



**ROTARY CLUB OF TACOMA #8  
BOARD MEETING MINUTES  
Monday April 16, 2018 at 4:00 P.M.  
President Mark Anderson, Presiding**

| <b>Board Member</b> | <b>Office</b>               | <b>Present</b> | <b>Excused</b> |
|---------------------|-----------------------------|----------------|----------------|
| Mark B. Anderson    | President 2017-2018         | X              |                |
| Linda Kaye Briggs   | President Elect 2017-2018   | X              |                |
| Becky Fontaine      | Immediate Past President    | X              |                |
| Jim Henderson       | Secretary 2016-2018         | X              |                |
| Jeremy Fogelquist   | Treasurer 2017-2019         | X              |                |
| Jeff Albers         | Board Member 2015-2018 Term | X              |                |
| Maria Harlow        | Board Member 2015-2018 Term |                | X              |
| Tracy Peacock       | Board Member 2015-2018 Term | X              |                |
| Elliot Stockstad    | Board Member 2015-2018 Term | X              |                |
| Marsha Burns        | Board Member 2016-2019 Term |                | X              |
| Ali Criss           | Board Member 2016-2019 Term | X              |                |
| Stacey Ogle         | Board Member 2016-2019 Term | X              |                |
| Greg Rolsma         | Board Member 2016-2019 Term |                | X              |
| Jan Brazzell        | Board Member 2017-2020 Term | X              |                |
| Carol Duris         | Board Member 2017-2020 Term | X              |                |
| Bryan Flint         | Board Member 2017-2020 Term | X              |                |
| Harrison Laird      | Board Member 2017-2020 Term | X              |                |
|                     |                             |                |                |
|                     | <b>Other Attendees</b>      |                |                |
| Kathi Willis        | Club Administrator          | X              |                |
| Cindy Niemi         | Incoming Club Secretary     | X              |                |
| Jace Dwinell        | Incoming Board              | X              |                |
| Daryl Hembry        | Incoming Board              | X              |                |
| Barry Benson        | Chair Venue Task Force      | X              |                |

**Meeting called to order at 4:00 PM. A quorum was present.**

**A. CONSENT AGENDA** Jeremy Fogelquist moved, and Linda Kaye Briggs seconded, that the Consent Agenda be approved as presented. **Motion Carried.**

Note: The Consent Agenda will be approved in one motion, with discussion only on those items where there are questions or changes. Otherwise, we will vote to accept the material as noted.

- Minutes of the March 19, 2018 Board of Directors Meeting
- Minutes of the April 3, 2018 Executive Committee Meeting

**REQUEST FROM SCHOLARSHIP COMMITTEE**

**Jace Dwinell**, representing the Scholarship Committee, present the recommendations on awarding scholarships for the 2017-2018 Rotary Year. The request for funding totaled \$32,800. He said there has been lots of hard work done by members of the Scholarship Committee. The scoring system used credits both financial need and academics. **Jace** reviewed the list of students recommended for awarding of scholarships and commented on them. **Becky Fontaine** moved, and **Linda Kaye Briggs** seconded that the Board approve the scholarship funding request as presented. **Motion carried.**

**Jace** said the committee needs to have more discussion on the implications of Title 9 – providing sports for all girls, and that there be equal footing for all schools.

## TREASURER'S REPORT

Treasurer Jeremy Fogelquist presented his monthly report. The investment account at Union Bank was down a bit due to stock market variations. Discussed details as follows: **Operating Budget – Expense Account #5306 Dues** – Employee Paid Payroll taxes. At the current rate we could exceed budget projections by \$2,200; **Account #6308 Pre Paid Meals** – this continues to exceed budgeted amounts. **Account #6312 – Weekly Meetings** – at the current rate we could easily exceed budget projections by \$5,000; **Account #6590 Offsite Visits** – will not continue at current rate, but have exceeded budget by \$5,597. No additional off sites scheduled for remaining in this fiscal year. If expenses continue at their current rate, it appears that we will finish the year slightly below our budgeted net income amount of \$2,150.

