



2017 Auction – PROCUREMENT FORM (Rotary #8)

Saturday, April 8th 2017 • Hotel Murano Bicentennial Pavilion

Donor/Business:		Contact Person:	
Address:		City, State, Zip:	
Telephone Number:		E-mail:	

☐ I wish to remain anonymous

☐ Charitable Trust Fund donation

Check one: ☐ Cash Donation for Procurement Item: \$ (check form of payment below)
☐ Item and/or Service Donation (provide details below)

☐ Bill my Rotary account (members only) ☐ Check attached ☐ Bill me at address above ☐ Use my credit card on file (members only)

Short Description of Item:

☐ Item is a gift certificate to:

☐ Other:

RETAIL VALUE (Monetary value only, please):

\$

Detailed description of item/service for catalog/certificate (use back of form if additional space is needed):

Restrictions – list all: (expiration date, hours, number of people, age restrictions, availability, blackout dates, etc.)

☐ Donor will provide actual item/certificate

Delivery Date:

☐ Item must be picked up from donor

Pick Up Date:

☐ Please create a certificate with the information provided above

Signature of Donor

Date

Donation Secured by:

Deadline for forms and item delivery is March 17th 2017

DONORS PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS

Rotary Club of Tacoma #8 | 47 St Helens Ave. Suite 200 | Tacoma, WA 98402 | 253-473-7723

Return via mail or email to clubadmin@rotary8.org

The Tacoma Rotary 8 Foundation is a 501 (c) 3 organization. EIN # 0023-7212887