

BY-LAWS
OF
THE ROTARY CLUB OF BURKBURNETT
ADOPTED BY VOTE OF THE BOARD OF DIRECTORS, SEPTEMBER 18, 2018

ARTICLE I
DEFINITIONS

Section 1. BOARD

The Board of Directors.

Section 2. OFFICER

A voting member of the board.

Section 3. DIRECTOR

A voting member of the board.

Section 4. MEMBER

A member of the club, other than an honorary member.

Section 5. QUORUM

The minimum number of participants who must be present when a vote is taken will be one-third of the club's members for club decisions and a majority of the board's officers for club board decisions.

Section 6. RI

Rotary International.

Section 7. Year

The 12-month period that begins on 1 July.

ARTICLE 2

BOARD

The governing body of this club is its Board of Directors consisting of, at a minimum, the president, immediate past president, president-elect, secretary and treasurer.

ARTICLE 3

ELECTIONS

Section 1. ELECTIONS

(1) One month before elections, members will nominate candidates for president, president elect, secretary, treasurer and any open director positions. The nominations may be presented by a nominating committee, by members from the floor, or both.

(2) The candidate who receives a majority of the votes for each office is declared elected to that office.

(3) If any officer or board member vacates his or her position, the remaining members of the board will appoint a replacement.

(4) If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement.

Section 2. TERMS OF OFFICE

(1) President will serve one year.

(2) Secretary will serve one year.

(3) Treasurer will serve one year.

(4) Directors will serve one year.

ARTICLE 4

DUTIES OF THE OFFICERS

Section 1. PRESIDENT

The President presides at club and board meetings.

Section 2. IMMEDIATE PAST PRESIDENT

The immediate past president serves as a Director on the club board.

Section 3. PRESIDENT-ELECT

The president-elect prepares for his or her year in office and serves as a director.

Section 4. DIRECTOR

A director attends club and board meetings.

Section 5. SECRETARY

The secretary keeps membership and attendance records.

Section 6. TREASURER

The treasurer oversees all funds and provides an annual accounting of them.

ARTICLE 5

MEETINGS

Section 1. ANNUAL MEETING

An annual meeting of this club is held no later than 31 December to elect the officers and directors who will serve for the next Rotary year.

Section 2. REGULAR MEETINGS

This club meets as follows: Each Tuesday at 12:00 at the Culinary Institute, Burkburnett, Texas. Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.

Section 3. BOARD OF DIRECTOR MEETINGS

Board meetings are held each month. Special meetings of the board are called with reasonable notice by the president or upon the request of two directors. The meeting's discussions will be limited to the announced purpose(s).

ARTICLE 6

DUES

Annual club dues are set each year by the Board of Directors. They can be paid annually or in response to quarterly invoices sent out by the Treasurer. Annual club dues include RI per capita dues, a subscription to The Rotarian or a Rotary regional magazine, district per capita dues, club dues, and any other Rotary or district per capita assessment.

ARTICLE 7

METHOD OF VOTING

The business of this club is conducted by voice vote or a show of hands, to include the election of officers and directors. However, the board may also provide a ballot for a vote on some decisions or resolutions.

ARTICLE 8
COMMITTEES

- (1) Club Committees coordinate their efforts to achieve the club's annual and long-term goals.
- (2) The president is a member of all committees and, as such, has all of the privileges of membership.
- (3) Each committee's chair is responsible for the regular meetings and activities of the committee, supervises and coordinates its work and reports to the board on all committee activities.

ARTICLE 9
FINANCES

- (1) Before each fiscal year starts, the board prepares an annual budget of estimated income and expenditures.
- (2) The treasurer deposits club funds in a financial institution or institutions designated by the board.
- (3) Bills are paid by the treasurer or another authorized officer and approved by two other officers or directors.
- (4) Financial statements are presented to the board of directors at each monthly board meeting.
- (5) Annual financial statements will be made available to every club member.
- (6) The fiscal year is from 1 July to 30 June.

ARTICLE 10
ELECTION OF NEW MEMBERS

- (1) A member proposes a candidate for membership to the Board of Directors, or another club proposes one of its transferring or former members.
- (2) The Secretary will notify the club membership of the receipt of each member application.
- (3) The Board of Directors approves or rejects the candidate's membership within 30 days and notifies the proposing member of its decision.
- (4) If the board approves the candidate's membership, the prospective member is invited to join this club.

ARTICLE 11
AMENDMENTS

These by-laws may be amended at any regular club meeting.

- (1) Changing the by-laws requires sending written notice to each member 10 days before the meeting;
- (2) having a quorum present for the vote; and,
- (3) having two-thirds of the votes support the change.
- (4) Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the Rotary International Constitution and Bylaws, and the Rotary Code of Policies.

ADOPTED:

 Roger Stauffer
Chairman

 Rev. John Munson
Secretary

 Oct 9, 2018
Date