**Fundraising Income Notes** - Jeremy reported that everything looks good on the Fundraising Account, and is in line with budgeted amounts. Jeremy previously had updated everyone on how each committee is projecting spending budgeted amounts for the rest of this fiscal year. Preparation for the auction is in full swing. Preliminary numbers appear to be in line with budgeted amounts. It appears that this will be another successful year. The Finance Committee reviewed the Form 990 for the Rotary Club of Tacoma, noting no changes. The Finance Committee also reviewed the Form 990 for the Tacoma Rotary Foundation, noting no changes. **Tracy Peacock** moved, and **Jeff Albers** seconded, to approve the Treasurer's report as presented. **Motion carried.**

**President Elect Linda Kaye Briggs** then presented the budget for the 2018-2019 Rotary Year. She gave kudos to Club Administrator **Kathi Willis** and Club Bookkeeper **Joy Vivar-Beeks** for their hard work. She said she talked with previous Past Presidents and Treasurers' and the Finance Committee, and said there have been lots of eyes looking at it. Historical data was used on the number of members who would be staying versus who might be leaving. There were calls made to 35 members and this was deemed very successful. She mentioned several areas on the proposed budget: a yearly bonus for the office staff was new as was a budgeted amount of \$3,000 for office expense pending a possible move to a new office space. The Large Club Conference will be held in Long Beach CA this year, and the Rotary International Convention will be in Hamburg, Germany. This is a zero-balance budget. There will be no meeting on the July 4 week, and the number of meals for meeting was based on 245 members, and we presently are at 268 members in the club. She said that plans are in place for one meeting each month to be 'Thursdays at 5 pm', where member businesses will open their businesses for the meeting. She said that five business have agreed to host so far. **Bryan Flint** moved, and **Jeremy Fogelquist** seconded, to accept the 2018-2019 budget as presented. **Motion carried.**

## VENUE SELECTION TASK FORCE

Chair **Barry Benson** presented the report from the Venue Selection Task Force. After reviewing the report from the Task Force, the Executive Committee recommends to the Board that the Tacoma Yacht Club be chosen as the new venue for club meetings. **Barry** reviewed the process and the work of the Venue Task Force. 18 Club members signed up to be part of it with about 12 members actively participating in each meeting. The first meeting was held in August 2017. The group developed a list of potential locations with some being eliminated on a consensus basis. A Request for Proposal was developed and modified and sent to 13 different sites. Among the areas contained in the RFP were the room space, parking, audio visual, room for growth, etc. Members of the Task Force then went and met with the potential venues. Parking was a major issue. The 13 potential sites were then narrowed down to the LaQuinta, Salvation Army, Shenanigans, the Landmark, and the Tacoma Yacht Club. Offsite meetings were held at LaQuinta, Shenanigans, the Salvation Army, and the Tacoma Yacht Club. After site visits were made, the Venue Task Force met, and **Barry** and Club Administrator **Kathi** visited the LaQuinta and the Tacoma Yacht Club. Issues identified were then talked about along with meals. **Barry** said no one of the committee had an agenda and were focused on what was in the best interest of the club. Potential venues were asked about the use of contracts and a cancellation clause. The Tacoma Yacht Club had no other large groups using the facility. They wanted a minimum of 70 members for meals each week. To meet this, members would more than likely need to let the office know, or some sort of system, they will be attending so their accounts would be charged. The Club will collect the money and pay the venue. There is badge board storage available at the Yacht Club and board meeting room space, too. **Becky Fontaine** moved, and **Harrison Laird** seconded, to approve a move to the Tacoma

Yacht Club for future weekly meetings beginning with the first meeting in November 2018. **Motion carried.** Mark will follow up to confirm details of the transition.

### **MEMBERSHIP REPORT**

Pillar Chair **Jan Brazzell** reported on membership activities. The Classification and Membership Committees have approved the following new members: C. Marshall Bennett, Director of Advising Services, Tacoma Community College; Sabrina Ahrens, Commissioner, Pierce County Superior Court; and DeAnne Hamilton, Exec. Director and General Manager, KBTC Public Television. **Jan Brazzell** moved, and **Harrison Laird** seconded, to approve the membership proposals as presented. **Motion carried.**

### **PILLAR CHAIR REPORTS**

**Auction – Carol Duris** provided an update on the Auction. There will be 23 ‘live’ auction items. The focus now is on getting attendance for the event. Daryl & the Diptones will be performing after the live portion of the auction finishes. There will be a 1943 Jeep in the Rotunda.

**Mark** reported that the April 12 Business Expo went well with the targeted number of businesses and that the two-minute talk about each business went smoothly.

### **CLUB AND BOARD INFO**

**District Conference.** **Mark** continued to encourage members to sign up to attend and to also sign up for the District Service Project. Some members will be hosting home hospitality also. **Jan Brazzell** moved that the meeting be adjourned. The meeting was adjourned at 5:25pm.

**Next Board meeting is scheduled for Monday, May 21, 4:00-5:30pm, Doric Room (4<sup>th</sup> Floor)**