

# Rotary

## Club of Livermore Valley



### **GRANT APPLICATION PROCESS**

Applications are available by request from The Rotary Club of Livermore Valley or from Rotarian, Sarah Palmer, via email; [palmer.sarahL@gmail.com](mailto:palmer.sarahL@gmail.com), also from our website <http://www.livermorevalleyrotary.org>

**Fall Grants** will be awarded in November and **Spring Grants** will be awarded in May. To be considered for the Fall or Spring Livermore Valley Rotary Club Grant, you must submit an application, which **must be received by the Rotary Club of Livermore Valley no later than the fourth Tuesday in April and/or the second Tuesday in October.**

The applicant will be notified of the status of the application within two weeks. If denied, the applicant may submit an application at a later date. Any grants received after the cutoff date will be considered in the next funding cycle.

Those selected to receive a grant are expected to attend a meeting of The Rotary Club of Livermore Valley to accept the grant and to report back to the club the success of the project upon completion.

The typical grants awarded by The Rotary Club of Livermore Valley are \$300.00 to \$1000.00.

***Grants to benefit an individual person are only given as an exception. Larger grants may be available on a case by case basis.***

### **SELECTION CRITERIA**

#### **Criteria for Evaluation:**

1. Program was not funded in the previous grant cycle
2. Program is self-sustaining with other funding (not reliant on RCLV)
3. Grant request is for a tangible item
4. Project serves the Tri-Valley Community
5. Preference is given to communities such as youth, seniors, veterans, or low income groups but not to the exclusion of other well-deserving projects.
4. Applicant must be sponsored by a Rotary Club of Livermore Valley member. Please contact us if you need a sponsor; a list of available members will be provided. This will help you to write a better grant application.
5. If you are applying as an applicant from the Livermore Valley Joint Unified School District (LVJUSD), please obtain and submit an approval from your principal or other administrator.
6. A budget for the proposal must be included.

**For education related grant applications,** The Rotary Club of the Livermore Valley will share information with the Livermore Valley Education Foundation (LVEF) to determine eligibility for LVEF and/or RCLV funding. Application information will then be shared with Livermore Valley Joint Unified School District to determine if there is funding through the District that would replace or augment an RCLV or LVEF grant award.