



# Rotary Club of Tacoma #8 Grant Policies and Priorities

**Refer to this document prior to completing a Grant Application.**

**Maximum Grant Size:** Up to **\$8,000**

## **Grant Application Deadlines for 2023-2024**

- Round One: October 13, 2023
- Round Two: February 9, 2024

## **Prerequisites for Eligibility**

- Organization with current IRS 501 (c) (3) status.
- Annual report or list of Board members and/or key leadership with occupations
- Most recent financial report
- Most recent 990 (pages 1-9)
- Program or Project Budget
- Organization diversity statement (DEAI)
- 12-month Progress Report to Rotary If Applicable
- Funding status chart

## **Target Populations**

- Low-income children and youth, ages birth - 18
- Low-income seniors, age 65 or older
- Immigrants
- Homeless

## **Priority projects and programs (P/P)**

**Priority 1:** The P/P will **directly** provide the following types of basic services to a target population.

- Food
- Shelter/housing
- Clothing
- Medical/Dental Care
- Mental health
- Violence protection
- Disabilities
- Childcare

**Priority 2:** The P/P will **directly** provide the following types of services to a target population.

- Basic literacy
- Early learning (pre-K)
- K-12 intervention, tutoring basic education
- Self-esteem/socialization
- Job training
- Emotional health
- Alcohol and drug use prevention

**Priority 3:** The P/P will **directly** provide the following types of services to a target population.

- Focuses on art and music
- Parks and recreation
- Environment
- K-12 Enrichment (i.e., non-basic education, leadership training, or learning beyond the basic education)

### **Target Geographical Areas**

- Priority A: 85% or more of the clients reside within the City of Tacoma
- Priority B: Less than 85% of the clients reside within the City of Tacoma

### **Grants will not be awarded to:**

- To organizations practicing any form of unlawful discrimination.
- To programs the primary focus of which is political, (e.g., lobbying or supporting campaigns of candidates for public office).
- To grant-making organizations.
- To programs the primary purpose of which is fostering religion.
- To individuals.
- For academic scholarships to individuals (Rotary 8 has a scholarship program).
- For capital equipment and projects.

**Incomplete applications will not be considered.**

**Minimum 11-point font.**

### **Process:**

1. Grant applications are available from the Rotary Club of Tacoma #8, by calling 253-473-7723, or by downloading from our website at [www.rotary8.org](http://www.rotary8.org) under the heading Outreach-Grants and Scholarships and using the drop-down menu.
2. Submit all applications electronically in pdf format to Rotary 8 at [clubadmin@rotary8.org](mailto:clubadmin@rotary8.org)

**Applications must be received by the deadline**

3. Representatives of the Community Services Grants Committee will make arrangements for a site visit to your organization. Following their site visit, the representatives will report back to the Committee for deliberations.
4. Following its deliberations, the Committee will make its recommendations to the Boards of the Rotary Club of Tacoma #8 and the Tacoma Rotary Foundation for final approval of awards.
5. Grant decisions are anticipated:
  - Round One: December 2023
  - Round Two: April 2024

**Allow at least 60 days following those dates for notice of a grant award presentation date.**