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| dropsh200 | **Weymouth Rotary Club, Inc.****PO Box 52** **Weymouth, Massachusetts 02190** |  |

**2018-2019 Payment Request Form**

**This form must be filled out for all payments**. All receipts must be included. If you would like a check mailed with an application, contract or form, you must fill out the application, contract or form in full and attach it to this request. Please have this authorized by the President before submitting to the Treasurer for payment.

For authorization:

Fax to: Email to: jimg@djgcpa.com

or Mail to: James Gustafson

 D.J. Gustafson & Co., CPA

 775 Pleasant Street, #5

Weymouth, MA 02189

Then submit to the Treasurer Joan McCann-Hartigan:

Fax to: (781) 335-5690 or Email to: joan.mccann-hartigan@equiablebank.com

or Mail to: Joan McCann-Hartigan

 c/o Equitable Bank

 744 Broad Street

 Weymouth, MA 02189

Date & Event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Requested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pay to the Order of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mail check to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signed by President:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James Gustafson

Or have President call Treasurer to confirm