



**ROTARY CLUB OF TACOMA #8**  
**BOARD MEETING MINUTES**  
**Monday April 24, at 4:00 P.M.**  
**President Maria Harlow, Presiding**

<b>Board Member</b>	<b>Office</b>	<b>Present</b>	<b>Excused</b>
Maria Harlow	President	X	
Whitney Grisaffi	Vice President Elect	X	
Chris Serface	Vice President	X	
Greg Rolsma	President Elect	X	
Sherri Stanton	Secretary 2022-2024	X	
DeAnne Hamilton	Treasurer 2021-2023	X	
Emily Mendez-Bryant	Board Member 2021-2024 Term		X
Tim Daly	Board Member 2021-2024 Term		X
Diane Tilstra	Board Member 2021-2024 Term		X
Doug Hedger	Board Member 2022-2024 Term	X	
Miriam Barnett	Board Member 2022-2025 Term	X	
Corey Hjalseth	Board Member 2022-2025 Term	X	
Brenda Gasper	Board Member 2022-2023 Term	X	
Heather Faverman	Board Member 2022-2023 Term	X	
Clay Zhang	Board Member 2020-2023 Term		X
Troy Christensen	Board member 2021-2023 Term	X	
Randy Kinnamon	Board Member 2022-2025 Term	X	
Stephen Deal	Board Member 2022-2025 Term	X	
Sharon Benson	Incoming Board Member 2023-2026 Term	X	
Barbara Wyatt	Incoming Board Member 2023-2026 Term		X
John Bailey	Incoming Board Member 2023-2026 Term	X	
Joy Vivar Beeks	Incoming Board Member 2023-2026 Term	X	
Dan Bogart	Incoming Treasurer 2023-2025	X	
Kathi Willis	Club Co-Administrator	X	
Robin Echtele	Club Co-Administrator	X	

**Meeting called to order at 4:09 PM.**

Maria welcomed board members.

**CONSENT AGENDA:** The consent agenda, including board meeting minutes from March 24, 2023 and executive committee minutes from March 14, 2023, was approved and accepted by all.

**TREASURER'S REPORT:**

DeAnne reviewed the treasurer's report provided to board members.

DeAnne proposed a motion from the Finance Committee to establish a reserve account in the fundraising budget that would reflect 6 months of expenses plus restricted funds from Raise the Paddle. Corey seconded the motion. The intent of the motion is to make it clear that the funds are reflected on the balance sheet. It was also clarified that it is the prior year's Raise the Paddle amount. **All in favor, motion passed**

Discussion of the amount of funds in the Fundraising account that were FDIC insured. Maria recommended the Finance Committee take up the discussion and review.

**ADMINISTRATIVE AND OPERATIONS**

## **Membership Reports**

5 proposed members, Sean Laidler, Avery Moore, Whitney Lowe, Troy Sapp and Joanie Sapp, have passed the classification committee and were presented for membership approval. Greg moved to approve all 5 members, Miriam seconded. **All in favor, motion passed.**

Current membership is at 230, with 3 honorary with these approvals and others in the pipeline we will have 237 active members. Greg will be sending a renewal letter to members in May.

## **2023 – 2024 Budget**

The proposed operating budget was reviewed and it was reported that the Finance Committee would accept a budget with a deficit as long as it was under \$10,000. The proposed budget is a conservative one with best guesses on membership fees and meal and meal plan revenue. Key changes in the budget from the prior year include:

Projected on 220 members  
Forecasting 15 new members  
Increase Business Exp participation fee to \$250

Discussion of the projected income from fines. It is being included as a stretch goal. Discussion of amount budgeted for social events. Some follow up needed with committees.

Discussion of DEAI budget and whether enough had been allocated to put into effect any recommendations from the consultant. The board recommended that Troy review the budget request with the committee and revise the request, including some detail as to how any increased funding could be used.

## **Policies and Procedures**

Prepaid lunches – Discussion tabled in the interest of time

Club Administration Update – Robin announced her resignation as co-club administrator and thanked the board for the opportunity. She encouraged the board and club members to volunteer as a lot of tasks that could be undertaken by members fall on office staff.

## **COMMITTEE REPORTS**

Greg reported that he will be convening a leadership assembly August 10<sup>th</sup> at the Tacoma Yacht Club for board members and committee chairs/co-chairs.

**International Services** – The committee is waiting for a refund from a prior community grant and will send a new request to the board for devices that support wifi access for students in Namibia as soon as it's prepared.

**Projects** – Doug presented a request to fund and implement an in-meeting service project to support the STEP program. Chris moved that the board approve the organization and execution of the project including funding from the committee's budget. Stephen seconded. All in favor, motion carried.

**DEAI** – Troy reported that there is a request out for members to be interviewed by the consultant and the committee is looking for volunteers. Anyone interested can reach out to Troy or Carol Webster.

**Auction** – Whitney reported that the club met the \$250,000 goal with considerable help from the staff. She thanked Kathi and Robin and acknowledged them as the unsung heroes of the auction. Raise the Paddle donations still being accepted plus there are dinner seats still available

Doug asked for permission from the board to move forward on submitting a request to Holland America to secure a discounted cruise for next year's auction as the board procured item. The board agreed and approved that Doug move forward.

**Classification** – The committee has moved 5 members forward for approval.

**Communications** – Maria will take on Communications committee next year

**Interact** – A school-wide bake sale organized by the committee raised \$900 for a mission trip. New officers have been elected and Interact will participate in the May 6<sup>th</sup> EFN Hunger Walk.

**Grants** – Miriam reported that the committee is working on evening out the number of applicants between the two rounds and has started by drafting language to help encourage grant writers to apply in the first round.

**PGG** – Whitney reported that the auction took priority over PGG. Nothing new to report

**Literacy** – Brenda reported that the committee continues to steward the libraries regularly and is intentional about purchasing books by BIPOC authors and featuring BIPOC main characters. Brenda will be meeting with the Jennie Reed Elementary principal about supporting their school and neighborhood with literacy efforts. Additionally, the committee continues to explore Dolly Parton's Imagination Library.

**Programs** – The committee is scheduling in to the next year.

**Scholarship** – Chris reported that interviews have all taken place and final selection is next. The committee is also looking into how much is left over from unclaimed scholarship funds.

**Welcome** – Heather reported that the committee is scheduling a family friendly event on May 13<sup>th</sup> at Tower Lanes and would like to make an announcement at an upcoming meeting. They are also planning a summer picnic and looking at resurrecting the Ambassador program.

**Youth Exchange** – A reminder that the club has committed to hosting 2 students in the upcoming year: One is coming from Chile and one is coming from Slovakia.

**Due to time, Meeting Adjourned** – 5:45 pm

**Next Board meeting Date: Monday, May 22, 2024, 4:00 – 5:30 pm, Rotary Office**

**Recorded by: Sherri Stanton, Secretary**