SCHOOL DISTRICT OF LA CROSSE
Volunteer Service Application Form

My Student's Name is _____ **Relationship**_____

I volunteer my services for the following school _____during the _____school year.
I agree to follow the directions of the teacher or supervisor in charge of the activity, and to follow all School District rules and policies while serving as a volunteer. It is understood that as a volunteer, I will be covered by the School District's Professional Liability Insurance policy which carries a limit of $5,000,000 per occurrence for full prior acts coverage of, errors, wrongful acts, omissions, denial of civil rights, or discrimination. *All adults who volunteer to serve as chaperones for school district activities are expected, at all times, to maintain empathy and respect for all students and to model behaviors that are expected of students. Further, when "on duty" or directly responsible for students, chaperones agree not to: drink alcohol; interact with students while under the influence of alcohol; report to "duty" while under the influence of alcohol; use illegal substances; gamble; use profanity; or use tobacco products in the presence of students***.** If a privately owned vehicle is to be driven by myself, I agree to follow all regulations outlined in Wisconsin Statute 121.555(1) and (2) and to complete School District of La Crosse Vehicle Usage Forms I through V.

The tremendous responsibility the School District of La Crosse has to its school children and community necessitates that all volunteers complete a disclosure statement. The School District of La Crosse does contract with a third party to conduct background checks. Please provide all the information requested to your school principal prior to your volunteer service. The principal will forward the form to the Human Resources Office, School District of La Crosse, 807 East Avenue South, La Crosse, WI 54601.

Last Name (*Please Print)* _____ First Name _____ Middle Name _____ Race _____

Current Address _____ Dates Lived Here _____

Telephone Number _____ Date of Birth _____ Social Security Number _____

Other Names Used (including aliases/maiden name) _____ Years Used _____

Addresses for the Past Seven Years: (include street, city, state, zip code) Dates of Residence:

_____ _____

_____ _____

_____ _____

All information requested above is required. Please complete the following information and certify the form with your signature on the bottom of this form. ***Your signature and the date of your signature are required.***

Have you ever been convicted* of a felony, misdemeanor, or other offense, or are criminal charges pending** against you (other than minor traffic violations)? _____**No** _____**Yes** If you answered yes to this question, please fill in the information below and attach a letter of explanation. If you have more than one conviction or pending charges, list them on a back of this sheet.

1. Conviction/Pending Charge		Date of Conviction	Court of Conviction
City	State	Amount of Fine	Length of Jail Term
Remarks:		Length and Terms of Probation:	
2. Conviction/Pending Charge		Date of Conviction	Court of Conviction
City	State	Amount of Fine	Length of Jail Term
Remarks:		Length and Terms of Probation:	

Volunteers also must supplement this form by reporting any convictions or pending criminal charges that occur after this form is completed. Pending criminal charges or a record of conviction are not absolute bars to volunteer service. These will only be considered if the offenses are substantially related to the particular service for which you are volunteering. However, any omission, false answer, or false statement by you on this disclosure form, or on any supplement, will be grounds for refusal to allow you to volunteer in our district. *I certify that my answers and statements in this disclosure are true and correct without omissions of any kind. I agree to abide by the rules of serving as a volunteer for the School District of La Crosse.*

Signature of Volunteer _____ **Printed Name** _____ **Date** _____

Conviction means the final judgment of a verdict or a finding of guilty, a plea of guilty, or a plea of nolo contendere (no contest), in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does not include a final judgment, which has been expunged, pardoned, reversed, set aside, or otherwise rendered invalid. **You are not required to provide information about an arrest, which did not lead to pending criminal charges.

Approval of Principal/Supervisor _____ **Date** _____