help team members prepare speeches they will give at Rotary club meetings and other functions. Also help them plan a major presentation (at least 30 minutes) for the host district conference if the team is expected to attend and be part of the conference program.
- Facilitate the team in composing a group presentation that is adjustable in length from 5-30 minutes.
- Understand that Rotary District 6040 will provide transportation to the host country, not to exceed round-trip economy class airfares between the point of departure in the home district and the point of arrival in the host district. Also accept local Rotarians decisions regarding accommodations and travel in the host district during the study tour. Should I be required to

return home prematurely due to actions deemed inappropriate by D 6040, I accept all responsibility for my safe return home and agree to forfeit my District travel funds.

- Obtain and pay for insurance valid and payable in the country(ies) in which the team will travel and visit. The insurance coverage must extend from the date of departure through the official end of the trip. A **minimum of:** \$250,000 for medical care and /or hospitalization for basic major medical expenses, including accident and illness expense, hospitalization, and related benefits; \$50,000 for emergency medical evacuation; \$10,000 for accidental death and dismemberment; and \$20,000 for repatriation of remains. Please note that higher amounts are recommended, as well as, insurance coverage for luggage and personal items. By requiring insurance herein, Rotary District 6040 does not represent that these coverages and limits will necessarily be adequate to protect the Participant. Participants should consult with an insurance professional to determine which coverages and limits will be adequate to cover them in the geographical location(s) visited. Rotary D6040 does not provide any type of insurance to the Participants of these programs.
- Complete, sign, and return to the district GSE chair the official CERTIFICATION OF INSURANCE COVERAGE (included in the materials) noting the name of the insurance company, insurance policy number and the comprehensive dates for which the insurance coverage is valid. You should read and thoroughly understand insurance policies of this type, especially regarding any exclusions that may exist (e.g.l, most insurance policies will not cover death or injury occurring in a privately owned aircraft).
- Have a medical examination and submit to the district GSE chair the official MEDICAL CERTIFICATE completed and signed by the examining physician(s).

DURING EXCHANGE

- Represent the Governor of District 6040 and district Rotarians.
- Use my communication and other skills to act as adviser and counselor when the need arises and as liaison between the host clubs/district and team travels.
- Be willing and able, physically and emotionally, to keep pace with the vigorous program of study planned for the team.
- Refrain from engaging in dangerous activities.
- Remain with team throughout the study tour, except during those periods when individual team member activities are scheduled. Under no circumstances, except emergency health problems, leave the GSE tour before its conclusion.
- Be available to team members to discuss any concerns and keep the team informed of my whereabouts at all times.
- Maintain standards of behavior and deportment during travels with the study team that will reflect credit on Rotary, my district and my country.
- Have sufficient funds to meet personal and incidental expenses while abroad.
- Not be accompanied by spouse or other relatives or dependents on the GSE tour under any circumstances. Others may join you for travel after the official conclusion of the group study exchange.
- Should I be required to return home prematurely due to actions deemed inappropriate by D 6040, I accept all responsibility for my safe return home and agree to forfeit my District travel funds.

POST-EXCHANGE

- Within two months of my return home, submit a GSE Final Report including how the project you have been working on with host district may be sustainable.
- Ensure that all team members participate in a post-exchange debriefing and find a way to continue with project. Communicate debriefing results to the DG and FC.
- Be willing to participate on selection committees for future teams.
- Permit Rotary District 6040 to share my name and contact details with other GSE teams and Rotary districts upon request. I hereby give publication rights to Rotary District 6040 for promotional purposes to further the object of Rotary. I do not authorize Rotary or any other entity to use these photos for any commercial purpose.

I hereby release and discharge Rotary District 6040 and its Rotary clubs and their successors, officers, directors, agents, and employees from any and all claims, damages, liabilities, or expenses which I or my successors, dependents, beneficiaries, heirs, executors, administrators, or assigns may now or hereafter have against any or all of such parties on account of or in connection with the Rotary Group Study Exchange (GSE) program or my participation therein. I agree that I shall indemnify and hold harmless Rotary International and its Rotary Districts and clubs and their successors, officers, directors, agents, and employees against any and all claims, damages, liabilities, or expenses which any such party may incur on account of or in connection with my participation in the Rotary GSE program. The foregoing release and indemnity shall continue to apply to each officer, director, agent, or employee even though such individuals may cease to serve in such capacities and shall inure to the benefit of the legal representatives, successors, and assigns of such individuals. The foregoing release and indemnity shall not apply to the cost of my transportation to and from the receiving (host) district. I agree that I will abide by all Rotary International and District 6040 decisions related to travel safety. If Rotary International or District 6040 determines, in its sole discretion, at any point in the GSE process that my safety as a GSE participant in the host district is or could be at risk, Rotary District 6040 may require that the GSE itinerary be modified, cancelled, or indefinitely postponed. If already in the host district, my GSE team may be asked to return home immediately. In such instances, I agree to abide by the District's decision as to what, if any, alternatives are available to GSE teams whose trips have been modified, cancelled, or postponed due to safety concerns.

Name of Team Leader (Please Print)

Signature of Team Leader (Mandatory)

Date

The following section will be completed by Rotary District leaders upon selection of the team members.

DISTRICT 6040 ENDORSEMENT

The district Group Study Exchange subcommittee has appointed Rotarian _____ as the Group Study Exchange team leader.

Name of current District Foundation Chair (Please Print) Date

Signature of current District Foundation Chair (Mandatory) Date

Name of current District GSE Chair (Please Print) Date

Signature of current District GSE Chair (Mandatory) Date

Name of current District Governor (Please Print) Date

Signature of current District Governor (Mandatory) Date
