



2022 AUCTION – PROCUREMENT FORM
(Rotary Club of Tacoma #8)
 Saturday April 9, 2022
 Tacoma Little Theatre



Donor/Business:		Contact Person:	
Address:		City, State, Zip:	
Telephone Number:		E-mail:	
<input type="checkbox"/> I wish to remain anonymous		<input type="checkbox"/> Charitable Trust Fund donation	
Check one:			
<input type="checkbox"/> Cash Donation \$ <input type="text"/> (check form of payment below)			
<input type="checkbox"/> Item and/or Service Donation (provide details below)			
<input type="checkbox"/> Committee Basket Donation			
<input type="checkbox"/> Use my credit card on file (members only)		<input type="checkbox"/> Send me a bill (members only)	
		<input type="checkbox"/> Check attached	
		<input type="checkbox"/> Bill me at address above	
Short Description of Item:		RETAIL VALUE (Monetary value only, please):	
Item is a gift certificate to:		\$ <input type="text"/>	
Other:			
Detailed description of item/service for catalog/certificate (use back of form if additional space is needed)			
Restrictions – <u>list all</u>: (expiration date, hours, number of people, age restrictions, availability, blackout dates, etc.)			
Donor will provide actual item/certificate		Delivery Date: <input type="text"/>	
Item must be picked up from donor		Pick Up Date: <input type="text"/>	
Please create a certificate with the information provided above			
<hr/> Signature of Donor		Date	
Donation Secured by:			

Deadline for forms and item delivery is March 15, 2022
 DONORS PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS
 Rotary Club of Tacoma #8 | 1001 S. Yakima, Suite 9A | Tacoma, WA 98405 | 253-473-7723
 Return via mail or email to clubadmin@rotary8.org
 The Tacoma Rotary 8 Foundation is a 501 (c) organization. EIN # 0023-7212887